

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE

**WEDNESDAY 11 SEPTEMBER 2013
7.00 PM**

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of the Meeting Held on 24 July 2013

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4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions.. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

CRIME AND DISORDER SCRUTINY COMMITTEE

The Crime and Disorder Scrutiny Committee will sit for item 5 only.

5. Safer Peterborough Partnership Plan 2011 - 14

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE

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11.	Work Programme	131 - 136
12.	Date of Next Meeting	

19 November 2013



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Committee Members:

Councillors: M Lee (Chair), S Day (Vice Chairman), P Kreling, G Simons, J Johnson, L Forbes and J R Fox

Substitutes: Councillors: D Over, N Shabbir and B Saltmarsh

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE
HELD IN THE
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH
ON
TUESDAY 24 JULY 2013**

Present:	Councillor Day (Vice Chairman) Simons, Over, Johnson and Fox	
Also Present:	Councillor Casey	Cabinet Advisor to the Cabinet Member for Culture, Recreation and Waste Management
	Councillor Todd	Cabinet Advisor to the Cabinet Member for Community Cohesion, Safety and Public Health
	Councillor Goodwin	Cabinet Advisor to the Leader (Business Engagement, Tourism and International Links)
	Councillor Elsey	Cabinet Member for Culture, Recreation and Waste Management.
Officers in Attendance:	Adrian Chapman	Head of Neighbourhood Services
	Gary Goose	Safer & Stronger Peterborough Strategic Manager
	Ray Hooke	Performance and Information Officer
	Margaret Welton	Interim Vivacity Partnership Manager
	Dominic Hudson	Strategic Partnerships Manager
	Annette Joyce	Head of Commercial Operations

1. Apologies

Apologies were received from Councillors Lee, Forbes and Kreling. Councillor Over was substituting for Councillor Kreling.

2. Declarations of Interest and Whipping Declarations

There were no declarations of interest.

3. Minutes of the meeting held on 4 June 2013

The minutes of the Strong and Supportive Communities Scrutiny Committee meeting held on 4 June 2013 were approved as an accurate record.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for Call-in to consider

CRIME AND DISORDER SCRUTINY COMMITTEE SITTING FOR ITEMS 5 AND 6 ONLY

5. Safer Peterborough Partnership Plan 2011 – 2014

The purpose of this report was to update the Strong and Supportive Communities Scrutiny Committee on the progress and performance of the Safer Peterborough Partnership's approach to reducing crime in accordance with the Safer Peterborough Partnership Plan 2011 – 14 and for the Committee to scrutinise that progress and performance in accordance with its statutory responsibility as set out within the Crime and Disorder Act 1998, revised by the Police and Justice act 2006.

The following key points were highlighted within the report:

- The Safer Peterborough Partnership agreed one single target for the three year plan to reduce victim based crime by 10% by the end of March 2014. In order to achieve this there were three identified priorities:
 - ❖ Reduce victim based crime;
 - ❖ Tackle anti-social behaviour and hate crime; and
 - ❖ Build stronger and more supportive communities.
- The report concentrated upon progress and performance in relation to reducing victim based crime. Previously the partnership was measured on all crime.
- The reason for this was that the partnership wanted to reduce the number of people living, working in or visiting the city becoming victims of crime.
- All crime included such categories as drug offences, incidents of handling stolen goods and some other areas where it was preferable to see an increase rather than decrease as it was an indicator of proactive police activity. These were excluded from the Partnership's reduction target for this reason.
- At the beginning of the three year reporting period a number of points were agreed. These were articulated as follows. It was clear that whilst crime levels had fallen across the city there remained significant issues that any city the size of Peterborough would face:
 - ❖ There remained a level of acquisitive crime underpinned a group of offenders who disproportionately commit high levels of crime by re-offending;
 - ❖ There remained a level of violent crime that required co-ordinated Partnership activity, some of that violent crime was drug and alcohol related and a significant level of all the city's violent crime was domestic violence; and
 - ❖ Communities remained concerned about the levels of anti-social behaviour as was in evidence by all Neighbourhood Panels having some elements of anti-social behaviour as a priority on each and every occasion.
- The Partnership chose to approach reducing crime in the following way:
 - ❖ Embedding the 'broken window theory' as a bedrock of the approach to reducing crime, tackling anti-social behaviour and building stronger, supportive and more cohesive communities; and
 - ❖ Taking an approach to tackle the underlying causes of offending and crime but being equally clear that those who continued to offend or bring risk of harm to the city would be targeted within the full weight of the criminal justice system.
- The main planks of this approach were:
 - ❖ Integrated Offender Management;
 - ❖ Developing modern, effective and efficient substance misuse (drugs and alcohol) schemes;
 - ❖ Developing an over-arching strategy on domestic abuse; and
 - ❖ Improving perceptions of safety in Peterborough city centre by prioritising violent crime linked to the night time economy.

The Committee was asked to note the approach, progress and performance so far and to endorse the Partnership's direction of travel and to make any comments or suggestions as appropriate.

Observations and questions were raised around the following areas:

- Members were concerned that anti-social behaviour appeared to be increasing within their wards and queried whether people were actually reporting these crimes as in the report it showed it was on the decrease. *The Safer and Stronger Peterborough Strategic Manager advised Members that this was the reason that this year the focus was to be on issues around perception and whether it was really decreasing. Theft from Person was one area of crime which was increasing, this area of crime was always reported because crime numbers were needed for insurance purposes. Members were advised to encourage and embrace the broken window theory and get areas cleaned up. These crimes were also being recorded through the Quality of Life Survey and being tackled by Microbeats and Operation Can Do.*
- The Head of Neighbourhood Services informed Members that that the Neighbourhoods Team was working with Enterprise to map calls for service and were using the data to find out which areas the calls were relating to, to enable them to focus on that particular service.
- Members queried whether privately owned areas should be included within the performance management statistics. *Members were advised that these areas should be included in order for the Neighbourhoods Team to understand the issues of areas within the city. The Safer and*

Stronger Peterborough Strategic Manager suggested that Members gathered information on where crimes were taking place and email him with the details.

- *Members queried whether there were enough police officers and special constables patrolling the city. Members were advised that there had been no changes in the number of officers in Peterborough. The police front line had remained the same, the issue was with Cambridge as a whole and as Peterborough was a part of that it was under resourced. There was a big recruitment drive currently taking place for Special Constables and they were now being trained to take on the roles of Police Constables.*
- *Members commented that if Special Constables were paid a retainer fee this would be more useful than employing Police Community Safety Officers because Special Constables had all the powers of a Police Officer.*
- *Members were concerned that there had been an incident in Cathedral Square and it had taken fifteen minutes for a PCSO to arrive and deal with the incident. It was queried whether Peterborough had dedicated police control within the city centre. Members were advised that there was still a dedicated unit responsible for policing the city centre which comprised of one Police Sergeant and a number of Police Community Support Officers. The Council did not fund a specific policing post within the city centre at present.*
- *Members queried who paid the police who worked within schools. Members were advised that they were paid out of the police budget although there were negotiations to try to obtain contributions from schools.*
- *Members queried whether the police were stopping the support of Speed Watch. Members were informed that there would be no reduction in police commitment to Speed Watch and the Police and Crime Commissioner was very much in favour of Speed Watch.*

6. Overview of the Operation Can Do Programme

This report provided the Committee with an overview of the Operation Can Do programme, its achievements to date and the forward plan for taking the learning from this approach to other areas of the city.

The following key points were highlighted:

- Operation Can Do was established two years ago in collaboration between the Council and the Police. It followed a short period of heightened community tension in the Gladstone area of the city and a lack of sustained improvement in relation to various issues identified in the Millfield and New England Regeneration Partnership.
- The initial operation was launched with three phases in mind:
 - ❖ Phase 1: immediate, frontline responses to visible issues (0 – 6 months);
 - ❖ Phase 2: tackling more complex issues through complete collaboration between agencies and the community (6 Months to 3 years); and
 - ❖ Phase 3: longer term investment and regeneration in the area (3 years to 10 Years).
- At its launch, a number of key priorities were identified and agreed between partners and it was against this backdrop that the initial work streams and actions were developed. These targets were:
 - ❖ To empower communities so they were able to influence decisions in their neighbourhoods;
 - ❖ To establish a framework to maximise the economic growth of the area;
 - ❖ To deliver positive engagement activities for young people;
 - ❖ To improve local parks and open spaces;
 - ❖ To improve access to training and employment opportunities; and
 - ❖ To reduce alcohol and drug related fear of crime, crime and antisocial behaviour.
- The Operation Can Do area ran along either side of Lincoln Road, from the edge of the city centre to New England, parts of Central Ward, North Ward and Park Ward were included in this boundary. The area was comprised of approximately 10,016 households and approximately 28,263 residents.
- A community board was now in place and was rapidly moving towards registering itself as a charity so that it had its own legal identity and could raise funds and deliver services.

- Residents and local data highlighted the need for robust and targeted activities to address the following key issues of concern:
 - ❖ Heightened community tension;
 - ❖ Crime and anti-social behaviour;
 - ❖ Poor quality housing stock and high levels of houses in multiple occupation and overcrowding;
 - ❖ Alcohol and licensing issues;
 - ❖ Parking; and
 - ❖ Growing levels of dissatisfaction from communities.

Work was carried out on the following areas:

- Housing;
- Houses of Multiple Occupation;
- Overcrowding;
- Housing Prosecutions;
- Substance Misuse - Drugs;
- Substance Misuse Alcohol;
- Trading Standards;
- Food and Health and Safety;
- Licensing; and
- Parking Enforcement.

The Committee was asked to:

- Note and comment on the information provided about the programme and to suggest areas for improvement or where further effort should be deployed.
- Specifically scrutinise the data analysis report and identify other data sets which would add value to the work.
- Agree that a paper outlining a proposed Selective Licensing Scheme for privately rented accommodation be brought to the Committee at its next meeting.

Observations and questions were raised around the following areas:

- Members queried whether Operation Can Do was going to be spread over other areas of the city. *The Safer and Stronger Peterborough Strategic Manager informed Members that the principles of Operation Can Do are already being introduced in the Ortons and Ravensthorpe.*
- Members commented that alcohol had become a serious problem within the city and queried whether there had been a ban on alcohol and if it was working. *Members were advised that there was a Designated Public Place Order over the whole Can Do area where police had powers they could use if alcohol was being used inappropriately. The Licensing Committee had further power to refuse or revoke a license.*
- *The Performance and Information Officer advised Members that there had been a reduction in alcohol related incidents within the Can Do area which had contributed to the reduction of alcohol related incidents in the city overall.*
- Members queried whether any surveys had been carried out since the start of Operation Can Do. *Members were advised that a door to door knocking exercise had taken place in the Can Do area where 11,000 properties had been visited to try and understand the volume and condition of private rented housing and other issues.*
- Members commented that a high volume of resources would need to be used to carry out such surveys and queried how this would be sustained. *Members were advised that funding was obtained through central government; we are also currently trying to attract investors and income by looking to work with businesses.*
- Members commented that pubs were closing down and these were a better environment for people to drink alcohol in instead of buying alcohol from the off license and drinking it on the streets. *Members were advised that this was being looked in to. Three off license licenses had already been revoked within the Can Do area.*

7. Vivacity Culture and Leisure Trust – Culture and Leisure Services

This report identified proposed areas for scrutiny to be considered in a detailed report at September's Strong and Supportive Communities Scrutiny Committee meeting. The areas for consideration included the service delivery, other wider benefits and value for money obtained from the Council's culture and leisure partnership with Vivacity Culture and Leisure. The report invited the Committee to comment on the proposals and whether there were any other matters members wished to include.

The Committee was recommended to comment on, and agree to, the matters to be addressed in the report to be submitted to the 11 September meeting of the Strong and Supportive Communities Scrutiny Committee on the Council's Culture and Leisure Partnership with Vivacity Culture and Leisure.

Observations and questions were raised around the following areas:

- Members commented that in part 7.1 of the report, consultation had only taken place with a small number of people and it was queried whether consultation would take place with a wider range of service level users and similar groups and if so, could examples of groups be provided. *The Cabinet Advisor to the Cabinet Member for Culture, Recreation and Waste Management advised Members that Vivacity would be consulting wider with groups within Education and Health and local groups Such as the Music Hub, Cops at the regional pool and the athletics clubs.*
- Members congratulated Vivacity on the success of the Heritage event and were very impressed with how they greeted the Mayor.
- Members commented that the pointers they would like Vivacity to focus on were as follows:
 - 1) Libraries – How service was being provided to ensure the public were still receiving a good service.
 - 2) Leisure – It was very important that the public got reasonably priced leisure.
 - 3) Archives – What relationship Peterborough had with Northampton and Huntingdon as they were the two archival providers, what was available on the internet, whether there was a process for people to obtain information from the internet and how much usage were people getting from the archives in higher education.

8. Commercial Operations

The purpose of this report was to provide the Committee with an overview of Commercial Operations and forthcoming plans for the City Centre along with the Commercial Operations Business Plan.

The report provided a focus on the services provided by Commercial Operations which were as follows:

- Parking Services;
- CCTV;
- City Centre Management;
- Events and Public Realm Management;
- General Market;
- Visitor Information Centre;
- Visitor Economy Development;
- Visitor Economy Framework (VEF);
- Visitor Economy Strategy (VES) 2014 – 24; and
- Destination Management Plan (DMP) 2014 – 17.

Outlined within the report were the four key strategic objectives:

Objective 1 – Promoting the city

- Broadening the visitor offer of the city by extending the events diary and marketing existing attractions more extensively.

Objective 2 – Managing the city

- To communicate and co-ordinate the work of all city stakeholders and monitor outputs; and
- To communicate and engage effectively with businesses.

Objective 3 – Improving the Environment and public spaces

- To encourage and facilitate improvements to the environment and public spaces that was inviting, clean and was a safe environment to be enjoyed.

Objective 4 – A prosperous city

- Diversifying and strengthening the economic base. The city should be the last catalyst for encouraging the growth of both new and existing business within the city.

Observations and questions were raised around the following areas:

- Members commented that the Willow Festival was a very successful event and there were no alcohol related incidents. *The Head of Commercial Operations commented that the volume of people that attended the Willow Festival was not anticipated and there were only eight reported low level crimes. The fencing for the event had economical benefit as it was used for following events. Money was made on programme sales, funfair, raffle tickets and businesses within the festival.*
- Members were concerned that the Mayors Last Night of the Proms event was not properly advertised which resulted in less tickets for the event being sold. *Members were advised that Commercial Operations would be happy to promote the event in future through the visitors centre as they did not have the marketing budget.*
- Members queried whether it was time to move the Peterborough Market to a more central location. *Members were advised that it would not be necessary to move the market from its current location, it just needed a strong management structure and refurbishment as people would go to a quality market. It had the potential to be a thriving market with surrounding businesses.*
- Members commented that the market did not have an encouraging appearance and it was not well signposted and queried whether there were any plans to change this. *Members were advised that Commercial Operations could work on signage although it was down to planning to look at appearance.*
- Members queried whether there were any plans for another Country and Western festival. *Members were informed that Commercial Operations would like to bring more events like this to the embankment only if it could be cost neutral or profit making.*
- Members commented that the motorcycle bays on St Peters Road would be more useful if they were turned in to disabled parking bays.
- Members commented that it would encourage more people to sign up for the Great Eastern Run if they presented people with a reward relating to Peterborough instead of just the standard medal. *Members were advised that the sponsors insisted on presenting runners with the standard medal.*
- *Members were informed that that there had been 2,900 people sign up for the Great Eastern Run which was 30% more than this time last year and 300 people had signed up for the Fun Run and this time last year there were only 15 subscriptions.*
- Members were concerned what would happen if there were in excess of 8,000 runners for the Great Eastern Run as this was the maximum number of people that could participate. *Members were informed that the route held 8,500 and if this number was exceeded there would need to be a consultation.*
- Members commented that although most of the events were planned to take place on the embankment, it would be a good idea to have some of the events in Central Park.
- Members were concerned that some charity collectors did not seem genuine and queried how much investigation was carried out. *Members were informed that charities were required to fill out application forms and provide charity numbers, the Council then made sure that a letter was sent to the charity to make the charity aware that money was being collected for them.*
- Members were concerned with CCTV and that there were not enough staff to deal with all of the cameras around the city and that some trees were in the way of CCTV cameras and queried how easy it was to get these trimmed back. *Members were advised that Commercial Operations were not aware of this issue and Enterprise had been informed. In the Section 106 budget there should be enough money to cover wifi for all cameras which would then save £80,000 a year on telephone lines that were currently being paid for.*

- Members congratulated CTTV as they did such a good job for such a small team.

9. Scrutiny in a Day: A Focus on Welfare

The purpose of this report was to set out proposals to hold a cross-scrutiny committee event that would focus on the impacts of welfare reform. This event would be held in order to understand and mitigate against the breadth of impact on individuals, families, communities and businesses. It was noted that the Welfare Reform team was also looking for nominations from each Committee to form a working party to help plan and provide input for the day.

Observations and questions were raised and discussed including:

- The Committee noted the proposal for a Scrutiny in a Day event.
- Councillor Fox volunteered to be part of the working party.
- Members suggested that Councillor Forbes was contacted to ask if she would like to be part of the working group as she had a particular interest in Welfare Reform.

AGREED ACTION

- Members agreed that the Scrutiny in a Day was necessary and they welcomed the proposal.
- The Governance Officer was to contact Councillor Forbes to ask if she would like to join the working group.

10. Notice of Intention to Take Key Decisions

The Committee received the latest version of the Council's Notice of Intention to Take Key Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

ACTION AGREED

- The Committee noted the Notice of Intention to Take Key Decisions.

11. Work Programme

This was an opportunity for Members to review the work programme and make notifications of any items they wished to be added to the programme as well as to confirm their agreement with what was currently on the programme.

AGREED ACTION

- Members noted the work programme and confirmed agreement with the current plan.

12. Date of Next Meeting

Wednesday, 11 September 2013

The meeting began at 7.00 and ended at 9.10pm

CHAIRMAN

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 5
11 SEPTEMBER 2013	Public Report

Report of the Strategic Manager: Safer and Stronger Peterborough

Contact Officer(s) – Gary Goose

Contact Details – 863780

Head of Service – Adrian Chapman, Head of Neighbourhoods

SAFER PETERBOROUGH PARTNERSHIP PLAN 2011-14

1. PURPOSE

- 1.1 The purpose of this report is to update the Strong and Supportive Communities Scrutiny Committee on the progress and performance of the Safer Peterborough Partnership's approach to tackling antisocial behaviour in accordance with the Safer Peterborough Partnership Plan 2011-14.
- 1.2 For the committee to scrutinise that progress and performance in accordance with its statutory responsibility as set out within the Crime and Disorder Act 1998, revised by The Police and Justice Act 2006.

2. RECOMMENDATIONS

- 2.1 Members are asked to note the approach, progress and performance thus far; to endorse the partnerships direction of travel and to make any comments or suggestions as appropriate.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The Sustainable Community Strategy aims to deliver a bigger and better Peterborough, through improving the quality of life for all. The Partnership Plan covers those aspects that fall within the Strong and Supportive Communities priority; this report covers progress towards part of that plan.

4. BACKGROUND

- 4.1 The Crime and Disorder Act 1998 requires that a Community Safety Partnership is formed, bringing together agencies who are responsible for crime and disorder in the local area. It is acknowledged that far more can be achieved to make Peterborough a safer place if agencies work together rather than in isolation.
- 4.2 The Crime and Disorder Act specifies responsible authorities as Peterborough City Council, Cambridgeshire Constabulary, NHS Peterborough, Cambridgeshire Fire Authority, Cambridgeshire Police Authority and Cambridgeshire and Peterborough Probation Trust.
- 4.3 These responsible authorities also invite other agencies who are able to contribute to the work to *co-operate* and Cross Keys Homes (representing Registered Social Landlords in the city) is one of these organisations. Other agencies, particularly from the voluntary and community sector are also *invited to participate* in the work of the Partnership. At present these organisations are PCVS, Peterborough Racial Equality Council, HMP Peterborough and The One Service.
- 4.4 The Safer Peterborough Partnership is one of the partnerships that form the Greater Peterborough Partnership.

5. KEY ISSUES

- 5.1 The Crime and Disorder Act 1998, revised by the Police and Justice Act 2006, requires that the Community Safety Partnership publish an annual Partnership Plan. The Safer Peterborough Partnership works to a three-year strategic plan (2011-14) and at its meeting of 4th June this committee reviewed the annual refresh of that plan.
- 5.2 The Safer Peterborough Partnership agreed one single target for the three year plan – to reduce victim based crime by 10% by end of March 2014.
- 5.3 In order to achieve this there were three identified priorities:
- Reduce Victim Based Crime
 - Tackle Anti-Social behaviour and Hate Crime
 - Build Stronger and more supportive communities
- 5.4 This report concentrates upon progress and performance in relation to tackling anti-social behaviour and hate crime.
- 5.5 This report outlines the commitments, targets and methods of the SPP in tackling anti-social behaviour in the Peterborough.
- 5.6 **Definition of anti-social behaviour**
- 5.7 The Crime and Disorder Act 1998 defines anti-social behaviour as “acting in a manner that caused or was likely to cause harassment, alarm or distress to one or more persons not of the same household as the offender”.
- 5.8 The Government deliberately define anti-social behaviour using broad terms as it can mean different things to different people.
- 5.9 Anti-social behaviour can affect entire communities or individual people. For example, a neighbourhood may feel threatened by a small group of people, or an individual may feel intimidated by a neighbour.
- 5.10 During 2012/13 the City worked successfully to reduce levels of recorded anti-social behaviour. Work continues to tackle the issues as well as perceptions.
- 5.11 Some behaviour is clearly unacceptable and must be addressed through dialogue or appropriate and proportionate enforcement. Many incidents of anti-social behaviour can be addressed promptly by established professionals; i.e. excessive noise – environmental health, or criminal damage – the police.
- 5.12 Other examples may require longer term community mediation involving more than one agency.
- 5.13 This issue is complicated by the need to accommodate all those who live and work in the Peterborough, along with their different lifestyle choices. Anti-social behaviour does not necessarily mean the same thing to everyone: what could be put down to a mere clash of lifestyle to one person could cause great distress to another.
- 5.14 **The Vision**
- 5.15 **To work in partnership with the local community and agencies across Peterborough to reduce Anti-Social Behaviour and to promote respect for one another.**
- 5.16 The SPP works to support and protect people’s rights to live and work free from anti-social

behaviour, we seek to protect these rights through **problem solving** around cases and using **prevention, intervention** and **enforcement** measures where anti-social behaviour is occurring. However, we will always take a **proportionate** response to anti-social behaviour.

5.17 **Objectives**

5.18 Based on our commitments to protect rights and encourage responsibility, our main objectives as a partnership are listed below. We will seek to:

- **Prevent anti-social behaviour before it occurs and to prevent escalation where it is already happening**
- **Reduce the number of reported incidents of anti-social behaviour**
- **Establish swift and efficient processes in tackling antisocial behaviour, using the appropriate tools and methods on a case by case basis**
- **Involve the public more in how anti-social behaviour is tackled**
- **Target problem locations where anti-social behaviour is occurring**
- **Target problem individuals**
- **Seek to improve the built environment when possible where this will aid solutions to anti-social behaviour**
- **Ensure clear lines for reporting incidents of anti-social behaviour are in place and widely publicised**
- **Understand the perceptions people hold around antisocial behaviour and to seek to reassure the public through the use of media**
- **Improve the support given to those who are victims and/or witness anti-social behaviour**

5.19 **Solutions**

5.20 **Multi-agency working.** The SPP takes a preventative, proactive and reactive approach to anti-social behaviour.

5.21 Local residents are encouraged to tackle issues themselves where possible and to be prepared to be part of the solution in tackling anti-social behaviour. Effective solutions to tackle or prevent anti-social behaviour are the responsibility of many agencies and organisations. Therefore, in Peterborough we take a multi-agency approach to tackling anti-social behaviour. Council services involved include the Community Safety and ASB Team, Social Services, Education, various environmental services, Leisure, Youth Services and Legal Services. Other agencies include the Town and Parish Councils, the Youth Offending Service (YOS), Probation, Peterborough Police, Registered Social Landlords, Cambridgeshire Fire Service, Residents Associations, Business Against Crime and Street and Pub Watch.

5.22 **New National Categories of ASB**

5.23 A national review has led to a revision of the categories of ASB. The categories change the emphasis from recording and responding to incidents, to identifying those vulnerable individuals, communities and environments most at risk and in need of an enhanced response before the problems escalate.

5.24 The three new categories are:

1. Personal
2. Nuisance
3. Environmental

Below is directly taken from Home Office guidance and explains what the 3 new categories mean in more detail.

- 5.25 **Personal** ASB identified by the caller, call handler or anyone else perceives as deliberately targeted at an individual or group or having an impact on an individual or group rather than the community at large. It includes incidents that cause concern, stress, disquiet and/or irritation through to incidents, which have a serious adverse impact on people's quality of life. At one extreme of the spectrum it includes minor annoyance; at the other end it could result in risk of harm, deterioration of health and disruption of mental or emotional well being, resulting in an inability to carry out normal day to day activities.
- 5.26 **Nuisance** Those incidents where an act, condition, thing or person causes trouble, annoyance, inconvenience, offence or suffering to the local community in general, rather than individual victims. It includes incidents where behaviour goes beyond the conventional bounds of acceptability and interferes with public interests including health, safety and quality of life. Just as individuals will have differing expectations and levels of tolerance so will communities have different ideas about what goes beyond tolerable or acceptable behaviour.
- 5.27 **Environmental** This includes incidents where individuals and groups have an impact on their surroundings including natural, built and social environment. This category is about encouraging reasonable behaviour whilst protecting and managing various environments so that people can enjoy their own private spaces as well as shared or public spaces.

People's physical settings and surroundings are known to impact positively or negatively on mood and sense of well-being, and a perception that nobody cares about the quality of a particular environment can cause those effected by that environment to feel undervalued or ignored. Public spaces change over time as a result of physical effects caused, for example, by building but the environment can also change as a result of the people using or misusing that space.

5.28 **ASB includes:**

Misuse of Public Space

- substance abuse and drug related activities,
- street drinking
- prostitution/kerb crawling – loitering, pestering residents

Inconsiderate Behaviour

- noise and nuisance behaviour
- urinating in public, fire-setting, inappropriate use of fireworks, climbing on buildings,
- racing cars, off road motorcycling, quad bikes
- rowdy and drunken behaviour: shouting, fighting
- animal-related problems

Acts directed at people

- harassment: racial, homophobic, sexual, religious etc.
- intimidation and bullying, making threats and offensive comments
- verbal abuse: using obscene and offensive language
- hoax and malicious calls

Environmental damage

- criminal damage/vandalism
- graffiti: defacing public/private property
- litter/rubbish fly tipping, fly posting
- abandoned/burnt out cars
- dog fouling

5.29 **How we are tackling ASB in Peterborough**

- 5.30 An important and developing strand of our partnership work has been to address those causes of crime that impact upon our residents at a neighbourhood level and affect their quality of life. These include the menace of criminal damage, arson, speeding traffic and environmental crimes such as noise nuisance, graffiti, fly tipping and littering.

5.31 These issues all have direct impact on the quality and appearance of our neighbourhoods and can cause considerable damage to the esteem of individual's and families most directly affected. These offences often associated with Anti Social Behaviour can often develop into far more severe problems and crimes and therefore are a priority for the partnership.

5.32 **We aim to:**

5.33 **Prevent:**

- Make best use of our knowledge and by sharing information with our communities to enable them to reduce the risk of crime, disorder or ASB.
- Design out crime seeking opportunities to develop, enhance and promote cleaner, greener and safer environments
- Encourage greater awareness of individual responsibility and active citizenship
- Promote positive behaviour of young people
- Increase all reporting of ASB

5.34 **Intervention:**

- Deliver an efficient framework for taking action at the earliest possible opportunity, including restorative justice.
- Use proportionate and effective action to stop ASB
- Provide support to those at greatest risk of ASB
- Provide targeted support services to perpetrators of ASB.
- Improve co ordination with agencies that provide support for victims and witnesses
- Provide victim support through information and devices to reassure and repeat victimisation
- Increase victim satisfaction with the service being provided by the partners
- Encourage victim led solutions to tackling ASB

5.35 **Enforcement**

- Effective use of all ASB tools and legislative powers to tackle offending
- Detecting offences and bringing perpetrators to justice through the criminal justice system.
- Targeted use of enforcement powers to improve standards of the environment

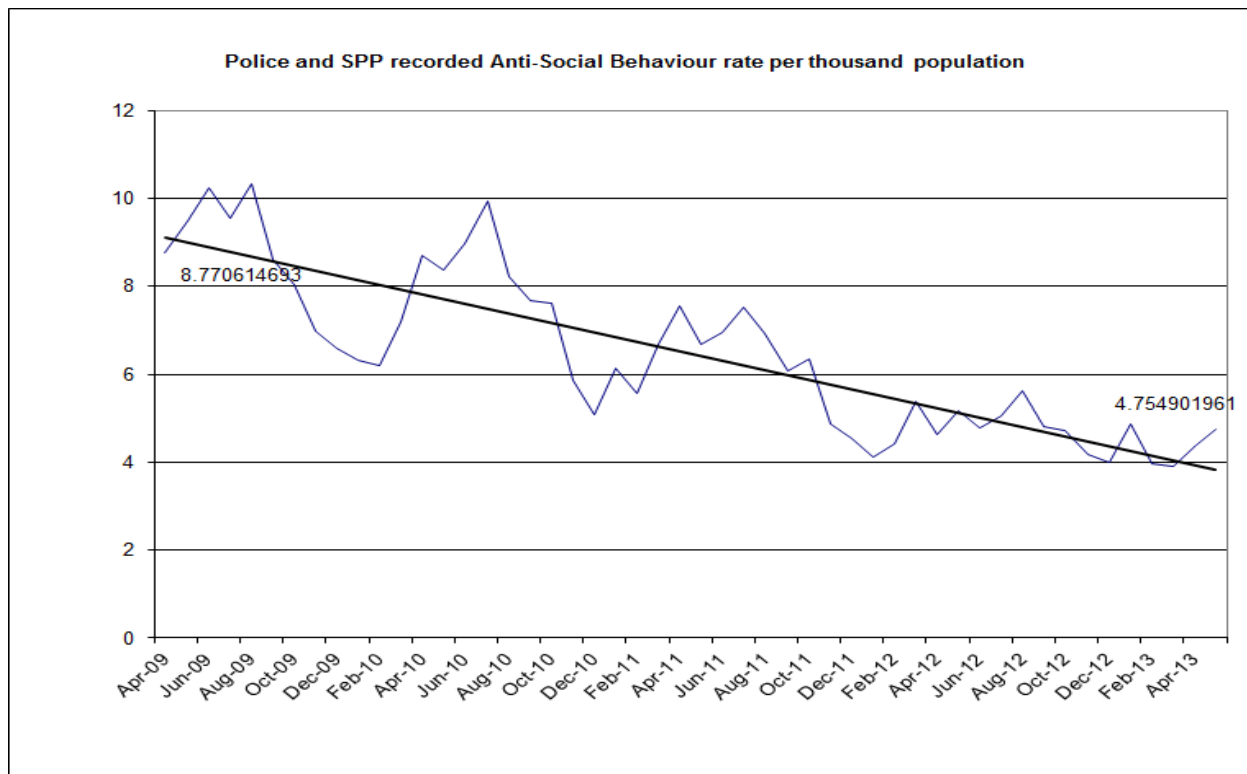
5.36 **Tools Available**

- Acceptable Behaviour Contracts
- Anti Social Behaviour Contracts
- Anti Social Behaviour Orders
- Parenting Orders
- Family Intervention
- Crack House/ASB Closure Orders
- Mediation
- Child Safety Orders
- Designated Public Place Orders
- Closure of Premises
- Gating Orders
- Directions to Leave
- Dispersal Orders

5.37 • Demoted Tenancy

Results so far:

Reports of ASB are falling. In 4 years reports have reduced by 46%



5.38

Recent developments

- ASB Governance group led by Executive Director Operations and including: Council, police, BTP, RSLs, Enterprise, YOS, 8-19, Councilors, Noise pollution, Fire, Housing, Homelessness Prevention, city centre services, CCTV
- Weekly case management meetings, emerging trends, people, hot spots.
- Partnership problem solving model
- Standardised risk assessment
- Development of microbeats across the City.
- Complex and intractable cases resolved (innovative, focused, robust)
- Range of preventative interventions
- Management information
- ECINS multi-agency case management database rolled out across Peterborough to enhance partnership working, reduce bureaucracy, and reduce the time spent at case review meetings.
- Recruitment to a new post of Anti-Social Behaviour, Hate Crime & Victims coordinator.
- Partnership ASB officers engaged fully with the Connecting Families Programme.

5.39

The future:

- ECINS rolled out to partner agencies across Peterborough
- RSL Forum to be restarted Sept 2013
- ASB Task and Finish restarting October 2013
- Cambridgeshire Partnership Forum starting early 2014
- Change in ASB legislation – Spring 2014, to include
 - Community Triggers, Community Protection Orders, Criminal Behaviour Order and Crime Prevention Injunction

6. IMPLICATIONS

6.1 Fewer victims of ASB, better perceptions of ASB make Peterborough a safer place to live and

improve the quality of life of all of our residents.

7. NEXT STEPS

7.1 That the committee endorse the approach taken by the partnership in its efforts to tackle anti-social behaviour.

8. BACKGROUND DOCUMENTS

8.1 None

9. APPENDICES

9.1 None

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 6
11 SEPTEMBER 2013	Public Report

Report of the Cabinet Member for Community Cohesion, Safety and Public Health.

**Contact Officers – Gary Goose and Jawaid Khan
Contact Details – 683780 and 863833**

PORTFOLIO HOLDER REPORT

1. PURPOSE

- 1.1 To provide Members with a progress report from the Cabinet Member for Community Cohesion, Safety and Public Health in relation to matters relevant to this committee.

2. RECOMMENDATIONS

- 2.1 Members are asked to scrutinise the progress made on the Cabinet Member's Portfolio by providing challenge where necessary and to suggest ideas and initiatives to support improvements in performance.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The Sustainable Community Strategy aims to deliver a bigger and better Peterborough, through improving the quality of life for all. The portfolio held by the Cabinet Member for Community Cohesion, Safety and Public Health covers those aspects that fall within the Strong and Supportive Communities priority of the Strategy.

4. BACKGROUND

- 4.1 There are two key responsibilities held by the portfolio holder that are directly relevant to this committee – community safety and community cohesion. Since May 2013 the Cabinet Member benefits from a Cabinet Advisor covering Community Safety and Cohesion.

4.2 Community Safety

The Crime and Disorder Act 1998 requires that a Community Safety Partnership is formed, bringing together agencies who are responsible for crime and disorder in the local area. It is acknowledged that far more can be achieved to make Peterborough a safer place if agencies work together rather than in isolation. The Crime and Disorder Act specifies that responsible authorities are Peterborough City Council, Cambridgeshire Constabulary, NHS Peterborough, Cambridgeshire Fire Authority, and Cambridgeshire and Peterborough Probation Trust. These responsible authorities also invite other agencies who are able to contribute to the work to *co-operate* and Cross Keys Homes (representing Registered Social Landlords in the city) is one of these organisations. Other agencies, particularly from the voluntary and community sector are also *invited to participate* in the work of the Partnership. At present these organisations are Peterborough and Fenland MIND, Peterborough Racial Equality Council, HMP Peterborough and the Social Impact Bond. Other voluntary groups are represented on other partnership groups.

Section 17 of the Crime and Disorder Act 1998 places on designated authorities a legal responsibility to consider the community safety implications of their actions.

4.3 Cohesion

Community cohesion is a term that is easily misunderstood. Many confuse community cohesion as another word for diversity or equality. Whilst cohesion does encompass these principles, it is a much broader term that describes how the impact of a range of social issues can affect both individuals and the wider community. Cohesive communities are ones that have a shared sense of togetherness and enjoy positive relationships between people from different backgrounds. Put simply, it is about people getting on well together irrespective of differences in age, gender, background, culture or belief.

- 4.4 Peterborough is a growing and largely tolerant and peaceful city, which enjoys positive community relationships. The overall population of the city reported by the Census 2011 was 183,631, an increase of 27,570 people compared to 2001. This is an increase of 17% compared to 7% nationally. Despite the notable population increase, the city does not face community tensions as experienced in some other parts of the country. However, tensions can rise quickly in any community and if left unchecked, can result in crime, or as we saw in the national disorders in 2011, large scale public disorder.

Whilst many potential cases of community tensions are centred within the city, there is nevertheless potential for broader cohesion issues to be faced within rural communities. These might include social isolation, intergenerational issues, integrating new and existing communities or a lack of connectivity between villages and the city.

- 4.5 Through the Greater Peterborough Partnership, a Community Cohesion Board (made up from representatives from the public sector, business sector and voluntary, community and faith organisations) works to manage and reduce community tensions. The Board is supported by a Police-led Tension Monitoring Group, which closely monitors issues that may affect community relations.

5. KEY ISSUES

5.1 Community Safety

- 5.1.1 In furtherance of her responsibilities the Cabinet Member for Community Cohesion, Safety and Public Health is a member of the following Crime and Disorder bodies:

- A full voting member of the Safer Peterborough Partnership Board
- Vice-Chair of the Cambridgeshire and Peterborough Community Safety Strategic Board
- Vice-Chair of the Cambridgeshire Police and Crime Panel (this role is already formally taken over the Cabinet Advisor covering Community Safety and Cohesion).

On routine basis, the Cabinet Advisor represents the Cabinet Member at these bodies whilst the Cabinet Member is kept informed and attends as and when necessary.

The Cabinet Member holds monthly progress meetings with the Safer Peterborough Partnership Strategy Member and Safer Peterborough Manager (Cutting Crime).

Work to reduce crime and disorder within Peterborough is coordinated through the Safer Peterborough Partnership.

The Crime and Disorder Act 1998, revised by the Police and Justice Act 2006, requires that the Community Safety Partnership publishes an annual Partnership Plan.

The priorities within the Partnership Plan are agreed following a Strategic Assessment which

considers the performance in the previous twelve months and takes into account the concerns of the public.

In Peterborough, The Safer Peterborough Partnership operates to an overarching three year plan (2011-14). The City is now in the third year of that plan.

The Partnership agreed one single target for the three year plan – to reduce victim based crime by 10% by end of March 2014.

The priorities in the plan reflect the partnerships desire to support our statutory partner agencies in delivering their core functions with the partnership taking a lead role in co-ordinating and delivering schemes that address root causes of crime and disorder within our City.

The priorities set out in the Plan attached are:

- Reducing Crime
- Tackling anti-social behaviour and hate crime
- Building stronger and more supportive communities

5.2 Cohesion

One of the most significant priorities is to develop rapport with community groups from different backgrounds and build networks for communities to discuss issues and promote closer understanding of each other. Examples include the Holocaust Memorial Day held in January and Inter-faith week held in November every year. Other examples include festivities, celebrations and other remembrance events held at different times of the year. Apart from events based activities, other actions to promote better understanding through improved English language skills among new arrival community groups are also delivered in partnership with Further Education Colleges and schools in the city. Police and the Civil Society Sector work in close partnership to monitor hate crime including both reported and otherwise to ensure quick and effective action is taken to ensure any breach of law is not tolerated.

5.2.1 The impacts of welfare reform need to be closely managed to ensure that support for the most vulnerable in the community is available.

The potential for any negative impacts relating to a national or international event cannot be underestimated and the situation is closely monitored through the Cohesion Board and the Tension Monitoring Group.

The Strategy adopted by the Cohesion Board to address these key issues include the following key themes:

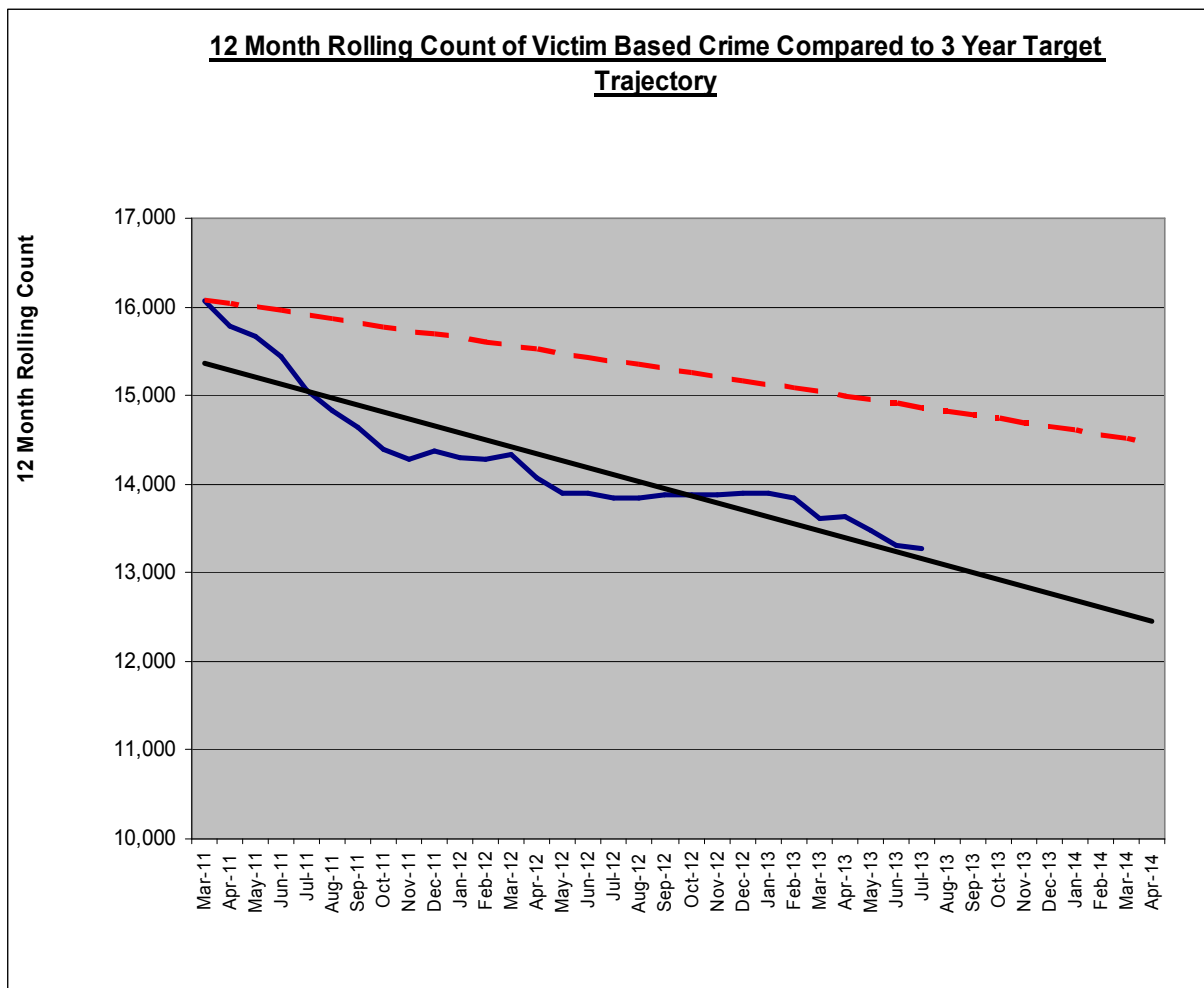
- Understanding community issues and developing critical links;
- Monitoring and earlier diffusion of any developing community tensions;
- Promoting community reassurance through local networks and efforts to strengthen localism agenda; and
- Identifying or facilitating projects which bring together different segment of community groups to promote well being of the city, e.g. food bank, charity events, city centre public events etc

5.3 Community Safety - Achievements during the previous year

5.3.1 In its broadest terms efforts to reduce crime and anti-social behaviour in Peterborough have been of significant success during the course of this three year plan.

- Crime has reduced
- Reports of anti-social behaviour have reduced

The table below shows the downward trend of crime in our City and the number of fewer victims compared to our baseline year of 2010.



This equates to 2796 fewer actual victims of crime based upon on a rolling twelve month count.

5.3.2 The partnership chose to approach reducing crime in the following way:

- Embedding the ‘broken window theory’ as a bedrock of our approach to reducing crime, tackling ASB and building stronger, supportive and more cohesive communities. This approach prevents escalation into more serious issues that can destroy communities, increase crime and the fear of crime and reduce cohesion.
- Taking an approach to tackle the underlying causes of offending and crime but being equally clear that those who continue to offend or bring risk of harm to the City will be targeted with the full weight of the criminal justice system.

The most up to date data for June 2013 indicates how we are monitoring progress against these areas.

Microbeat summary – June data only.

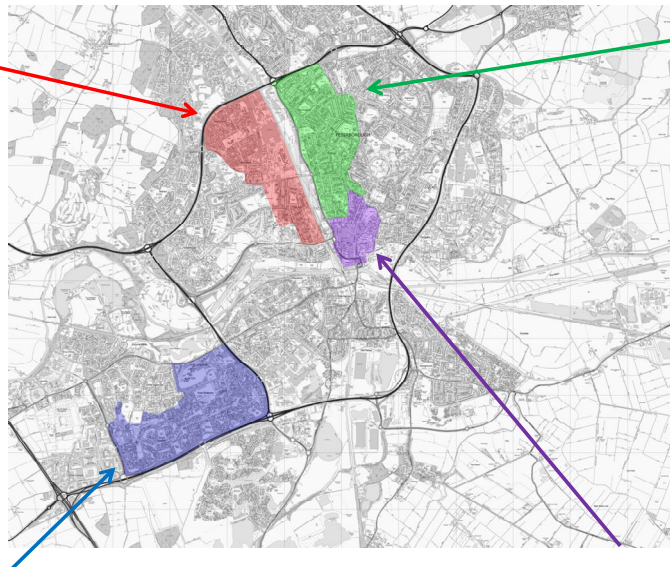


WWRAP

ASB has seen a general increase of 4.7% with 31 more recorded incidents.

Quality of Life incidents have noticed a reduction of 3.5% (n=55), though there has been an increase in rubbish accumulations of almost 20% (n=22), though a decline in flytipping clearances of 4.4% (n=52)

Victim Based Crime noticed a reduction from the baseline of 5% which amounts to 42 less victims.



Op CanDo

ASB has seen a general reduction of 1.7% with 20 less recorded incidents.

Quality of Life incidents have noticed an increase of nearly 9% (n=160), this is largely made up by an increase in flytipping clearance of 22.4% (n=223).

Victim Based Crime noticed a reduction from the baseline of 7% which amounts to 96 less victims.

HALO

ASB has seen a general reduction of 2% with 15 less recorded incidents.

Quality of Life incidents have noticed an increase of 3% (n=29), though there has been an increase in rubbish accumulations of 15.4% (n=8), as well as an increase in flytipping clearances of 4% (n=28)

Victim Based Crime noticed a reduction from the baseline of 8.6% which amounts to 74 less victims.

City centre

There have been general reductions across the majority of City Centre domains for June with the exception of ASB, up 4% (n=30)

Victim Based Crime noticed a general reduction from the baseline of 2.8% which amounts to 63 less victims.

Shoplifting showed only a 0.3% increase (n=2) and Theft from vehicle saw an increase of 8.7% (n=9).

Whilst the figures for reductions in crime and disorder are pleasing the Cabinet Member ensures that effort continues.

In particular the partnership is aware that the way people feel about safety does not match the reality in our City. In order to improve perceptions the Cabinet Member is involved in work to reshape communications on behalf of the partnership.

5.4 Cohesion - Achievements during the previous year

5.4.1 One of the key challenges in maintaining cohesive communities is the difficulty to measure it. It is noticeable when cohesion fails and may result in community based tensions or even public disorder. Hence public perception is one of the only indicators available to assess success. Statistics from the last Place Survey show that 57.3% of people believe that people from different backgrounds get on well together.

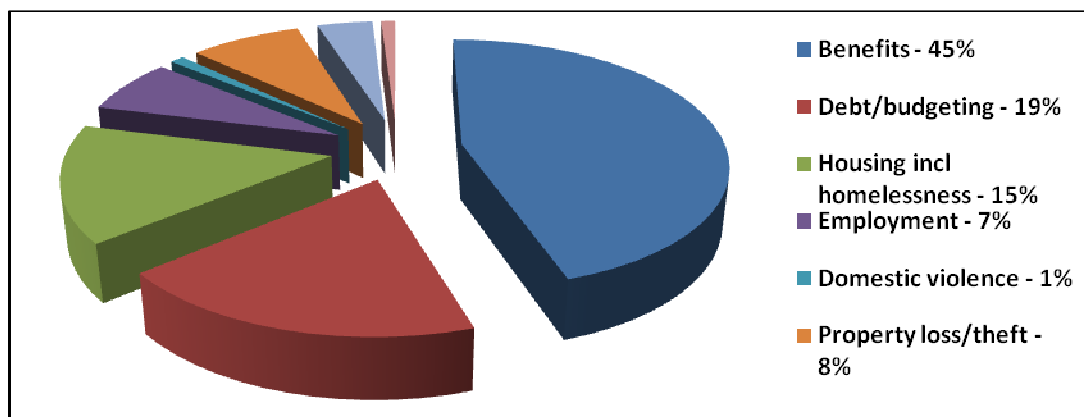
5.4.2 One of the key areas of work over the past year has been the implementation of the Peterborough Community Assistance Scheme to help manage the emergency needs of the most vulnerable in the community. The committee received a report in June 2013, detailing the launch

of the Peterborough Community Assistance Scheme (PCAS) which was established to replace the former Social Fund Crisis Loans and Community Care Grants.

The scheme has been implemented successfully and has supported over 900 people since April to help manage their finances and deal with emergency situations.

5.4.3. The Citizens Advice Bureau (CAB) is the lead agency and they work in partnership with a number of specialist partners such as DIAL Peterborough, MIND, Age UK and the Rainbow Savers Credit Union.

Data from CAB shows that the majority of clients accessing the service are White British (58%), followed by White Other (17%) and then Asian (9%). Clients are from the PE1 postcode in the main. Clients can present with a number of issues as set out below:



Whilst client's issues can be varied, they typically fall into one of the following categories:

- Rent not fully covered by Housing Benefit
- Liability to pay a proportion of Council Tax
- Other bills to meet: gas, electricity, water, mobile phone contracts
- Long term benefit dependency, finances stretched, some arrears & multiple debt likely
- Relationship breakdown
- Leaving care, prison or homelessness shelter
- Disaster such as arson attack

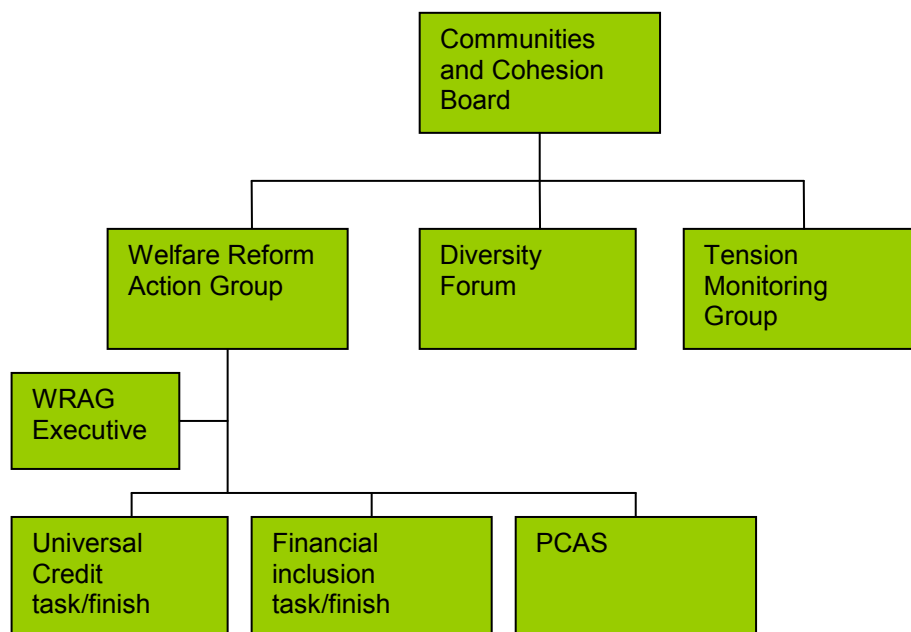
5.4.4 PCAS supports the client to address these and other issues through better budget management, ensuring that the client receives all the benefits to which they are entitled and providing advice on how to reduce monthly bills for example through being more energy efficient. In the most severe cases, a client can be referred to one of the partner organisations to receive emergency food, furniture or white goods.

5.4.5 PCAS has also been successful at improving partnership working between the statutory and voluntary sector organisations and has broken down barriers between organisations, which previously worked in silos, and failed to exchange data and intelligence. The PCAS partnership now provides innovative ways of working and a solution based approach to challenges.

5.4.6 PCAS forms just one part of the wider changes that the Welfare Reform Act will bring. Given the scale of the changes expected and the challenges they will bring, statutory and voluntary partners will need to work even closer together. However, it is vital that we have the right partnership structure in place that allows for this close collaboration to take place and for issues to be escalated where required.

5.4.7 There are a number of partnership meetings and forums currently taking place dealing with the welfare/financial inclusion agenda. Many of these operate in isolation, address similar issues and feature the same representatives from the council and partners. A review conducted with the Community Cohesion Board has sought to rationalise these groups into a more streamlined

structure to avoid duplication and increase the effectiveness of partners in addressing the issues that Welfare Reform will bring. The following diagram sets out the new structure:



As part of these changes, the Community Cohesion Board has agreed to broaden its remit and title; it will now be known as the Communities and Cohesion Board. The Board will have three key objectives:

1. Understand and respond to high levels of community tension
2. Understand longstanding issues within neighbourhoods which are impacting upon community cohesion, and identify actions to address
3. Understand the impact of welfare reform and the steps being taken to reduce poverty

This new structure will allow the council and its partners to focus on the key issues and challenges and will improve the sharing of information and intelligence.

5.5 Community Safety - Priorities for the coming year

5.5.1 During 2013/14 the partnership are working on a number of themes to further prevent and reduce crime and disorder.

The Cabinet member plays a direct role in a number of these themes and supports each and every one.

A summary of these themes is attached as appendix A of this report.

5.5.2 This committee can support the Cabinet Member by continued support for the direction of travel by the City in combating Crime and Disorder; in particular by promoting the progress made towards making our City safer in the course of members daily business.

5.6 Cohesion – Priorities for the coming year

5.6.1 During 2013/14 the Cohesion Board is aiming to consolidate the enhanced governance structure overseeing the wider communities and cohesion agenda in the city.

- 5.6.2 Tackling poverty is fundamental to the wellbeing of our residents, the strength of our communities, the investment made in our city and the success of our business sector. It is a theme which is closely linking cohesion and tackling inequalities in the society. This area is a key element of the priority ahead which is being worked in close partnership with the Creating Opportunities and Tackling Inequalities Scrutiny Committee.
- 5.6.3 Travellers related issues including Travellers site management, prevention and where necessary effective response to unauthorised encampment and deliberation on future of Emergency Stopping Places are also among key priorities for the year ahead.

6. IMPLICATIONS

- 6.1 It is anticipated that the Scrutiny Committee will comment on and make recommendations relating to the updates provided in this report in order that delivery potential is maximised for the benefit of our communities.

7. NEXT STEPS

- 7.1 Comments and recommendations made by Scrutiny Committee members will be considered as part of the ongoing development and delivery of specific business areas.

8. BACKGROUND DOCUMENTS

- 8.1 None

9. APPENDICES

- 9.1 Appendix A : Community Safety Themes
- 9.2 Appendix B : Community Cohesion Strategy



safe roads, safe vehicles, safe people, safer Peterborough

SaferPeterborough

Partnership Plan 2011-14

Safer Peterborough Partnership Community Safety Priorities 2013

(Part Of The 2011-14 Three-Year Safer Peterborough Partnership Plan)

The plan provides details of the Safer Peterborough Partnership's priorities for 2013/14.

This does not replace the three-year Safer Peterborough Partnership Plan 2011-2014, rather it should be read as an addendum representing a continuation of the three-year journey to reduce crime in our City. It is informed by the in-depth evidentially based 2012/13 Safer Peterborough Partnership Strategic Assessment.

It continues with the three-year plan's overall strategy and strengthens our approach in tackling the root causes of crime rather than reactively responding only to the symptoms. It also takes account of the impact of the country's austerity measures and public service reforms.

Peterborough Together: reducing crime,
building safe and confident communities

Legislative Framework

This plan is written in accordance with the responsibilities placed upon Community Safety Partnerships as set out within the Crime and Disorder Act 1998. It represents the annual refresh of the three-year plan as mandated within the above named Act.

Full details of the legislative framework can be found within section two of the aforementioned three-year plan.

Three Year Priorities

The three-year partnership plan identified three areas of overarching priority for its duration. These priorities will remain for the coming year; the Partnership will concentrate its resources on activity to support these priorities. The overarching priorities remain:

- Reducing crime
- Tackling anti-social behaviour and hate crime
- Building stronger and more supportive communities

The Partnership will continue to have only one measureable target: a 10 per cent reduction in victim based crime over the three year duration of the plan.

We will deliver that target by prioritising a number of themes where

the Partnership can add real value. Each of these themes will be led by an identified member of the Partnership Board who will take responsibility for ensuring these themes make a positive contribution to the overall agenda of reducing crime and disorder. The Partnership will continue to support each of its statutory agencies in delivering their core functions.

- Continuous improvement;
- Closing the gap on our peers;
- Out-performing our most similar group's average crime rates.

We will continue to relentlessly monitor our performance against our peers and, by developing more in-depth local analysis, we will ensure: A performance framework will support this single target and will continue to be reported to the Partnership Board on a monthly basis.



Background

This plan is informed by the 2012/13 Safer Peterborough Partnership Strategic Assessment which sets out a number of recommendations for continuing the fight against crime and continuing to make Peterborough a safer place.

The potential impact of the country's austerity measures, cuts to public sector budgets and welfare reform, coupled with significant changes to public service structures make 2013/14 an increasingly challenging year in maintaining our recent successes at reducing crime and disorder.

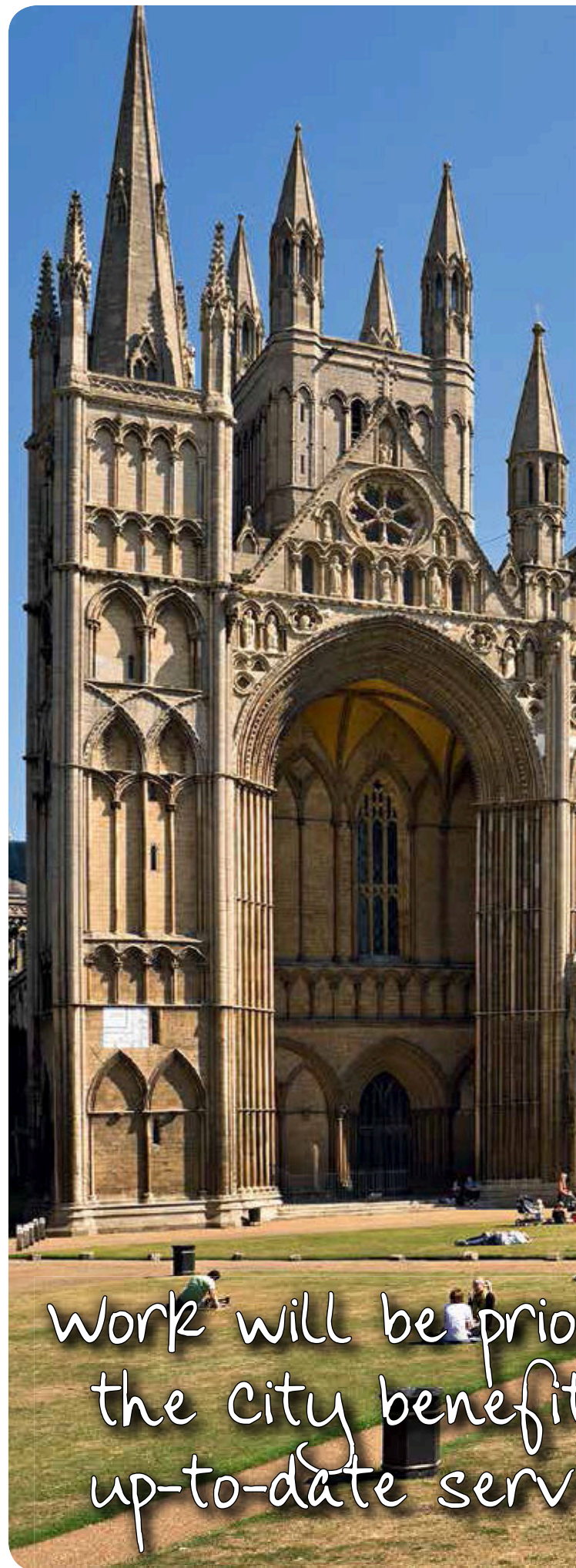
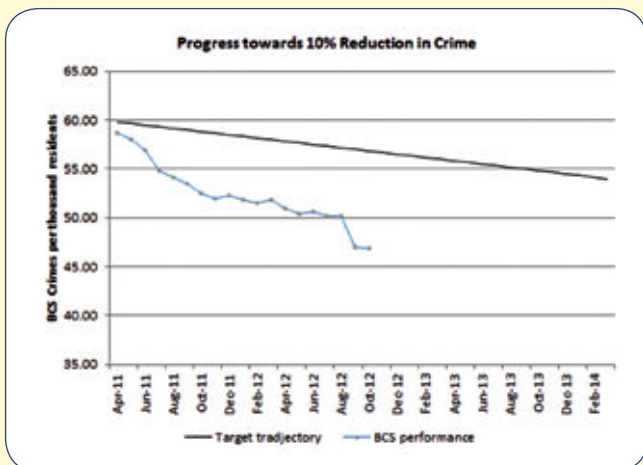
2012/13 saw crime continue to fall in Peterborough. However, the pace of reduction has slowed considerably and a new plateau seems to have been reached in levels of recorded crime. It will require thought, imagination and strengthened resolve to move over this plateau and continue our downward trend.

Peterborough ranks 48th highest nationally out of all 322 CSPs in England and Wales for crimes per thousand population. In 2009, when the Audit Commission raised significant concerns about crime levels in Peterborough, Peterborough was the 19th highest CSP in the country.

The three-year plan is clear that the Partnership will be committed to tackling the underlying causes of crime and offending, but equally clear that those who continue to break the law will be targeted with the full weight of the criminal justice system. It remains the Partnership's view that this approach will bring sustainable reductions in crime by preventing crime and escalation in offending further 'upstream'.

The Partnership will ensure that the direction of travel for community safety work in the City places the law abiding citizen at the heart of its approach and one of its priority work streams will reflect this. Work will be prioritised to ensure the City benefits from modern up-to-date services for victims.

The Partnership will therefore continue to support our statutory agencies in delivering their own core function but will co-ordinate and lead on the work where it feels it can provide the biggest impact - that of prevention.





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ts from modern
ices for victims.

Peterborough's Community Safety Partnership benefits hugely from the positive engagement of the City's largest social housing provider, Cross Key's Homes; Sodexo Justice Services who operate the privately run HMP Peterborough; and representatives from the voluntary sector. All add valuable contributions to the crime and disorder debate.

In addition, one of the country's first criminal justice based 'payment by results' initiatives operates within the City under the working title of The One Service. The One Service has engaged fully at a strategic board level and has embedded their work at a practical operational level with existing criminal justice providers.

The Partnership will continue to develop its multi-agency team approach to tackling the underlying causes of crime and it is these areas that will form the basis for continuing partnership activity for the coming twelve months.

True and sustainable change comes from within and as such the Partnership will continue to support the work of the Council in integrating its approach to neighbourhood management with the community safety agenda to improve the quality of life in each area and the Partnership supports the view that improving quality of life and equality of opportunity for all will reduce crime and anti-social behaviour. It fully embraces the broken window theory.

The integration of public health within the local authority adds an extra and important dimension in helping to tackle the long term effects of crime, as well as playing its part in preventing the opportunity for offending behaviour to deteriorate; in particular this will include developing further links with mental health and learning disability professionals in order that the most vulnerable victims and offenders gain the support they need.

The City continues to develop its Single Delivery Plan (SDP). The Partnership is committed to playing its part in moving the City forward by embracing the guiding principles of the SDP:

- Outcomes not organisations
- Tackling root causes
- Being innovative
- Embracing localism

Programme six of the Single Delivery Plan is dedicated to reducing crime and the Safer Peterborough Partnership Board will continue to act as the Programme Board for this area of work.



Safer Peterborough priority work streams for 2013/14

We will continue on our three year journey to reduce the number of victims of crime by supporting our partner agencies in delivery of their core roles and will prioritise our partnership work as follows:

Vulnerable People and Groups

The Partnership will ensure that vulnerable people and groups, and those at risk of becoming vulnerable, are identified and supported appropriately and not disproportionately suffer as victims of crime.

This theme will be led by Wendi Ogle-Welbourn (Assistant Director, Children's Services, PCC) and Adrian Chapman (Head of Neighbourhoods, PCC)

We will do this by:

- Prioritising a role within the partnership delivery team to lead and co-ordinate services for victims within the City. This role will link with the Cambridgeshire-wide work being conducted by the Office of the Policing and Crime Commissioner in readiness for the commissioning of victims services from 2014 onwards.
- Prioritising work within the partnership delivery team as Connecting Families Programme 'Connectors'. Both of the above roles will work alongside the City's Anti-Social Behaviour team ensuring that victims of ASB are included in such support work.
- Ensuring the Partnership actively contribute to the work led by Adult Social Care (Safeguarding Vulnerable Adults) and Children's Social Care (Safeguarding Children).
- Ensuring that the Partnership have more visibility and active involvement in supporting the work around Child Sexual Exploitation by the appointment of a Domestic Abuse & Sexual Violence Co-ordinator who will also lead on this area of work for the partnership delivery team.
- Developing a solid understanding of the potential impact of welfare reform upon crime and the effect this may have on performance and regularly reporting this as part of the Partnership performance framework.
- Ensuring that the Partnership strengthens its work and support of Neighbourhood Watch and other community groups and associations in order that those vulnerable in the community have greater support.
- Forge greater operational links across the various programmes with colleagues from Children's Services, in particular the Youth Offending Service.
- Scrutinising shoplifting as a specific theme as an indicator of the potential impact of welfare reform.
- Work together with businesses against crimes, including the Business Against Crime Scheme, to help develop and deliver the most effective strategies for gathering knowledge of shoplifting and its perpetrators.
- Work together with soon to be established Credit Union and other charitable organisations to ultimately mitigate any increasing trends of shoplifting arising from the impact of welfare reform.



Anti-Social Behaviour/Quality of Life and Road Safety Services

The Partnership will prioritise work around ASB and quality of life issues within the City; cognisant of the 'broken window theory'. Analysis has shown that there are clear correlations between ASB, criminal damage, alcohol related issues and deprivation; in addition looking more holistically at quality of life incidents, as opposed to looking at these issues in isolation, provides the opportunity to make real savings in terms of the time taken by different teams to address problems which may have been identified to more than one agency.

This theme will be led by Paul Phillipson (Executive Director Operations, PCC) and Councillor Irene Walsh (Cabinet Member for Safety and Cohesion, PCC)

We will do this by:

- Developing a City-wide anti-social behaviour strategy and development plan led by the Board.
- Continuing to develop robust case management of individual cases and an intelligence led approach to the identification of emerging trends.
- Improve and develop data sharing as a priority.
- The ASB task and finish group should be reinstated and be the lead group for developing the approach to ASB
- ASB will be a standing performance item at monthly board meetings.
- Continuing to deliver Road Safety Services within the Partnership delivery team to ensure that the numbers of those killed or seriously injured on the City's roads are reduced.
- Developing the City's road safety services through a specific road safety task and finish plan that is reported to the Board on a quarterly basis or at whatever other intervals the Board feel necessary.



Integrated Offender Management

The Partnership will continue to support the view that a relatively small number of individuals have a disproportionate impact upon crime levels in the City and that targeted work with these individuals will have the biggest impact upon levels of recorded crime. Thus, the Partnership will continue to develop the integrated approach to offender management.

This theme will be led by Mike Dyson (Assistant Chief Probation Officer, Cambridgeshire and Peterborough Probation Trust)

We will do this by:

- Integrated Offender Management will continue to have its own task and finish group reporting dually to the Cambridgeshire-wide CCJB IOM Strategic Group and to the SPP. The group will continue to work for opportunities for better case management tools and co-location.
- Ensuring continued work on the Performance Framework and more specifically on the Outcome Tool to assess which interventions are most effective and identify any gaps in meeting offender needs.
- Developing further the work with JobCentre Plus to address the impact of the welfare reforms for the offenders, and the potential impact on their offending behaviour.
- Supporting the work of the Probation Trust through proposed Government changes.
- The Partnership should ensure that the work being developed to ensure an increase in capacity for access to mental health services for victims and offenders continues.
- Performance of the Integrated Approach to Offender Management will be reported to the Board on a quarterly basis

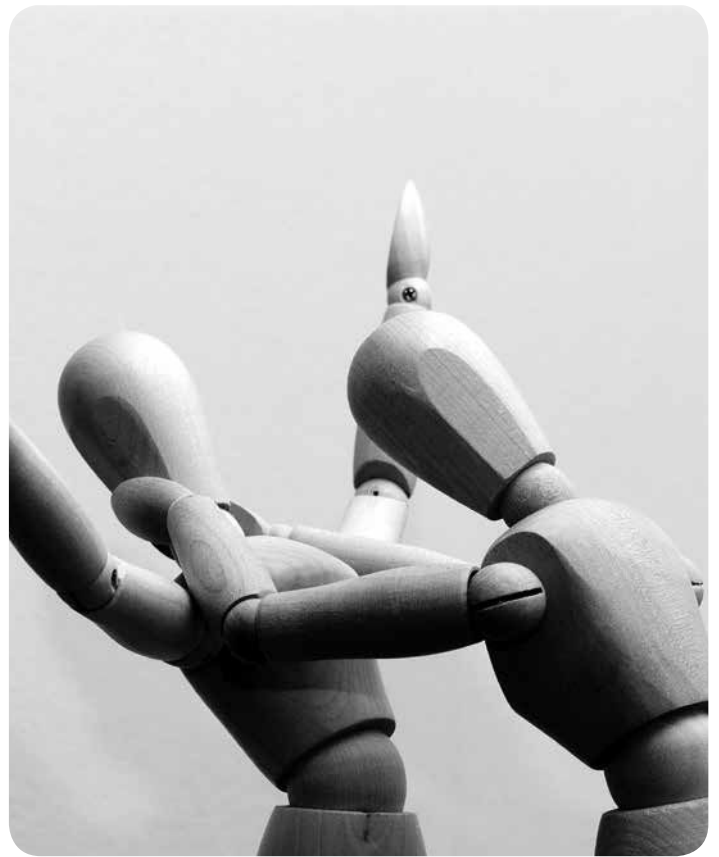
Domestic Abuse

The Partnership will continue to prioritise, develop and improve the City's response to Domestic Abuse.

This theme will be led by Paul Phillipson (Executive Director Operations, PCC) supported by Karen Kibblewhite (Safer Peterborough Manager, Cutting Crime, PCC)

We will do this by:

- Developing a joined-up City-wide approach to domestic abuse through the Domestic Abuse Governance Board.
- Increasing the capacity of the services in line with the Domestic Abuse Needs Audit 2012, and continue to review and develop services for both perpetrators, and for children and young people.
- Prioritising funding to employ a Domestic Abuse & Sexual Violence Co-ordinator to lead this work.
- Learning the lessons from any Domestic Homicide Reviews in order to ensure improvements in service delivery
- Undertaking further work with all partners to ensure that data they collect in relation to domestic abuse is in a compatible format so a clear picture to the extent of the issue in Peterborough can be developed.



Dwelling Burglary

The Partnership will continue to prioritise burglary as a core indicator of levels of serious acquisitive crime. We will support work that drives down burglary further.

This theme will be led by Dan Vajzovic (District Policing Commander)

We will do this by:

- Burglary offenders will continue to be prioritised within the Integrated Offender Management Scheme.
- Burglary suspects will be tested where appropriate for drugs at point of entry into the criminal justice system.
- The Partnership continuing to offer support as necessary to the police in support of the victims of burglary.



Reducing the Harm caused by Substance Misuse

The Partnership will continue to support the development and delivery of high class modern drug and alcohol services for the City based upon the latest Government drug and alcohol strategies.

This theme will be led by Gary Goose (Safer Peterborough Strategic Manager and Chair JCG) supported by Karen Kibblewhite (Safer Peterborough Manager, Cutting Crime, PCC)

We will do this by:

- Continually monitoring the performance of drug and alcohol delivery services within the City; holding them and ourselves to account for performance.
- Report back performance on a quarterly basis to the Board or at any other intervals they see fit.
- Develop services further through a comprehensive treatment plan reported to and agreed by the Board.
- Ensure that drug and alcohol providers are included in other complimentary harm reduction schemes such as IOM, ASB and Connecting Families



Violent Crime linked to the Night-Time Economy.

The City will continue to prioritise its response to violent crime and in particular violent crime linked to the night-time economy.

This theme will be led by the City Council's City Centre team.

We will do this by:

- Undertaking full analysis of violent crime to ensuring a proper understanding of the amount of violent crime linked to the night time economy, the use of the Police marker by the Constabulary to indicate violence in a licensed premise should be improved.
- Taking the lead role in ensuring that violence in the City Centre and otherwise linked to the night-time economy is reduced. That activity across partners is balanced and that the City compliments the need to improve the vibrancy and economy of the City Centre with the need for people to be safe and feel safe.



Racially Aggravated Offences and Hate Crime

The Partnership will continue to recognise the special impact of racially aggravated offences and hate crime in all its forms.

This theme will be led by M J Ladha (Chief Executive of Peterborough Racial Equality Council)

We will do this by:

- Prioritising funding to appoint a new role to lead on Anti-social behaviour/hate crime and victim services.
- Carrying out further, in-depth analysis around all prejudicial incidents and crimes across the city to provide more detailed insight. Developing a more comprehensive performance framework that is reported back to the Board on a quarterly basis or at intervals decided by the Board.
- Raising awareness of reporting – through Open Out Scheme/ effective network of reporting centres that in the victim's perception can be trusted.
- Improving our knowledge from schools.



Sustainability, Performance, Value for Money and Communication

The Partnership recognises the drivers that pose a potential threat to sustainability of current structures and will look to increase sustainability in order to maintain and improve the City's safety and feelings of safety.

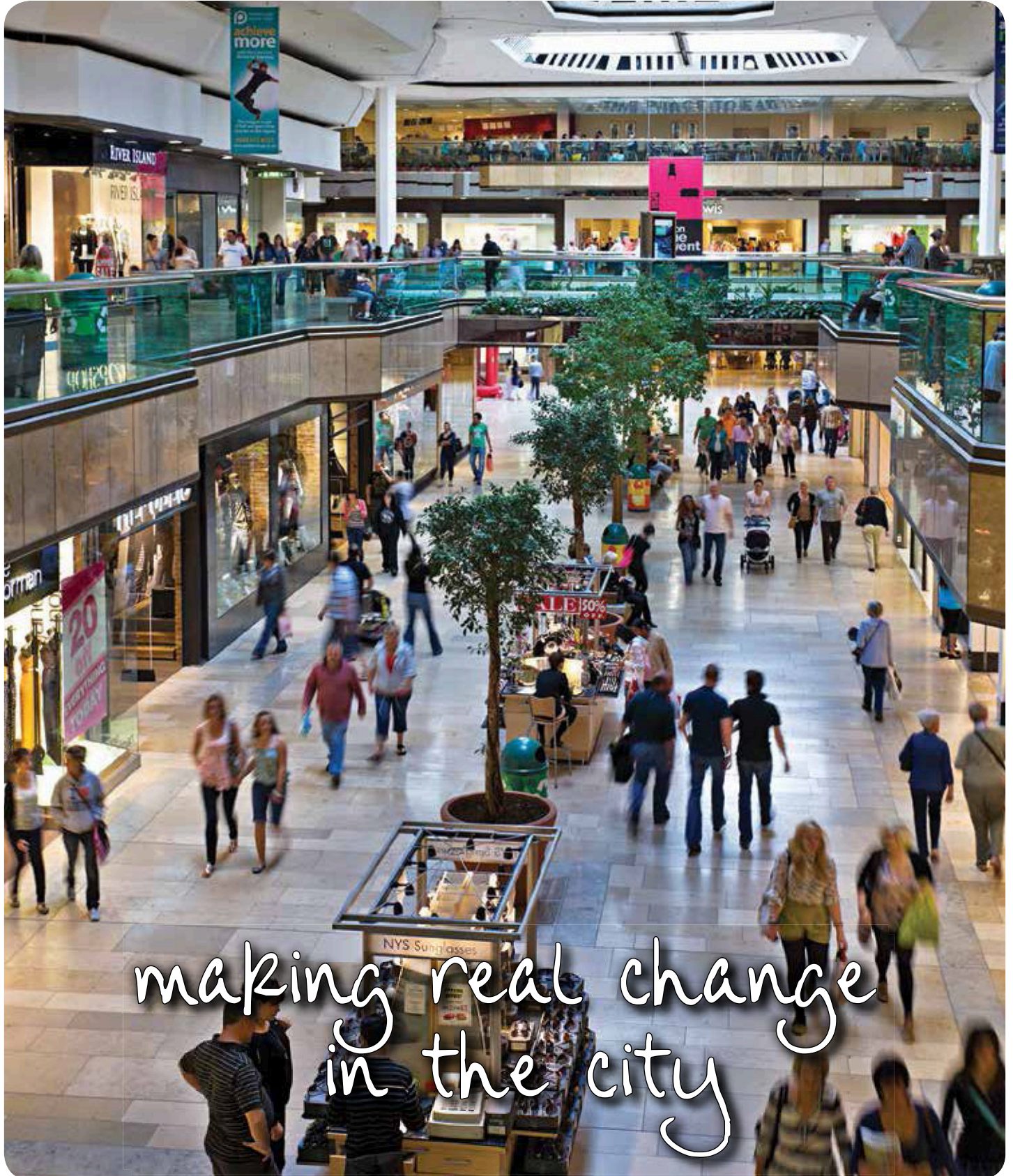
This theme will be led by Nick Leader (Governor, HMP Peterborough) and Gary Goose (Safer Peterborough Strategic Manager)

We will do this by:

- Continuing to work together as a cohesive partnership; one that is flexible, adaptable and responsive to changing need and demand.
- Looking at different operating models, including greater co-operation with other areas; in order maintain sustainability of service in the years ahead.
- Developing the partnership performance framework to include all available data and that where there are gaps in local data the Partnership influences closure of those gaps.
- The Partnership should continue to fund the specific partnership analyst post.

Conclusion

In conclusion, this plan sets out the Safer Peterborough Partnership's desire to make real and long lasting positive improvements to the safety and perceptions of safety within our City. It is innovative in that it does not simply concentrate on traditional categories of crime; but does that in the knowledge that this approach is already making real change in the city and in with belief in the City's preventative agenda.





If you have difficulty in understanding this booklet, we can arrange for it to be explained to you by an interpreter.
Please call (01733) 747474 and ask for the SaferPeterborough partnership.

One Peterborough One Community

Community Cohesion Strategy



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Appendices

- i) Community Cohesion Board membership
- ii) Cohesion Board structure



Introduction

Community cohesion is very easy to take for granted. When we have it, we almost don't notice it. However, when cohesion is missing, its absence can create a range of social problems from the minor to civil disorder.

Community cohesion is both very simple and incredibly complex. It exists everywhere; in our schools, offices, shops and neighbourhoods. Put simply, it is about ensuring different groups of people get on well together. It is not just another word for diversity or equality.

It is recognising that we may not all be the same, but we treat each other with equality and with mutual respect. Often, community cohesion is described as the gel that sticks us together. It makes our society function with a strong sense of belonging and community spirit. A cohesive society is one where strong and positive relationships exist and where people's differences are celebrated and valued.

Peterborough has a proud history of being a peaceful, vibrant and tolerant city. To ensure that our city remains peaceful, the Greater Peterborough Partnership has developed a community cohesion strategy to promote greater harmony and reduce tensions between communities.

Our vision is to create a truly sustainable Peterborough that is a healthy, safe and exciting place to live, work and visit.

Cllr Irene Walsh

Cabinet Member for Cohesion

Paul Phillipson

Chair of Community Cohesion Board



What is community cohesion?

Put simply, community cohesion brings groups of people from different faiths, race, cultures, ages and backgrounds together and helps us all get on. Community cohesion allows us to celebrate the best of other cultures, share common values and respect our differences.

Put simply,
community
cohesion is the
social glue that
binds communities
together.

The Government has defined cohesion as:

- A shared future vision and a sense of belonging
- A focus on what new and existing communities have in common, alongside a recognition of the value of community
- Strong and positive relationships between people from different backgrounds

What do we mean by 'community'?

Within this strategy, we have defined community as:

- People living or working within a defined geographical area, for example; a council ward, neighbourhood or housing estate
- People who share a particular identity, for example; people of a similar age, who have a disability, practice the same faith or students

Within Peterborough community cohesion means:

- Giving everybody similar life opportunities
- Better understanding of our individual rights and responsibilities
- Trusting one another and local institutions acting fairly
- Sharing a vision and a sense of belonging
- Recognising and valuing diversity
- Creating strong and positive relationships within the whole community





Our Values

We believe that Peterborough's cultural diversity is one of its greatest strengths and the city's future depends upon people from different backgrounds getting on well with each other.

Peterborough should be a place where:

- People from different backgrounds get on well with each other – in the community, at work and at school
- Age, gender, race, religion or beliefs, disability, sexual orientation and cultural differences must be respected and valued
- People are proud of their city, and its surrounding, and can have a say in its future
- The contribution of young people to the life of Peterborough must be recognised and facilitated
- Peterborough's image, to its own people and to the outside world is of a vibrant and cohesive community

Our aim is that these values should be reflected in the policies and delivery of the public services and community and voluntary groups within the city.

Our Strategy

Our overarching aim is to make Peterborough a more cohesive city by enabling everyone, regardless of background, belief or circumstances to be respected and feel part of the community.

We have identified four key priorities where we believe we can have the most impact on improving cohesion:

- Tackling hate crime (where an offender targets a victim because of his or her ethnicity, religion, sexual orientation, age, disability etc) and reduce tensions in the city
- Engaging young people - especially those who are not in education, employment or training
- Improving access and take up of services in deprived neighbourhoods and families
- Promoting a better understanding and harmony between Travellers, Gypsies and the wider community





Success story one

Faith Statement and 'One Voice One Community' event

On 5 December 2010 faith groups came together and signed a faith statement which publicly pledged their commitment to stand together against anyone who seeks to divide or sow seeds of distrust.

This ceremony was held at the Peterborough Cathedral and supported by leaders from all faiths including different denominations. After the faith statement was signed, it was taken by a procession to the Town Hall where the Mayor started a signature book in support.

On 5 December 2010 faith groups came together and signed a faith statement which publicly pledged their commitment to stand together against anyone who seeks to divide or sow seeds of distrust.

On 12 December 2010, the Faith and Cohesion Network organised 'One Voice and One Community' outside the Cathedral. It was attended by over 700 people from all walks of life. The event was marked by a peace vigil with message of peace and tolerance.

The faith statement was taken back to the Cathedral where it remains to be displayed for all visitors.

One Peterborough, One Community

- a brief history of community cohesion in Peterborough

'One Peterborough, One Community'

is not something that is as new to Peterborough as one may think. It has in fact been developing within Peterborough from our beginnings over two thousand years ago, when the migrating Austrian Celts settled here originally in about 45 BC. The area soon became a settlement known as Medeshamstede, which roughly translates into 'A Home in the Meadow'.

In the seventh century, Peterborough became the site for a new monastic Order of Christian Benedictine Monks who were renowned for embracing and welcoming weary and lost travellers. They provided food and shelter for the poor and those who were in distress, or unable to care for themselves.

Today, Peterborough has a rich cultural diversity that gives it a unique cosmopolitan feeling. There could be no better expression of how this city is a beacon to the world and has stood the test of time. Our city can rightfully take its place as one of the most forward looking cities in Europe. It has never been afraid of change or adapting to a modern way of life and has a cohesive strength like no other city in Britain. Through the historical and cultural diversity, we can truly be proud to call our city **"One Peterborough, One Community"**.

Brian Gascoyne

*Community Cohesion Board member
and Chair of Millfield and New England
Regeneration Partnership (MANERP)*

'One Peterborough, One Community' is not something that is as new to Peterborough as one may think'.

How can we improve community cohesion??

The cohesion strategy is overseen by the Community Cohesion Board – part of the Greater Peterborough Partnership (GPP). The GPP is Peterborough's Local Strategic Partnership; the body that unites the public, private, faith, community and voluntary sectors together to work collectively together.

Through our partnership working we will:

- Positively engage and understand our communities
- Monitor, manage and reduce community tensions including extremism
- Identify issues which may affect community relations and proactively develop multi agency responses to address them
- Recognising the contribution that communities play in achieving a sense of belonging



Success story two

Engaging young people

Successfully engaging young people is a priority for the community cohesion Board. Young people have made a significant contribution to keeping our city cohesive. Some of the ways in which we have positively worked with young people are:

- Unity Saturday Club - the Unity Saturday Club was set up for 12 to 18 year olds and ran at a local nightclub during the day. The project was set up in response to young people not having enough to do during the winter. Young people were able to listen to music, play computer games or try MC-ing. The project was considered a great success with young people and led to a considerable reduction in anti social behaviour.
- Public engagement events – a number of public meetings have been held to discuss community issues of concern. These have ranged from British Foreign Policy (held in conjunction with the Foreign and Commonwealth Office) to the protest march by the English Defence League. These meetings have proved a successful way to debate controversial topics and allow young people to have a voice.
- Youth MP – Kamal Hyman is the elected youth MP for Peterborough and is able to represent the views and experiences of young people in a range of different partnerships, including the Community Cohesion Board. Kamal is organising an event to celebrate Black History Month and will shortly be delivering a series of school talks on youth employment.

Single Delivery Plan

The GPP has developed a Single Delivery Plan which pulls together the cross cutting strategic priorities for the city as a whole. The long term agenda is to create a bigger and better Peterborough by:

There are seven programmes of the Single Delivery Plan which are:

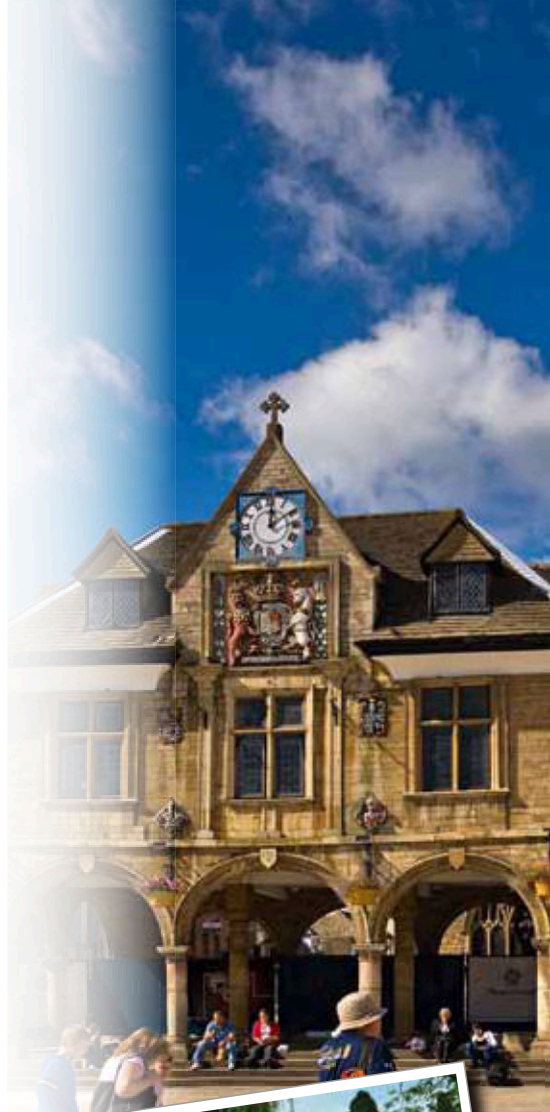


The GPP Executive will oversee delivery of the Single Delivery Plan as outlined in the structure plan contained within appendix 2.

How do we know if we're making a difference?

A vibrant and diverse Peterborough which enjoys strong community relations has a positive impact on everyone who lives, works and visits the city. Community cohesion is part of our everyday lives and often goes unnoticed. However, there are many positive examples of community cohesion within the city. These include:

- Perkins Great Eastern Run
- International Children's festival
- Race for Life
- Big Lunch in neighbourhoods
- Pride in Peterborough event in college/schools
- Dozens of fayres, fetes and festivals
- Schools conference on celebrating diversity and challenging homophobia
- Leadership seminars led by the Faith and Cohesion network
- Community forums (for example the Disability forum which seeks to engage and influence public services on a whole range of local and national policies)
- Intergeneration conference
- International Childrens Festival





Success story 3

St George's Hydrotherapy Pool

Improving cohesion within the city can come about in many different ways. The re-opening of the hydrotherapy pool is an excellent example of how a problem can empower an individual and provide an essential facility for many of the city's residents enabling them to lead fuller lives.

When local resident Karen Oldale discovered that the hydrotherapy pool at the old Peterborough hospital was to close, she took matters into her own hands to ensure that this vital facility would not be lost.

Hydrotherapy is a form of physiotherapy treatment conducted in a small heated swimming pool where people undertake specially designed exercise to regain or enhance their well-being. Around 35,000 residents have long-term health conditions could benefit from this facility.

Karen brought the issue to the attention of the NHS who worked with partners to develop a replacement facility.

A year later, Karen was celebrating as Peterborough's first community hydrotherapy pool opened.

Our last survey showed that 67.8 per cent (national average 75.8 per cent) of people thought that Peterborough was a place where people from different backgrounds got on well together.

Karen, who now regularly uses the pool said "St George's Community Hydrotherapy Pool is beyond my expectations, it really is a superb facility.

Community cohesion is a difficult area to accurately measure. Public perceptions are the most important factor in measuring levels of community cohesion. Our last survey showed that 67.8 per cent (national average 75.8 per cent) of people thought that Peterborough was a place where people from different backgrounds got on well together.

The use of modern technology such as the city council's Neighbourhood Window system can draw together information from a range of sources. By regularly monitoring information, the Community Cohesion Board can review performance, identify trends and hot spots and commission activity from partners to address issues.



Our future

Peterborough is recognised as a major growth hotspot for the region and nationally. We have undertaken a number of major projects which have included; the redevelopment of Cathedral Square, a financial school as part of the University campus and the City West project to transform the station gateway potentially creating 8,000 jobs and 1,000 new homes. Other projects include the £35million redevelopment of Edith Cavell Hospital, the regeneration of the South Bank and the ongoing work to position Peterborough as the UK's Environmental capital.

Community cohesion plays a vital role for all those who live and work in the city. Often we focus on the issues and problems within our city and whilst it is right that we do so, we mustn't overlook the great number of successes we have

had and will continue to have. There are untold every day activities that bring our communities together and help breakdown barriers. In shops and libraries, offices and public spaces, communities interact and make Peterborough a peaceful and successful city.

Each one of us can play a role in making our city more cohesive. From helping out a neighbour, to organising a citywide festival there are opportunities for everyone to make a difference.

The future prospects for our city are bright and having a strong and cohesive society continues to make a positive difference to people's daily lives. A cohesive community will help our city grow into a vibrant place where people want to live, work and visit.

For further information on this document please contact Peterborough City Council Neighbourhood Services Community Cohesion team:

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Community Cohesion Board



Partnership structure



Our Key Achievements

The Cohesion Board, through its partners have developed and delivered a number of successful projects and interventions. A selection of these is set out below:

Engaging and understanding our community

1. The Faith Community Network has been established to work on common social issues across a range of different faiths and communities.
2. We have worked in partnership with MANERP (Millfield and New England Regeneration Partnership) to respond to challenges around growing communities especially in housing and education.
3. Facilitated the development of numerous community and resident groups to have a voice within the community and engage with public services.
4. We have held a number of public Free Discussion forums to debate sensitive and complex agendas. Topics so far covered include British foreign policy, Islamophobia and Stop and Search.

Monitor, manage and reduce community tensions

1. Partnership working to identify and address hate crime issues in the city. Key issues have been the identification of hot spot areas, raising awareness of hate crimes and ways in which crimes can be reported.
2. Work in a multi agency partnership through Tension Monitoring Group to strategically review inter community tensions, identify and implement solutions.
3. Engaged vulnerable young people through youth workers and diversionary activities in partnership with voluntary and community sector and PCC 8-19 service.
4. Workshops for front line community workers are taking place to address myths and misconceptions regarding different communities.

Identify issues which may effect community relations

1. The lack of English language can lead to a range of social problems for individuals. We have worked in partnership to increase the

availability and access to ESOL provision within the city.

2. The 2011/12 community cohesion action plan developed for the first time cross cutting priorities that deliver against a number of the priorities outlined in the single delivery plan. A Project Review Group has been established to monitor progress and review delivery.
3. In 2011 a schools conference was held to look at the role schools have in relation to cohesion and equality. 80 staff from schools across Peterborough attended.
4. Working with voluntary sector partners to look at ways which educational attainment and literacy support can be improved in deprived neighbourhoods.

Recognise the contribution that communities play in achieving a sense of belonging

1. Taxi drivers perform a vital public service for the city. A number of workshops have been held to look at issues, which most concern drivers. In addition, the Cohesion Board is keen to recognise the service taxi drivers bring, and from 2012 will be running a taxi driver of the award.
2. Many community associations are keen to host events that can bring people from different backgrounds together. The community cohesion grant provides small grants to these groups for just this purpose. In 2011/12 we estimate over 500 people will have benefited from this grant.
3. City Centre celebrations bring people together in a positive environment. We have worked with a number of partners to develop activities, which engage people from a range of different communities. Some examples include, Black History month, Inter Faith week, Big Lunch, One Voice, One Community event.
4. The disabled community can often struggle to have a voice within the city. The Cohesion Board has supported the Disability Forum to provide a platform for disabled to regularly meet and have meaningful dialogue in relation to policies from across the public sector.

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 7
11 SEPTEMBER 2013	Public Report

Report of the Executive Director – Strategic Resources

Contact Officer(s) – Dominic Hudson, Strategic Partnerships Manager

Contact Details - Email: dominic.hudson@peterborough.gov.uk Telephone: 07984 043180

CULTURE AND HERITAGE

1. PURPOSE

- 1.1 This report provides Members with the headlines of a draft new Culture Strategy and an update on plans for taking forward the City's Heritage Ambition.

2. RECOMMENDATIONS

- 2.1 It is recommended that the Scrutiny Committee comments on the headlines of the draft new Culture Strategy at Annex 1 and notes the update for driving forward the City's Heritage Ambition referred to in this report and further notes that an update report will be provided to its meeting on 19 November 2013.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 Culture and heritage contribute to the following priorities in the Sustainable Community Strategy:-
- Creating opportunities – tackling inequalities;
 - Creating strong and supportive communities; and
 - Delivering substantial and truly sustainable growth.

4. BACKGROUND

4.1 CULTURE STRATEGY:

The Council's existing Culture Strategy was last reviewed in around 2008 and it is now considered timely to review and refresh the cultural vision and strategy for Peterborough. For the purpose of this report, culture includes the arts, music and heritage.

Culture plays an important role in support of other Council services and our aspirations for the City, such as:-

- Tourism and visitor engagement which in turn supports the local economy;
- Supporting educational, skills and learning;
- Health and well-being by adding quality to people's lives;
- Community cohesion and engagement through being accessible to everyone from all backgrounds and walks of life to help bring our culture to life.

4.2 **HERITAGE:**

Heritage is one part of the City's culture.

Peterborough has a rich, diverse and exciting heritage which is unique to our City – our heritage has helped to shape how the City has grown over the years and the people and cultures within it.

4.3 **HERITAGE AMBITION AND CONFERENCE**

The City launched its Heritage Ambition at a Heritage Conference in May 2013. The Heritage Ambition sets out the City's vision for its heritage for the future. A copy of the Heritage Ambition is at Annex 2 to this report.

The launch of the Heritage Ambition was a culmination of many months work and input by many individuals, groups and organisations in Peterborough. The Heritage Ambition aims to explore and put into practice cohesive and coherent ways of understanding and working with heritage for the benefit of Peterborough and the people who live, work and visit here.

The Heritage Ambition is the first step in a much longer journey.

The vision for Peterborough's heritage is to be recognised by its citizens and nationally and internationally as a high quality heritage destination and a place of quality experiences where heritage is used as a resource for all the City's activities and operations from education to economy, and from cultural vibrancy to civic identity.

The City is looking to achieve its ambition through:-

- Encouraging new exciting, surprising and creative ways for the City's heritage and stories to be made accessible to Peterborough's communities and visitors;
- Developing training, education and research programmes inspired by local heritage;
- Linking up the heritage offer in the City – organisationally, culturally and conceptually; and
- Creating effective partnerships to deliver the heritage ambition and ensure that heritage is a consideration in all the City's plans, not just the Council's.

To drive these aspirations, action and participation is to be focused on four key themes which arose from ideas expressed at a series of heritage dinners in late 2012, and ratified by a group whose membership included the Council, Opportunity Peterborough, Vivacity, John Clare Cottage, Peterborough Cathedral and Peterborough Regional College:-

- Conservation and regeneration;
- Skills and education
- Volunteering and community engagement;
- Marketing, promotion and information sharing.

These four themes are broad areas around which individuals, organisations and community groups can coalesce to discuss heritage in all its forms and explore the opportunities for joint working and sympathetic stewardship of the heritage sector in the City. Heritage, therefore, being represented in its widest interpretation – from socio-cultural to sense-of-place – and from

the built environment to the natural environment.

4.4 **SINCE THE CONFERENCE:**

Since the Heritage Conference, developments have been on-going, many behind the scenes, to capture and build on the momentum there is generally within the City for its heritage, from the Conference and launch of the Heritage Ambition.

4.5 **NEW HERITAGE CHAMPION**

Councillor Graham Casey, Cabinet Adviser for Culture and Recreation, has been appointed as Peterborough's new Heritage Champion following Councillor Matthew Lee's decision to step down from the role. Councillor Lee wanted to ensure that there was no potential for any conflict with his new role as Chairman of Strong and Supportive Communities Scrutiny Committee, which is responsible for the scrutiny and over-view functions in respect of culture and recreation which includes heritage.

4.6 **PETERBOROUGH HERITAGE FESTIVAL**

This year's Heritage Festival took place over the week-end of 22 and 23 June 2013. 24,883 people visited the festival which is a record for this event with a 9% increase on last year's visitor numbers.

There was an action packed schedule of events in the historic heart of Peterborough and the Cathedral precincts. The festival featured over 300 costumed re-enactors from some of the country's top Living History groups, live period music in the Cathedral Square, falconry displays and spectacular battle demonstrations, a children's zone, period market and particularly popular were the life sized dinosaurs outside St. John's Church which tied in with this year's theme of science and innovation in association with the Natural History Museum.

4.7 **CAPTURING THE FEEDBACK FROM THE CONFERENCE WORKSHOPS**

Vivacity, as the Council's culture and leisure partner, has been capturing and analysing the ideas and feedback from the four key workshops held during the Conference day. The ideas and feedback will be used to drive forward the aims and aspirations in the Heritage Ambition.

4.8 **VIVACITY APPOINTMENT OF NEW HERITAGE SERVICES AND PROGRAMME MANAGER**

Vivacity will be driving the City's heritage ambitions and co-ordinating the various activities to achieve the ambitions and they have appointed a new Heritage Services and Programme Manager part of whose role is to support the co-ordination and to drive forward the City's heritage ambitions.

4.9 **PETERBOROUGH HERITAGE GOVERNANCE**

The Heritage Champion, as the Chair, has already called the first meeting of the Peterborough Heritage Steering Group, which comprises representatives of the Council, English Heritage, the Cathedral, Rail World, the Civic Society, Opportunity Peterborough, Peterborough Attractions Group and Vivacity, which will oversee implementation and further development of the Heritage Ambition.

There will then be a Heritage Ambition Working Group which will be led by Vivacity, and report to the Heritage Steering Group. The Heritage Ambition Working Group will deal with putting the Heritage Ambition in to action. Representatives from the four key workshops from the Conference will be part of the membership of the Heritage Ambition Working Group.

The Heritage Attractions Group is a separate group which comprises the major visitor attractions in the area and the Chair of that Group will sit on the Heritage Steering Group.

5. NEXT STEPS:

5.1 CULTURE STRATEGY

The headlines of the draft new Culture Strategy is at Annex 1 to this report and Members comments are invited.

Following this Scrutiny Committee, it is proposed that the headlines of the draft new Culture Strategy will be discussed with wider stakeholders across the City.

The Culture Strategy is part of the Council's major policy framework and will need to be approved by full Council.

5.2 HERITAGE

To drive the Heritage Ambition forward:-

5.3 FOUR KEY THEMES FROM THE WORKSHOPS

Vivacity will shortly be holding work stream meetings for the four key themes from the workshops. Each of these groups will be reviewing the feedback from the workshops to see where we are now, where we would like to be going forward and what the immediate priority tasks are. The outcome of these meetings will then be submitted to the Heritage Steering Group for consideration.

5.4 ENGAGEMENT STRATEGY

As a key priority, Vivacity is also developing an Engagement Strategy to encourage people to sign up as volunteers to help on our heritage journey.

Presently there are limited numbers having signed up to help, as opposed to being kept informed. Peterborough's Heritage Champion is keen to encourage local people who have an interest in heritage to become involved.

A key output which is crucial to developing a robust action plan for taking the Heritage Ambition forward will be setting targets, timescales and methods of engagement and these are to be discussed at meetings of the four key work streams.

Also critical is getting the new Peterborough heritage logo recognised and the Peterborough Telegraph will be crucial in this.

Unfortunately, until Vivacity has held the work stream meetings for the four key themes referred to above and reported the outcomes to the Heritage Steering Group, officers are not able to provide a meaningful action plan for taking heritage forward. However, it is proposed that an action plan be submitted to the Scrutiny Committee's meeting on 19 November 2013.

6. IMPLICATIONS

6.1 The new Culture Strategy will, if approved by full Council, become the Council's replacement strategy.

7. CONSULTATION

7.1 Consultation has to date taken place on the draft new Culture Strategy with:-

- Cabinet Member for Culture, Recreation and Waste Management;

- Cabinet Adviser for Culture and Recreation and Peterborough's Heritage Champion;
- Cabinet Adviser to the Leader (Business Engagement, Tourism and International Links), Head of Commercial Operations and Tourism Strategy Manager; and
- Vivacity.

Consultation will also take place with wider stakeholders across the City on the draft new Culture Strategy following this Scrutiny Committee.

There was wide consultation previously on the Heritage Ambition referred to in this report and the action plan will be developed in conjunction with Vivacity.

8. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 8.1 The Council's existing Culture Strategy and Peterborough's Heritage Ambition and the City's Heritage Ambition.

9. APPENDICES

- 9.1 Annex 1 – Headlines for draft new cultural strategy
Annex 2 – Peterborough's heritage ambition

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ANNEX 1: HEADLINES FOR DRAFT NEW CULTURE STRATEGY

OUR AMBITION FOR CULTURE IN THE CITY

Culture really matters – both socially and economically – and we know there is much that is good already in Peterborough, not least a thriving amateur arts scene with many choirs, an opera company, symphony orchestra, theatre groups, pantomimes, concerts at St. John’s Church, the Cathedral and the Voyager Academy. In addition, the City has benefitted from some excellent theatre productions by Eastern Angles and is in the early stages of an exciting residency by METAL. We also have a series of well-regarded and well-attended Arts and Heritage Festivals and events.

We want to build on all of this – and gather momentum within and across the City towards a new, clear and bold ambition:

For Peterborough to be renowned as a city that supports, values and celebrates culture and creativity.

A long-term goal, perhaps, should be that Peterborough is well-placed to compete in the future for the prestigious European City of Culture status: to bring local, regional, national and international interest in and acclaim for our great city.

To begin this journey, we will need to tell a strong story about **how** together we support, value and celebrate culture.

Building from where we are to where we want to be, we must challenge ourselves to think about and reflect on whether we are doing all we can to:

- Promote a varied and vibrant cultural offer in the day and into the evening, enhancing and animating our streets, parks and open spaces;
- Allow everyone to participate in cultural activity, making culture and learning accessible, enjoyable and valuable to all;
- Engage schools and other educational settings to showcase achievement and support participation;
- Celebrate the diversity of our population’s cultural backgrounds and heritage;
- Connect through culture our neighbourhoods with each other and with the City Centre, championing differences and promoting cohesion;
- Nurture and celebrate the creative talents of our people;
- Incubate, attract and value creative industries; and
- Raise the profile of the city with our residents and with visitors.

The essential next steps are:

- 1) to take initial soundings (on 11th September) from our Scrutiny Committee;
- 2) to establish a Steering Group for the future development of the Culture Strategy;
- 3) to stimulate debate with our stakeholders within Peterborough about:
 - our overarching ambition for culture in the city;
 - what is happening currently where good progress is being made; and
 - specific priorities for further activity to be galvanised;

- 4) to refine our thinking with a wide range of stakeholders involved and engaged and discuss further with the Scrutiny Committee and all other Councillors.

DRAFT FOR DISCUSSION

ANNEX 2: PETERBOROUGH'S HERITAGE AMBITION

Peterborough's Heritage Champion

'Now is the ideal time to launch a new ambition for heritage in Peterborough. There is a wealth of enthusiasm locally and real passion from organisations across the heritage sector. New investment into heritage is delivering new innovative projects. We need to maintain this momentum, and for that we all need to work together. I support this vision, and I urge you to sign up'.

Understanding and celebrating our unique heritage

Heritage is the foundation of who we are, how we view the world around us, and the urban and rural landscape we share today. We need to safeguard the physical evidence of what has been achieved by our forebears; the buildings, artefacts and archaeology. We also need to appreciate how Peterborough came to be the place it is today in terms of its environment and the interconnected lives of the residents who shaped it, and those who live here today.

Peterborough is the only place in England that has a physical record of over 3500 years of continuous occupation, from the Bronze Age onwards, spanning some 140 generations of people.

In this place we have quarried Jurassic clays and limestone; we have built villages, streets, castles, forts, railways, a cathedral and other places of worship. We have spoken many languages and lived in thousands of properties, living thousands of lives and telling millions of stories.

Our ambition is to celebrate this rich heritage and bring it to life for current and future generations.

Together we must look across all areas of our heritage and ask ourselves if we are doing everything we can to protect and celebrate that inheritance; communicating why and how our heritage matters, and sharing our passion and knowledge. The range of our heritage interests is wide and diverse and includes not only buildings and records, but people and stories:

Archaeology Built Environment Ecclesiastical
Geology, Fossils and Local Materials
Natural Environment and Biodiversity Literature and Archives
Museums and Attractions People and Stories – Histories Landscapes

Heritage can reinforce Peterborough's identity and regenerate buildings, businesses and local communities: creating a true sense of place. As both a historic medieval city and a dynamic city growing for the future, it is important to recognise that Peterborough's heritage can underpin, and take a lead role in, the economic development and vibrancy of the city. Heritage attractions in the city alone directly add at least £27 million to the local economy (based on analysis of 2010 visitor figures for 13 heritage sites in Peterborough).

Our ambition is to make the whole greater than the sum of its parts and put Peterborough firmly on the map.

Ambition statement

Peterborough will be recognised by its citizens and nationally and internationally, as a high quality heritage destination and a place of quality experiences. A city where cultural heritage is used as a resource for all of the city's activities and operations: from education to economy, and from cultural vibrancy to civic identity.

Aims

Our heritage will be:

- Accessible to all
- Celebrated and promoted locally, nationally and internationally
- A driver for education and skills growth
- Conserved, managed and economically resilient; a force for economic regeneration

Where we are going – a common purpose

This ambition is the first step in building a shared commitment to heritage in Peterborough. It highlights a vision for Peterborough that allows us to voice, both as individuals and as a heritage community, a strong and determined commitment to our heritage, which is ambitious and bold, but also coherent, realistic and deliverable.

There is a great momentum around heritage in the city: new investment and new initiatives that are raising the city's profile; a real sense of passion and interest; strong local groups and organisations with growing and practical networks. This ambition aims to build on this, and formulate a new and exciting approach to the heritage of Peterborough.

This vision is not just about the Council or about any one organisation and its areas of activity. It aims to: encourage individual and organisational commitment, build a resource of empowered networks that provide leadership and decision-making for the city; and establish a framework for delivering action. It is about working with the insight of local communities and all those with an interest in heritage to strengthen our understanding and shared sense of place; providing exemplar stewardship of the social, cultural and built environment.

How will it happen?

Real commitment by all parties and wide involvement is central to the success of our heritage ambition. Heritage touches our daily lives and we can all get involved to protect and enhance our inheritance and help others to understand its value.

To realise the positive impacts that heritage can have on our city, we will:

- **Encourage new exciting, surprising and creative ways for the city's heritage and stories to be made accessible to Peterborough's communities and visitors alike;**
- **Develop relevant training, education and research programmes inspired by our local heritage;**
- **Link-up the heritage offer in the city – organisationally, culturally and conceptually;**
- **Create effective partnerships to deliver the heritage ambition and ensure that heritage is a consideration in all the city's plans, not just the Council's.**

To drive these aspirations, we will focus action and participation in four key areas of activity. We need people to consider the type and level of involvement they are happy to commit to in these areas, and so form powerful networks of interest and passion, and where appropriate, but by no means essential, expertise. Commitment to these areas of action can transform Peterborough's heritage landscape:

Conservation & regeneration

Marketing, promotion & information sharing

Skills & education

Volunteering & community engagement

The networks around these action areas will be supported by a dedicated website acting as a resource for information and point of interconnection between individuals and organisations. As activities are identified and developed in these areas, they will appear on the website, to build excitement and encourage further involvement: creating a virtuous cycle of promotion and engagement.

Each area of action will have a voluntary co-ordinator who will steer and facilitate the network. The co-ordinator will also sit on the Strategic Heritage Board. The Board will be made up of these co-ordinators, who will be able to provide a cross-city perspective on potential initiatives, along with specialists in the heritage field. Together they will be able to offer a perspective on viability and opportunities for development for new initiatives, as well as provide a focal point for collaborative leadership for the heritage of the city.

It is vital to the success of this ambition that it is responsive to all interests and reflects the entire heritage that Peterborough has to offer. For this reason, it is important that we all sign-up to Peterborough's heritage ambition to help us all understand and look after the heritage around us.

Showing commitment

In order to deliver this ambition, it is vital that our commitment is real and visible. In signing-up to the Ambition, we commit to supporting the principles of the Ambition. To deliver the actions that can transform our city, it is also vital that we build communities of involvement and engagement – and you can play a part in that:

- By signing up to this Ambition, you pledge that you agree with the principles of the Ambition, you will promote the city's heritage whenever you can and will help to achieve the goals of the Ambition through your everyday activity. To do this is a fantastic statement of intent that you value the city's heritage, and feel that it is something that should play a major part in Peterborough's future.
- You can be even more involved in the city's heritage by receiving news on what's going on and keeping in touch with the development of the Ambition. This helps to develop a real heritage community of interest in the city around heritage. For more information visit our website at (website address), where you can also sign up to an e-mail newsletter. Look out for our updates on Facebook and Twitter too!
- If you are willing to give a bit more time to support Peterborough's heritage, you might like to help to actually deliver one or more of our heritage projects, by signing up to be involved in one of the areas of action (Conservation & Regeneration; Marketing, Promotion and information sharing; Skills & Education; Volunteering & Community engagement). This might be because you have experience or skills in that field that you would like to use, or you just have a particular passion for that area of our heritage and feel that you have something to offer the city to make this Ambition a reality.

If you would like to sign-up for one of these roles please complete the enclosed postcard and pop it into the box on your way out, or email it to heritage@peterborough.gov.uk

Together we can make a difference to our city's heritage, and make sure that our heritage makes a difference to the lives of the people who live here.



STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 8
11 SEPTEMBER 2013	Public Report

Report of the Executive Director – Strategic Resources

Contact Officer(s) – Dominic Hudson, Strategic Partnerships Manager

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VIVACITY CULTURE AND LEISURE TRUST – VALUE-FOR-MONEY

1. PURPOSE

- 1.1 This report is submitted to Scrutiny Committee following its meeting on 24 July 2013 to provide the Committee with the Council’s initial assessment of the value-for-money achieved through the creation of Vivacity.

2. RECOMMENDATIONS

- 2.1 It is recommended that Members note this report and comment on it.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The partnership with Vivacity contributes to the following priorities in the Sustainable Community Strategy:-
- Creating opportunities – tackling inequalities;
 - Creating strong and supportive communities; and
 - Delivering substantial and truly sustainable growth.

4. BACKGROUND

- 4.1 At its meeting on 24 July 2013, Scrutiny Committee agreed how the Council should approach assessing the value-for-money that has been achieved through the creation of Vivacity Culture and Leisure. This report addresses the points agreed by Scrutiny Committee. There is an Annex to this report and the Annex will follow to Members.

5. VIVACITY CULTURE AND LEISURE PARTNERSHIP

5.1 EXECUTIVE SUMMARY

The Council established a Culture and Leisure Trust – which went live on 1 May 2010 – to have an efficient and innovative provider of culture and leisure services.

Vivacity has lived and delivered within a declining financial envelope since its inception.

A number of financial benefits – in terms of a more advantageous taxation regime – flow directly from the establishment of a Trust.

In addition, the Council has

- i. reduced its costs by varying the services it has required of Vivacity (e.g. by reducing library opening hours);
- ii. required Vivacity to make efficiencies in the way it works by virtue of reducing its funding; and

iii. continued to make significant capital investments in improving Vivacity's estate. It is a tribute to Vivacity (and a vindication of the Trust Model) that the front-line services it delivers to the people of Peterborough are well-regarded and that performance has been maintained despite a reduced level of subsidy from the Council.

The Council faces a challenging financial context going forward and will need to achieve significant savings. This will inevitably create further pressure on the funding the Council has available to support Vivacity going forward. It will be important for Vivacity to exploit fully the freedoms and flexibilities that the Trust model provides in order to maintain and further improve the quality and efficiency of its services.

The report below details the key findings summarised above.

5.2 Establishing a Culture and Leisure Trust

There were a number of different ways the Council's culture and leisure services could have been delivered:

- (i) continuing with in-house delivery;
- (ii) tendering for a commercial operator;
- (iii) a mixed approach to delivery of services; and
- (iv) forming a trust.

The conclusion was a trust model would provide the best delivery option to meet the Council's requirements and aspirations. The trust (a not-for-profit charitable organisation) was expected to bring with it a number of benefits, including

- NNDR (business rate savings);
- Other potential financial savings;
- An enhanced ability to attract external funding;
- Greater scope to grow the business; and
- Other tax and VAT benefits from charitable status.

As a consequence, Cabinet on 12 October 2009 decided that a trust would be the optimum solution for providing and improving service delivery and efficiency of the Council's culture and leisure services.

Following the Cabinet's decision, Peterborough Cultural and Leisure Trust was established as a company limited by guarantee with exclusively charitable purposes. It is now known as Vivacity Culture and Leisure and went live on 1 May 2010.

The following services (and the facilities from which they are operated) were transferred from the Council and provided by Vivacity:

- Libraries and Archives;
- Culture (including Heritage and Arts);
- Sports and Recreation.

There is a Funding and Management Agreement dated 1 May 2010 between the Council and Vivacity which is for a period of 25 years from May 2010 until March 2035. The arrangements are also underpinned by a Business Plan which is subject to review year by year. Vivacity is obliged to provide and continuously improve the services as well offer value for money in line with the Council's objectives for the services and the Council's budget process/funding. There are also key performance indicators by which performance is measured.

The Council pays Vivacity a Service Fee each year for providing the services.

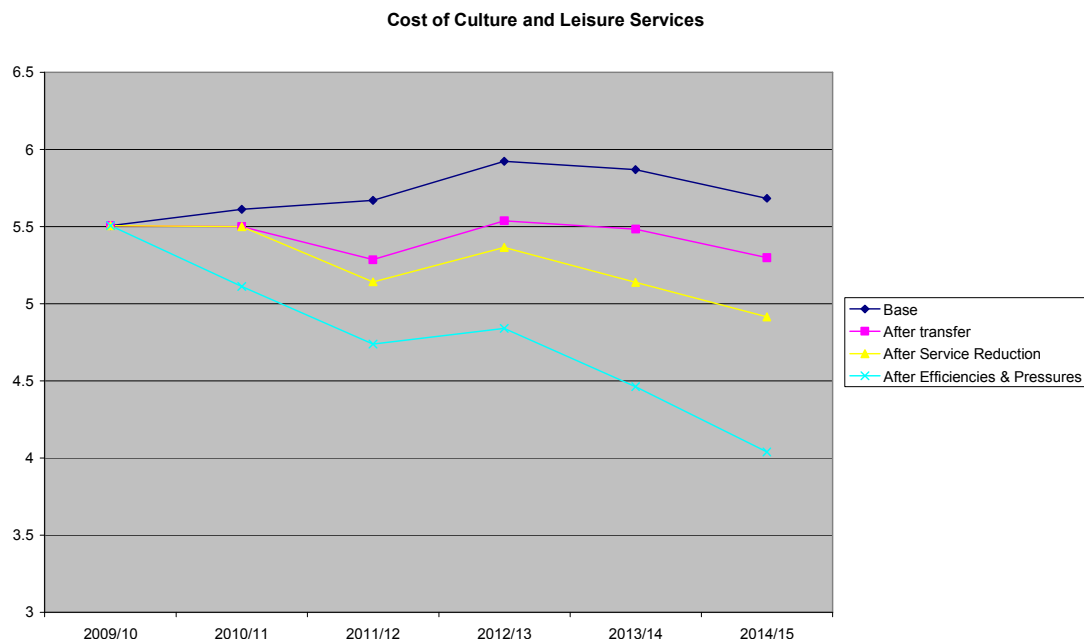
In addition, the Council currently pays Vivacity's insurance premiums, utilities and certain maintenance, repair and capital works items. The Council also meets the discretionary relief

provided to Vivacity on the facilities as a registered charity. Vivacity does not pay rent on the facilities that the Council has made available to it for delivering the services.

5.3 How the funding profile has been and is evolving

In the years since 2010, the amount of funding provided by the Council to Vivacity has declined.

The graph below illustrates the decline – comparing, as best we can, the costs that would have been incurred had the service been retained in-house with the funding that has been required to sustain Vivacity.



The key points to note are:

- i. a significant level of savings derive directly and solely from the establishment of a Trust;
- ii. the Council has reduced funding levels for particular services – for example, making £200,000 of savings this year through specifying a reduction in library opening hours;
- iii. the Council has required efficiency savings from Vivacity by virtue of reducing the funding at source.

In parallel, it is important to recognise that:

- iv. the Council has continued to make very significant capital investments itself into improving Vivacity's estate, notably the Museum, Regional Pool and Lido (Vivacity is the beneficiary of the improved facilities); and
- v. Vivacity itself has become more adept at securing external funding to support its activities. Vivacity has reported that over the last 3 years it has levered over £1m of grant funding which has been invested in the City's services. Over the next 3 years, Vivacity has predicted this will increase to £2.2m.

5.4 How has the delivery of services evolved over the same period?

It is difficult to do a direct detailed comparison between the services prior to transfer and those being delivered by the Council because the in-house and Vivacity operating environments are different. One notable advance has been the recruitment of volunteers – Vivacity currently has 294 volunteers which support its work, as compared to around 80 volunteers when the services were delivered directly by the Council. And, as noted above, over the last 3 years the Council

has invested heavily in Vivacity's culture and leisure facilities. However, the following is intended to give Members an indication of things then and now:

	THEN	NOW
SPORTS & RECREATION	<p>A mixed economy (in-house and external commercial provider), insufficient investment in facilities leading to some customer dissatisfaction, limited marketing and no industry quality accreditation.</p> <p>Insufficient investment in facilities and sufficient lack of accessibility for disabled people to fully participate and limited marketing of services</p> <p>Support for local clubs but limited and whilst providing for general local needs those competing at regional levels tended to seek training facilities out of the City</p>	<p>More comprehensive activities to meet local needs, more opportunities for participation by disabled people (assisted by the Council's investment in its facilities), more integrated link with health services and quality management systems introduced.</p> <p>Increased attendances from 874,000 in 2009/10 to 1,056,000 in 2012/13, focused marketing, new activities introduced such as Rollers and Radiance Centre, growing swimming activities, investment in updated equipment to improve standards and better accessibility for disabled people (assisted by the Council's investment in its facilities).</p> <p>Re-focus of the services on health and well-being, increased partnership working to generate opportunities for people to participate at the level of their choice, some top flight Olympics and Paralympic athletes now training in the City and increased working with clubs.</p>
ARTS	<p>Limited arts programme on offer.</p> <p>55% occupancy at the Key Theatre, and limited artist working with community groups</p> <p>Low visitor figures to Arts Festival, limited space for community groups to display their identity and limited volunteering opportunities</p>	<p>Much wider and comprehensive programme on offer, including to schools and into communities.</p> <p>60% occupancy at the Key Theatre, significantly artists working with community groups, a range of increased activities on offer and delivery of a Music Hub.</p> <p>Quality improvements with regional and national recognition, Arts Festival voted 2012 Cultural Hero by the general public and outreach to wider communities (e.g. Asian, Polish and Romanian).</p>
LIBRARIES	<p>Self-service in 4 libraries with 15% take up and disparities in stock count and stock quantity.</p> <p>Deposit collections in small number of elderly people's homes and children's centres</p> <p>Orton was a dark old fashioned library with inflexible shelving and space, Hampton library was located in a GP surgery and author events with no one high profile</p>	<p>Self-service available in all 10 libraries with 85% take up and completed library stock audit.</p> <p>10 micro libraries established in community venues where there is no static library providing an extra 450 hours of book access</p> <p>New Orton library in a joint facility enabling more joint activities, new library at Hampton due to open shortly, E-books and E-audio books on offer and more events with high profile authors.</p> <p>Books on Prescription and mood busting expanding health collection, participating in Six Book Challenge for adult and non-confident readers in partnership with the Regional College, helped over 3,000 people with on-line assistance and archives catalogued.</p>
HERITAGE	<p>Limited exhibitions and events, with only one heritage site at the Museum</p>	<p>Museum redeveloped and offering more potential with café on site; three heritage sites available; new gallery design at the Museum has improved use and participation at Flag Fen and Longthorpe continues to increase.</p> <p>2013/14 Heritage Festival peaked with 24,883 visitors.</p> <p>The Museum now a regional partner for</p>

		the East of England in the Natural History Museum's Real Science programme to promote interest in science with schools
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The following table indicates **visitor numbers** in 2009/10 as against those in 2012/13:

Service	Indicator	Year	Year
		2009-10	2012-13
Heritage	Number of visitors to heritage sites	76,926	84,497
Sports	Number of visitors to sports facilities	873,857	1,056,081
Theatre	Number of Key Theatre tickets sold		54,907
Libraries	Total Issues	807,818	656,573
Libraries	Issues per hour	46.33	43.09
Libraries	Recorded visits	903,439	604,402

Figures are not available for the Key Theatre for 2009/10. In 2009/10 there was only one heritage site at the Museum whereas by 2012/13 there were 3 sites at the Museum, Flag Fen and Longthorpe Tower. Library hours have reduced between 2009/10 and 2012/13 and the figures for libraries for 2009/10 are regarded as unreliable as it is understood there may have been some over-counting on devices used at the time.

5.5 **What does all of this suggest for the future?**

Although Vivacity was originally established to provide culture and leisure services to and on behalf of the Council, it is an organisation which is intended to be independent of the Council.

3 years on the Council still remains its prime customer and funder and there was and is an expectation that Vivacity would look to expand its business base beyond the Council's services.

Such expansion will become vital to Vivacity's on-going business viability as the Council's budgets continue to tighten.

As the report above suggests, we will be building from a position of some strength – but there is a need to accelerate momentum within the Trust to increase still further its revenue so as to reduce its dependency on the Council. Vivacity will be vulnerable to the cross-Council need to make significant efficiencies over the coming years unless it is able to increase both the footfall and revenue through improving and growing its services.

6. **IMPLICATIONS**

6.1 Vivacity must provide services and continuously improve them in line with the Council's business objectives and budget available for these services. As budgets become more constrained, Vivacity, as an independent organisation, will also need to explore other business opportunities to expand its services in the interests of its own viability in addition to the services provided to the Council.

7. **CONSULTATION**

7.1 Due to the contents of this report, consultation has taken place with the Cabinet Member for Culture, Recreation and Waste Management, Cabinet Adviser for Culture and Recreation, Vivacity and Head of Strategic Finance in the preparation of this report. Wider consultation has not been required as there are no service changes as a result of this report.

8. **NEXT STEPS**

8.1 The Council will continue to work closely with Vivacity to address any issues arising from this report.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 Funding and Management Agreement dated 1 May 2010 between the Council and Vivacity.

10. APPENDICES

10.1 There is one Appendix to this report.

ANNEX TO VIVACITY CULTURE AND LEISURE TRUST – VALUE FOR MONEY

1. PURPOSE OF ANNEX:

- Supplements the overview provided in the report; and
- Deals with specific points agreed by Strong and Supportive Communities Scrutiny Committee on 24 July 2013.

2. WHY VIVACITY EXISTS AND HAS IT BEEN SUCCESSFUL:

- Paragraph 5.2 of the report sets out the rationale for establishing a culture and leisure trust;
- Paragraphs 5.3, 5.4 and 5.5 of the report set out what Vivacity has achieved in the last 3 years.

3. VALUE FOR MONEY:

3.1 Cost comparison of in-house services –v- Vivacity delivered services:

- Paragraph 5.3 of the report sets out the cost comparison as best we can.

3.2 How the services provided by Vivacity compare under benchmarking against other councils services on culture and leisure:

- Vivacity has advised it does not undertake benchmarking of its services;
- However, according to CIPFA in the 2009/10 based on statistical estimates, Peterborough's culture and leisure services were ranked 142 out of 165 unitary authorities based on a range of factors including running expenses, income, fees and charges and net expenditure;
- In 2011/12 based on statistics compiled by CIPFA culture and leisure services were ranked 221 out of 356 local authorities based on a similar range of factors as mentioned in the previous point.
- In 2012, CIPFA reported that average expenditure on public libraries for an authority similar to Peterborough was £16,000 per 1,000 people. In March 2013, the Council spent £10,465 for every 1,000 people which suggests that Vivacity is an effective low cost provider for public libraries.

3.3 Income generation and growth opportunities for the services:

- Vivacity has reported to having levered over £1m of grant funding in to the City services over the last 3 years – examples given are funding from Arts Council England to connect culture with schools; English Heritage on the Must Farm collection and European Social Funding to support longevity of the Peterborough Arts Festival;
- Vivacity predicts this will increase to £2.2m over the next 3 years;
- The two new facilities at Hampton (Hampton Fitness and Swimming Centre due to open early 2014 and Hampton Library and Leisure Centre opening October 2013) will offer a range of facilities for local people and generate additional income.

3.4 Improved Vivacity operated facilities from capital investment made by the Council over the last 3 years:

- The Council has invested very significantly (circa £8m) in its culture and leisure facilities over the last 3 years – investment has covered essential items to enable services to continue and many improvements to facilities for users accessibility and

- enjoyment;
- Examples include – improved changing facilities and more accessibility for disabled people at the Lido, enhancements to the Museum enabling re-interpretation and improved displays and other activities, general upgrading to the Regional Pool, upgrading and new facilities at the Athletics Track and improvements to other sports and leisure facilities in the City.

3.5 Return on investment from marketing spend

- Vivacity considers that £134,000 per year allocated by the Council in the service fee for marketing when the partnership went live was insufficient for its purposes and Vivacity has advised it has invested an additional £304,000 per year from its own resources;
- Vivacity considers marketing as crucial to its business to encourage customers to participate in services, to drive up income growth and raise brand awareness;
- Vivacity believes that its marketing spend had enabled its income to grow from £2.7m in 2010 to £4.6m in 2012 and expects over the next 2 years to increase this to £7.6m with the new services due to be provided at the two new Hampton facilities;
- Vivacity has also advised that its marketing has obtained national and international media coverage on the Must Farm collection and the Olympic Torch;
- Paragraph 5.4 of the report provides a table of visitor numbers to Vivacity facilities in 2012 compared to those in 2009/10.

4. HEALTH OF VIVACITY'S BUSINESS:

4.1 Performance comparison of the services delivered in-house prior to transfer against the performance of the services delivered by Vivacity:

- In 2006 the Audit Commission rated the Council's in-house service as 3 star (compared to its previous 2 star rating) in the annual Corporate Assessment and indicated that it was performing well and consistently above minimum standards.
- In the 2008 annual Corporate Assessment, the Audit Commission highlighted that while the Council was performing amongst the top 25 councils for satisfaction with museums, galleries, libraries, library facilities and theatres, satisfaction with sports and leisure facilities was below average due to difficulties associated with accessibility;
- Since that time the Council has invested significantly in its facilities;
- It is difficult to do a direct detailed comparison because of different operating environments but paragraph 5.4 of the report indicates the difference in services 3 years ago and now.

4.2 Delivering innovative financially sustainable and excellent cultural and leisure services:

- Paragraphs 5.3 and 5.4 of the report deal with this.

4.3 Increasing number and range of people taking part in culture and leisure services:

- Whilst the table in paragraph 5.4 sets out the then and now position, the following show how they contribute to increasing the number of range of people taking part in culture and leisure services.
- 3 years ago:
- Sports and Recreation: Insufficient investment in facilities and sufficient lack of accessibility for disabled people to fully participate and limited marketing of services;

- Arts: 55% occupancy at the Key Theatre, limited artist working with community groups;
 - Libraries: Deposit collections in small number of elderly people's homes and children's centres;
 - Heritage: One heritage site at the Museum.
- Now:
- Sports and Recreation: Increased attendances from 874,000 in 2009/10 to 1,056 in 2012/13, focused marketing, new activities introduced such as Rollers and Radiance Centre, growing swimming activities, investment in updated equipment to improve standards and better accessibility for disabled people (assisted by the Council's investment in its facilities);
 - Arts: 60% occupancy at the Key Theatre, significantly artists working with community groups, a range of increased activities on offer and delivery of a Music Hub.
 - Libraries: 10 micro libraries established in community venues where there is no static library providing an extra 450 hours of book access;
 - Heritage: Three sites available.

4.4 Improving the quality and extent of local culture to enrich people's lives:

- Whilst the table in paragraph 5.4 of the report sets out the then and now position, the following show how they contribute to improving the quality and extent of local culture to enrich people's lives.
- 3 years ago:
- Sport and Recreation: Support for local clubs was limited and whilst there was provision for general local needs competitors at regional levels tended to seek training facilities out of the City;
- Arts: Limited arts programme;
- Libraries: Orton was a dark old fashioned library with inflexible shelving and space, Hampton library was located in a GP surgery and author events with no one high profile;
- Heritage: Limited gallery area in the Museum.
- Now:
- Sport and Recreation: Re-focus of services on health and well-being, increased partnership working to generate opportunities for people to participate and some top flight Olympics and Paralympic athletes now training in the City and increased working with local clubs;
- Arts: Quality improvements with regional and national recognition, Arts Festival voted 2012 Cultural Hero by general public and outreach to wider communities;
- Libraries: New Orton library enabling more joint activities, new library at Hampton due to open shortly, E-books and E-audio books on offer and more author events with high profile authors;
- Heritage: New gallery design at the Museum has improved use/participation and offers at Flag Fen and Longthorpe continue to increase.

4.5 Contributing to the wider social agenda – improving people's health, developing individuals and pride in community:

- Whilst the table in paragraph 5.4 of the report sets out the then and now position, the following show how they contribute to the wider social agenda for improving people's health, developing individuals and pride in the community.
- 3 years ago:
- Sports and Recreation: Limited funding restricted health improvement within sport;
- Arts: Limited programme;
- Libraries: Good collection of health titles but without wider agenda delivery;

- Heritage: Low visitor figures to Arts Festival, limited space for community groups to display their identity and limited volunteering opportunities;
- Now:
- Sports and Recreation: Re-focus of the service to health and well-being and wider partnership and working with the community and local clubs;
- Arts: More comprehensive programme reaching schools and communities and art for all;
- Libraries: Books on Prescription and mood busting expanding health collection, participating in Six Book Challenge for adult and non-confident readers in partnership with the Regional College, helped over 3,000 people with on-line assistance and archives catalogued;
- Heritage: 2013/14 Heritage Festival peak with 24,883 visitors, Vivacity working closely with volunteers at Longthorpe Tower and use in permanent galleries for groups to promote their identity.

4.6 Becoming the culture and leisure partner of choice locally, regionally and beyond

- Whilst the table in paragraph 5.4 of the report sets out the then and now position, the following show how they contribute to becoming the culture and leisure partner of choice locally, regionally and beyond.
- 3 years ago:
- Sports and Recreation: The Council as the principal provider with limited support and assistance to local groups;
- Arts: Limited relationships and capacity;
- Libraries: The Council as provider;
- Heritage: In its infancy.
- Now:
- Sports and Recreation: Vivacity as the City's prime partner is the main point of contact for local clubs and regional organisations and provides wider support to them;
- Arts: Levered new investment in to the City and developed wider relationship base;
- Libraries: Vivacity as provider on behalf of the Council;
- Heritage: The Museum is a regional partner for the East of England in the Natural History Museum's Real Science programme to promote interest in science with schools.

4.7 People statistics (e.g. staff turnover, sickness absence and health and safety incidents):

- Staff numbers: Vivacity employs 322 staff. At the time of the transfer, 294 staff (holding 371 posts as some staff held multiple posts) from the Council to Vivacity;
- Staff turnover: In 2012/13 Vivacity's staff turnover was 2.7% compared to 9.46% at 2010 prior to the transfer from the Council to Vivacity. However in the Council's view, it is not unusual for staff turnover to increase during periods prior to major transfers;
- Sickness absence: During 2012/13 this amounted to 2.5 days lost. The average FTE days lost in the 12 months prior to the transfer was 9.08 days;
- Health and safety incidents: Vivacity has reported there were 4 incidents during 2012/13. In 2009/10 there were 100 incidents reported.

4.8 Volunteer numbers and network arrangements:

- Vivacity has developed the network of volunteers and currently has 294 volunteers compared to around 80 volunteers when the services were delivered directly by the Council's own staff;

- Vivacity's volunteers support its work in a variety of ways such as on off projects, stewarding at events and festivals, assisting with day to day tasks and special projects which would not happen without the volunteers.

5. CUSTOMER SATISFACTION AND COMMUNITY IMPACT:

5.1 Visitor numbers to Vivacity operated premises compared to pre-Vivacity services:

- The table in paragraph 5.4 of the report provides the visitor numbers.

5.2 User/public feedback on satisfaction levels of Vivacity's services:

- A recent survey undertaken by Greater Peterborough Partnership revealed the following on satisfaction and value for money:-

	Satisfied	VFM
Libraries	87.7%	96.3%
Mobile library	72.8%	89.0%
Archives	71.2%	94.1%
Werrington Leisure Centre	79.5%	90.9%
Bushfield Leisure Centre	81.4%	84.7%
Regional Fitness/Swimming Cen	76.4%	82.3%
Jack Hunt Pool/Gym	83.8%	82.6%
Peterborough Museum	89.8%	96.2%
City Art Gallery	79.9%	98.7%
Key Theatre	89.4%	92.3%
Flag Fen	83.5%	84.6%
Longthorpe Tower	79.3%	89.2%
Peterborough Lido	77.8%	88.1%

5.3 Community participation and development in support of education, health and community cohesion agendas:

- Whilst the table in paragraph 5.4 of the report sets out Vivacity's activities, the following how these have contributed to **community participation and development in support of education and health**.
- Education:
- Sports and Recreation - Learn to swim programme to achieve Key Stage 2 outcomes and syllabus aligned to Vivacity's public learn to swim programme; sports teaching and coaching; support to clubs;
- Libraries and Heritage – Reading groups, literacy and Six Book Challenge, on-line basics training from UK On-line and courses in conjunction with Peterborough University.
- Arts - major arts and participation projects with local schools and Peterborough University, workshops for professional artists and musicians and established teacher forum.
- Health:
- Sport and Recreation – Re-focus on health and well-being to encourage participation with health hub established to take referrals from health professionals e.g. diabetes, mental health, smoking relates diseases, rehabilitation programmes to support clients with life threatening diseases e.g. for cardiac and stoke conditions, exercise for the elderly in local care homes and sheltered housing schemes, launched new Radiance Beauty and Well-being service at the Regional Pool offering range of beauty and health treatments;

- Libraries and Archives – Collections of pictures to share for clients with dementia, training to care homes in use of Reminiscence collection boxes to help stimulate residents, Books on Prescription scheme and mood busting collection available;
 - Volunteer programme: Vivacity takes on people referred to them to build confidence so they can return to active employment or participation following long term sickness. A number of volunteers have gone on to find employment following inclusion on the programme;
 - Arts - help for disabled artists with bespoke events and support, access for carers to the Key Theatre provided free of charge and tailored help provided to enable disabled people enjoy the theatre.
- Whilst the table in paragraph 5.4 of the report refers to Vivacity’s activities, the following show how these have contributed to **community cohesion**.
- Sports and Recreation – Late night football in conjunction with the Police, Children’s Services and POSH as diversionary activity to reduce youth crime and anti-social behaviour; refugee football project working in partnership with Huntingdonshire Football Association to organise football matches bringing new arrivals together and to help integration in the local community; development of artificial cricket wickets to offset diminished facilities in the City, Rollers set up to help combat anti-social behaviour and to address what young people in Werrington said about having limited leisure and recreation, Vivacity now provides roller discos every Saturday evening which attracts around 150 participants each week;
 - Libraries and Heritage - 10 micro libraries have been established in community venues where there is no static library, job clubs in partnership with Cross Keys, being run from Orton, Dogsthorpe and Central libraries linking to Vivacity’s digital literacy programme, Read Easy offering free venues and volunteers to assist Read Easy Peterborough (a local based charity) teaching adults to read, Forty years on with 100 volunteers having helped to catalogue and preserve the archives of the former Peterborough Development Corporation and to collect over 150 oral histories from long term residents of Peterborough; At the Museum various community groups have been given the chance to hold exhibitions to highlight their culture and enable others to gain understanding;
 - Arts - Creative People and Places with Vivacity and consortia members (Voluntary Arts, Step Up, Young Lives and Metal) having been awarded funding aimed at getting more people involved in the arts and over the next 3 years the programme will focus on young people, artists’ networks and collaborations and bringing communities together to increase audience participation in the arts, this year’s Peterborough Arts Fest involved around 400 local people in the lantern parade and a number of local residents and their stories. Many local organisations like Peterborough Community Choir, Peterborough Male Voice Choir, Peterborough Voices, Peterborough Young Singers and Peterborough Youth Choir as well as many other organisations contributed to the festival events.

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 9
11 SEPTEMBER 2013	Public Report

Report of the Head of Legal Services

Report Author – Dania Castagliuolo, Governance Officer

Contact Details – 01733 452347 or email dania.castagliuolo@peterborough.gov.uk

APPROVAL OF NEIGHBOURHOOD COMMITTEE MINUTES

1. PURPOSE

- 1.1 The purpose of this report is for the Strong and Supportive Communities Scrutiny Committee to publically approve the unapproved Neighbourhood Committee minutes from meetings held during December 2012 and March 2013.

2. RECOMMENDATIONS

- 2.1 For the Committee to agree the approval of the Neighbourhood Committee minutes for the following meetings:

- Central and North – 4 March 2013
- Dogsthorpe, East and Park – 13 March 2013
- Rural North – 12 December 2012
- Peterborough North Area Committee – 17 December 2012
- Peterborough West – 15 January 2013
- Fletton, Stanground & Woodston – 16 January 2013
- Ortons with Hampton – 18 December 2012

3. BACKGROUND

- 3.1 It was decided at the medium term financial budget meeting on 6 February 2013 that Neighbourhood Committees would be disbanded. Since 2010 Neighbourhood Committees had been run as a way of engaging with communities. However, these have generally been poorly attended by the public which indicated that they were not necessarily the best way of discussing and debating local issues. The proposal to stop Neighbourhood Committees would potentially save in the region of £32k.
- 3.2 The minutes for the last public Neighbourhood Committee meetings have therefore been left unapproved. The Chairmen, Vice Chairmen and Members of the seven Committees have been consulted with and gave approval of these minutes.
- 3.3 Approval has been obtained from Members (see appendix 1), therefore the minutes are presented to the Strong and Supportive Communities Scrutiny Committee to provide a public record that these minutes have been approved.

4. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

5. APPENDICES

- 5.1 Appendix 1 – Neighbourhood Committee Minutes Approval
Appendix 2 – Minutes of the following meetings:

- Central and North – 4 March 2013
- Dogsthorpe, East and Park – 13 March 2013
- Rural North – 12 December 2012
- Peterborough North Area Committee – 17 December 2012
- Peterborough West – 15 January 2013
- Fletton, Stanground & Woodston – 16 January 2013
- Ortons with Hampton – 18 December 2012

Neighbourhood Committee Minutes Approval

COMMITTEE	APPROVED BY
Central and North Neighbourhood Committee <ul style="list-style-type: none"> • 4 March 2013 	<ul style="list-style-type: none"> • Councillor M Jamil • Councillor Nadeem
Dogsthorpe, East and Park Neighbourhood Committee <ul style="list-style-type: none"> • 13 March 2013 	<ul style="list-style-type: none"> • Councillor A Miners • Councillor J Peach • Councillor B Saltmarsh • Councillor J Johnson
Rural North Neighbourhood Committee <ul style="list-style-type: none"> • 12 December 2012 	<ul style="list-style-type: none"> • Councillor J Holdich • Councillor D Over • Councillor P Hiller
Peterborough North Area Committee <ul style="list-style-type: none"> • 17 December 2012 	<ul style="list-style-type: none"> • Councillor J A Fox • Councillor S Lane • Councillor J Davidson • Councillor A Shaheed
Peterborough West Neighbourhood Committee <ul style="list-style-type: none"> • 15 January 2013 	<ul style="list-style-type: none"> • Councillor A Sylvester • Councillor W Fitzgerald
Fletton, Stanground and Woodston Neighbourhood Committee <ul style="list-style-type: none"> • 16 January 2013 	<ul style="list-style-type: none"> • Councillor B Rush • Councillor L Serluca • Councillor C Harper
Ortons with Hampton Neighbourhood Committee <ul style="list-style-type: none"> • 18 December 2012 	<ul style="list-style-type: none"> • Councillor D Seaton • Councillor J Stokes

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**CENTRAL & NORTH NEIGHBOURHOOD COMMITTEE
 (AREA CENTRAL & EAST 1)
 MINUTES OF THE MEETING HELD ON MONDAY 4 MARCH 2013 AT 8PM
 AT THE GLADSTONE PARK COMMUNITY CENTRE**

Members Present:

Central Ward Councillors Nadeem (Chairman), Jamil and Khan

Officers Present:

Cate Harding Neighbourhood Manager, PCC
 Louise Tyers Compliance Manager, PCC
 Mick Robb Enterprise Peterborough

Others Present:

20 members of the public attended the meeting including representatives of Cambridgeshire Constabulary and MANERP.

Item	Discussion and Actions	Action
1. Cumulative Impact Assessment	The Chairman advised that information on the Cumulative Impact Assessment were on the tables, including how to make representations. A petition was also available if anybody wished to sign it and the deadline for any comments was midnight tonight.	
2. Apologies for Absence	Apologies for absence were received from Councillors Sharp and Swift.	
3. Declarations of Interest	None	
4. Minutes from the previous meeting	The minutes from the meeting held on 10 December 2012 were agreed as an accurate record.	
5. Issues arising from previous Meeting	<p>The Neighbourhood Manager advised that updates and details of completed actions had been provided in the handouts on the tables. Key points raised were:</p> <p><u>New Primary School at Gladstone Park Community Centre</u></p> <ul style="list-style-type: none"> • Councillor Khan asked for clarification as to when the new school was proposed to be open. The last meeting stated September 2014 but the Council's budget book stated September 2015. • Cate Harding advised that she had hoped to have had an update from officers tonight but that had not been possible. She could confirm that the funding for the school was now secured and it was still proposed to open in September 2014. She had not been told anything that indicated it would be 2015 but she would provide an update as soon as possible. 	

	<ul style="list-style-type: none"> • Councillor Khan stated that if the school was to open in September 2014, he was concerned that there had still not been any consultation on the proposals. People had not seen any proposed plans and the planning application had not been submitted. He was concerned that the plans for the school would be railroaded through without any consultation. • Cate advised that she believed that the planning application was likely to be submitted in April but consultation was a priority. There had been negotiations around governance which were due to be completed shortly. There was no timescale on the consultation at this time but plans would be displayed in the Centre as soon as they were available. There was a member briefing scheduled for tomorrow. 	
6. Updates on Matters of Interest Relevant to the Committee	<p>Enterprise Peterborough</p> <p>Mick Robb from Enterprise Peterborough was present to answer any questions about services. Comments and responses to questions included:</p> <ul style="list-style-type: none"> • How were the new food waste bins working in the area? Mick advised that they had been well received. In January, across the city, 480 tonnes of food waste had been collected which saved the Council money in landfill tax. Also, in warmer weather the black bins would not smell as much. • Replacement biodegradable bags were quite expensive in the shops was there a way that shops could be incentivised to offer them at a reduced rate? Mick advised that householders were given a three or six month supply of the bags when they received the bins. Enterprise Peterborough were looking at ways that people could purchase replacement bags as they accepted that the one available in supermarkets were not cheap. • Could Enterprise Peterborough bulk buy a large supply of bags and let households buy them from you directly? Mick confirmed that that was one of the options being considered, however it was not absolutely necessary to use the bags and the caddies could be lined with newspaper. The advice however was to use the bags. • The bins were easy to lose, were replacement bins available? It was accepted that due to their size the bins were very easy to lose but they could be replaced by ringing 747474. • Not all households in Central Ward had all three of the bins. Mick advised that the brown bins were now available in Central Ward and residents could request one if they wanted one. This was in line with the Council's policy. It was also a policy that households with larger families were able to have a larger black bin and extra green bins. • Councillor Khan stated that when the rest of the city got three bins, Central Ward only got two on the proviso of weekly collections. Who renegotiated the change to fortnightly collections? Mick advised that the policy was always for alternate collections. When food waste was planned it was agreed to bring Central Ward in line with the rest of the city as food waste would be collected weekly. • There was no space in some properties for four bins. Some 	

	<p>families did not use food waste bins as they were too small. Black bins were therefore overflowing and then not emptied. Mick advised that households could have more than one food caddy. He accepted that more work needed to be done with some of the residents and he would work with ward councillors around communications.</p> <ul style="list-style-type: none"> • Who made the decision to go fortnightly as ward councillors were not consulted? Mick advised that when the contract went out to tender all bidders had to submit plans for recycling, including food waste and the process behind it. Change would have been discussed as it would have been a big change for the area. • Following the introduction of food waste collections has Enterprise Peterborough observed any problems with black bins? Yes, there was still an excess of refuse bags put out. It was working but it was a slow process. People may not also understand the services available, for example bulky waste collection. • Councillor Khan stated that use of mechanical equipment for street cleansing had failed in the ward due to parking issues. Workmen then left the areas they could not get to due to parking. There were a number of alternatives including bringing in a blower to blow out the waste from underneath cars or if given a timetable of when the streets were to be cleaned ward councillors could talk to residents to get them to move their cars or alternatively allow parking on yellow lines during cleaning. Mick advised that this had been used in other local authority areas and he agreed that it needed to be looked at. • The timing of street cleansing should be looked at as often the workmen come early in the morning before people had gone to work. Later in the day should be clearer. • The food waste collection service was excellent, however some residents had been putting the small kitchen caddy into the larger bin directly, perhaps a leaflet reminding people how to use them could be circulated. • Street cleansing in Lincoln Road and the surrounding areas had deteriorated dramatically. It needed to be remembered that there was a higher concentration of take aways and licensed premises in the area. The streets were particularly bad at the weekends. Mick accepted what was said and advised that there used to be a sweep of Lincoln Road on Saturdays. • A member of the public had rung Enterprise Peterborough to report broken glass outside of her property. Two men came and cleaned up outside her house only. It was not very economic to clean only part of a street rather than the whole area. Mick advised that this was not acceptable and part of the contract was monitoring but sometimes these were missed and they were dependent on the public making them aware of such instances. • Mick advised that meetings with councillors would be useful to work together around issues such as littering and fly tipping. There had previously been a fund for educating people on how to use the services properly and it would be good to get to a point where we could educate people. • Councillor Jamil stated that Enterprise must have been aware of what they were taking on when the contract started. Mick 	
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	<p>advised that budgets were tight and everyone who bid for the contract would have known what was expected. The service was also monitored by key performance indicators.</p> <ul style="list-style-type: none"> • Brian Gascoyne stated that he had been advised by a number of people that the website for reporting fly tipping was not working. Mick was not aware of any problems and would welcome the details. • The local community had accepted the changes to services well and Enterprise Peterborough was a profit making company, why could Enterprise Peterborough not look to use their profits to improve services? 	
<p>7. Open Session</p>	<p>Attendees of the meeting were given the opportunity to ask questions and raise issues affecting the areas in which they lived. These included:</p> <ul style="list-style-type: none"> • Part of the Committee's £25,000 capital allocation had been prioritised for bins in Central Ward, what had happened? Cate advised that there had been no spend on bins because due to negotiations with Enterprise Peterborough new bins had been implemented as part of their ongoing works. • What had the allocation for bins now been spent on? Cate advised that four projects had been put forward and due to three of the projects being able to be provided through other ways that only left the landscaping scheme. The ward members had felt that the priority was to remove the unneeded chicanes in the ward so the full £25,000 would be spent on that. • What was happening about finding a new cemetery as the Muslim site at Eastfield was reducing. We had previously been told that Castor was a possible site but the Secretary of State had said it was not needed. The Chairman stated that he did not have full details but would be meeting with the Leader and Deputy Leader of the Council and would report back. • What was being done for young people in the area, what about government funding? The Chairman advised that the Astro turf was under consultation and would be done when the new school was built. He was not aware of government funding for youth work. Cate would look into it and report back. • Every year the young people asked for a cricket pitch in the area for all of the summer. Cate advised that discussions were being held about the lack of cricket pitches across the city but there was a difficulty in identifying suitable sites. Vivacity were looking at using mobile cricket wickets in open spaces. • Brian Gascoyne stated that the Toys R Us and Maskew Avenue roundabouts were both dangerous and too high and reducing the height of the roundabouts would improve safety. Cate advised that she would take on board the comments as she was aware of future improvements for Bourges Boulevard. 	

Meeting Closed 9.04 pm

**DOGSTHORPE, EAST AND PARK NEIGHBOURHOOD
 COMMITTEE
 (NEIGHBOURHOOD COMMITTEE C&E2)**

**MINUTES OF THE MEETING HELD ON WEDNESDAY 13 MARCH 2013 AT 8.00PM AT
 THE PARNWELL COMMUNITY CENTRE**

Members Present:

Park Ward Councillors Peach (Chairman), Kreling and Shearman
 East Ward Councillor Johnson
 Dogsthorpe Ward Councillors Miners and Saltmarsh

Officers Present:

Gosia Lasota Locality Partnership Co-ordinator
 Richard Oldfield Enterprise Peterborough
 Louise Tyers Compliance Manager

Others Present:

8 people registered their attendance at the meeting including residents and representatives from Cross Key Homes and Cambridgeshire Constabulary.

Item	Discussion and Actions	Action
1. Apologies for Absence	Apologies for absence were received from Councillors Ash and Shabbir.	
2. Declarations of Interest	None	
3. Minutes from the previous meeting	The minutes from the meeting held on 11 December 2012 were agreed as a true and accurate record.	
4. Issues arising from previous Meeting	<p>The Locality Partnership Co-ordinator advised that updates and details of completed actions were provided on the seats.</p> <p>The Chairman advised that the comments made at the last meeting in respect of the proposed surgery at Newark Court had been forwarded to the Planning and Environmental Protection Committee for their consideration, where they had refused the application. The applicants had taken on board the comments made about traffic and parking and were likely to resubmit the application.</p>	

<p>5. Updates on Matters of Interest Relevant to the Committee</p>	<p>Enterprise Peterborough</p> <p>Richard Oldfield from Enterprise Peterborough gave an introduction to Enterprise Peterborough and the services they provided.</p> <p>Comments and responses to questions included:</p> <ul style="list-style-type: none"> • A question was asked as to why a number of trees on Park Road had been cut down. In response, Richard advised that they would have been identified as part of a survey of diseased trees so would have been cut down immediately. • Inspector Dominic Glazebrook advised that a question had been raised at the Neighbourhood Panel about whether the trees at the back of this building were on private land. Also, wood was being taken out of the wooded area around the centre for peoples own use. Richard stated that if the land was private then Enterprise Peterborough would not maintain it. Ownership of the trees around the centre would need to be checked and that Enterprise Peterborough may need to work with enforcement. • Cross Keys Homes advised that they had received feedback on the food waste bins that on collection days the bins were blowing on the road after being emptied. Could a hook be attached to the main bins so the food waste bins could be hung on them? Richard advised that they had received a number of complaints about bins being blown around in the wind and the collectors did try to put them close to the main bins to protect them. • Richard advised that the bins had been very well received and were proving to be very successful. 2,000 tonnes of food waste had been collected since they had been introduced in November 2012 and this amounted to significant savings in landfill tax. • Councillor Kreling advised that the organisers of the fun day at the New England Recreation Ground in June had been told by Enterprise Peterborough that they had to pay £70 to use the recreation ground. Richard stated that management of licensing of events on open spaces had transferred to Enterprise Peterborough and unfortunately it was necessary to make a charge. • The Chairman advised that councillors still got complaints about litter and that there was a general feeling that there was more litter around. The Council had now agreed to put extra money into the budget for Enterprise Peterborough and what would that enable them to do? Richard stated that there were a number of hotspots in the city and the extra money would be used to identify with the Council which were the priority areas. There were issues around enforcement and Enterprise Peterborough and the enforcement team would be working together to highlight that littering was not acceptable. • Would Enterprise Peterborough be looking to put in any more litter bins in the city? Richard advised that extra bins had been installed during the winter. Six crews emptied the bins on a two weekly schedule and the crews had GIS devices to plot the bins 	
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	<p>and the data would be used to compare the location of litter bins to hotspots.</p> <ul style="list-style-type: none"> • A manual sweeper had not been seen on the part of Eastfield Road from Padholme Road to the Regional College for three months. Richard advised that Eastfield Road was currently cleaned more frequently than required but he would look at what was happening between Padholme Road and the College. • Councillor Saltmarsh asked about replacement bags for the food waste bins. Richard stated that a supply of bags was provided with the bin and householders would be required to purchase additional bags when required. However the bins could be lined with newspaper or the waste could go straight into the bin. Information was available on the website about alternatives. • Councillor Kreling advised that she had received a complaint that in some houses in Vergette Street, everything was going in the green bin. Richard stated that if the bins were contaminated then they would not be collected and if it continued they would work with the household. • Councillor Shearman advised that he had attended a meeting about new bins and was told that it was dependent on the client paying and that this often caused a delay. Richard stated that there was a very small budget for bins and the Client Team has to make decisions on priorities, however he did not believe that this caused a delay. Ward walks were coming up and would be a chance to look at it issues in an area. 	
<p>6. Open Session</p>	<p>Attendees of the meeting were given the opportunity to ask questions and raise issues affecting the areas in which they lived.</p> <p>These included:</p> <ul style="list-style-type: none"> • Councillor Shearman advised that there were issues around verge parking in Grange Avenue. In February 2011, Norman Baker MP stated that powers were open to councils to put up special no parking signs and asked whether the powers had been taken up by the Council. When graffiti was put on the Town Hall immediate action was taken but any damage to public property was a serious offence. • Inspector Glazebrook advised that damage to verges, such as digging them up, would be criminal damage. In parking cases each case would need to be looked at individually but could be dealt with as criminal damage; however he was not aware of anybody being prosecuted. • There was damage being done to the shrubs in Garton End Road but it was difficult to make residents responsible for their upkeep. • If low level bushes were parked on would the police consider that as criminal damage? Inspector Glazebrook advised that each case would need to be looked at individually but if they were deliberately parked then that was likely to be criminal damage. If there was sufficient evidence the police would take necessary action and they were also ready to engage with people to give advice. 	

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	<ul style="list-style-type: none"> • If someone was prosecuted, what could the courts do? The courts had the power to award compensation. Other options included a police caution with reparation and restorative justice with reparation, which was probably the better option. 	
8. Next Meeting	<p>This was the last meeting of the Neighbourhood Committee and no further meetings would be arranged.</p> <p>The Neighbourhood Panel meetings would still be going ahead and Inspector Glazebrook advised that those meetings could have the facility to consider some issues that would have been considered by the Neighbourhood Committees. The Panel meetings would likely move back to a 7pm start time.</p>	

Meeting Closed 8.47pm

**RURAL NORTH NEIGHBOURHOOD COMMITTEE
 (AREA NORTH AND WEST 1)**

**MINUTES OF THE MEETING HELD ON 12 DECEMBER 2012, 7PM
 AT THE EYE CHURCH OF ENGLAND PRIMARY SCHOOL, EYE**

Members Present:

Bainton	Councillor Over (Chairman)
Eye and Thorney	Councillor McKean and Sanders
Glington and Wittering	Councillor Holdich and Lamb
Newborough	Councillor Harrington

Parish Councillors Present:

Ailsworth	Councillor Richard Perkins
Bainton and Ashton	Councillor Nicola Clough
Eye	Councillor Andy Goodsell
Glington	Councillor Denis Batty
Helpston	Councillor Joe Dobson
Peakirk	Councillor Henry Clarke
Thorney	Councillor John Bartlett and Jon Rowe
Newborough and Borough Fen Parish Council	Councillor William Cave

Officers Present:

Officers	Laura Almond, Assistant Neighbourhood Manager, PCC Gary Goose, Strategic Safer and Stronger Peterborough Manager, PCC Karen S Dunleavy, Governance Officer, PCC
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Others Present:

Eighteen people registered their attendance at the meeting.

Item	Discussion and Actions	Action
1. Apologies for Absence	Apologies were received from Councillor Hiller. Apologies from Parish Councils were received from Councillors Jane Hill, Rob Butterwick and Brian Chilcott.	
2. Declarations of Interest	There were no declarations of interest.	

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<p>3. Minutes from the previous meeting</p>	<p>Minutes from the previous meeting</p> <p>The minutes from the meeting held on 19 September 2012 were agreed as a true and accurate record.</p>	
<p>4. Issues arising from previous Meeting</p>	<p>The Assistant Neighbourhood Manager advised the Committee that it was not possible to present the wind farm item at this meeting due to the subject being discussed at a meeting in Newborough on the same evening. Members commented that better organisation should be applied to ensure that meetings were not scheduled for the same evening to discuss high public interest matters.</p> <p>In response to a question regarding the action point on Neighbourhood Committee Capital project costs, the Assistant Neighbourhood Manager advised that the information would be produced for the next meeting.</p> <p>In response to a question regarding grants expected by Parish Councils arising from an agreed Neighbourhood Committee capital budget allocation, the Assistant Neighbourhood Manager advised that the Grant Agreements would be sent out next week with payment to follow.</p>	
<p>5. Matters for Committee Decision</p>	<p>Capital Budget Allocation 2012 – 13</p> <p>The Committee was asked to consider proposals and vote on the remaining allocation of the capital budget of £25,000 allocated for N&W1 Rural Neighbourhood Committee.</p> <p>The combined estimated cost of the proposed capital projects was as follows:</p> <ul style="list-style-type: none"> • Purchase of various outdoor gym equipment for Ailsworth - Green Gym Project – £500; • Southorpe – purchase of cycle racks and storage approximately - £400. • Southorpe – purchase of IT equipment – £500; • Helpston - purchase of grasscrete – approximately £900; and • Wothorpe – purchase of IT equipment – approximately £900. <p>Resolved:</p> <p>Following a unanimous vote in favour of the projects the N&W1 Rural Neighbourhood Committee:</p> <ul style="list-style-type: none"> • Considered the proposals for allocation of the capital budget of £25,000 for 2012/13; • Approved the proposals which would receive an allocation of the budget; • Agreed to a reduction in the individual allocations should the approved proposals exceed the £25,000 budget, to be determined by the Neighbourhood Manager, 	

	<ul style="list-style-type: none"> • Agreed that the Neighbourhood Manager would be responsible for determining the final detail of the project in consultation with ward Councillors and other relevant parties. <p>Projects approved were:</p> <ul style="list-style-type: none"> • Purchase of some outdoor gym equipment for Ailsworth - Green Gym Project – £500 • Southorpe – purchase of cycle racks and storage approximately – £400 • Southorpe – purchase of IT equipment – £500 • Helpston - purchase of grasscrete – approximately £900 • Woithorpe – purchase of IT equipment – approximately – £900 <p>Reasons for the decision</p> <p>The budget assigned to Neighbourhood Committees was assigned specifically to spend on projects which address priorities from the communities for each Neighbourhood Committee area. To enable the £25K to be spent within this financial year Members were asked to bring forward capital spend projects which helped to meet some of these emerging priorities. This active Member involvement ensures the money is spent on the most appropriate projects to benefit communities.</p> <p>Alternative options considered</p> <p>Not to spend the money. This would lead to proposed local projects not receiving funding resulting in no benefit to the local area.</p>	
<p>6. Updates on Matters of Interest Relevant to the Committee</p>	<p>a) Feedback and updates from Parish Council Conference and Parishing the City</p> <p>The Neighbourhood Committee received a presentation from the Strategic Safer and Stronger Peterborough Manager regarding the recent Parish Council Conference. Plans were to review support provided by Peterborough City Council (PCC), to Parish Councils, in order to explore improved ways of operating.</p> <p>The Parish Councillor for Peakirk also advised the Committee that the Leader of PCC and Parish Councils were to explore ways in which to deal with service issues for the community in order to avoid duplication of roles currently carried out by the Rural Neighbourhood Committee N&W1.</p> <p>Members commented that the proposed changes to how Parish Councils would be supported was welcomed and in addition requested that consideration should be given to direct funding management to Parish Councils for some community service</p>	

	<p>requirements.</p> <p>Members also commented that the current 5% calculation of Community Infrastructure Levy (CIL) funding was extremely low.</p> <p>The Strategic Safer and Stronger Peterborough Manager advised the Committee that the CIL funding imposed on developers was used for local community infrastructure services which was usually allocated to the ward that had received the development; however, in some cases there was a requirement to fund other developments such as junction improvements, which would span across more than one ward.</p> <p>The Committee was also advised that the rate for CIL was developed following the required constitutional processes.</p> <p>The Council's aim of the Parish Council review was to provide local people with influence over local decisions and that a balance between PCC and Parishes was to be found.</p> <p>Action Agreed</p> <p>The Committee noted the presentation.</p> <p>It was agreed that:</p> <p>Further information would be provided at a future Scrutiny Commission for Rural Communities and a Parish Liaison meeting over:</p> <ul style="list-style-type: none"> • The calculations of CIL funding and the allocation to the respective developed areas; and • The recent Roger Tym's study. 	GG/CDS
<p>7. Open Session</p>	<p>Attendees of the meeting were given the opportunity to ask questions and raise issues affecting the areas in which they lived. These included:</p> <ul style="list-style-type: none"> • Parish Councillors sought confirmation over the litter bin funding process. <p>A discussion was held by Parish Councillors and members of the public over the forthcoming proposals regarding the Energy Park which would include installation of solar panels and wind turbines. Key concerns and comments raised were as follows:</p> <ul style="list-style-type: none"> • Adverse appearance of rural landscape in ten years time; • Councillors and Parish Councils should consider the proposals seriously and provide support to the community over the decision making process; • The consultation period and dates for approval appeared to be rushed; • The quoted figures of investment over £1m from the installation of solar panels compared to land farming turn 	

	<p>over of circa £1.2m did not appear to balance;</p> <ul style="list-style-type: none"> • There was a triple energy out-put required in order to operate wind turbines; • Residents were not opposed to the benefits of renewable energy, however, installation of sustainable energy producing devices on private properties should be given consideration by PCC; • Sourcing food from other areas would increase carbon emissions which would in turn increase shopping costs; • The installation of solar panels or wind turbines would pose a threat to tenant farmers' livelihoods; • Council Tax payers would suffer financially if the scheme was to fail; • Installations would take place in Newborough, Thorney Peakirk and Helpston; • There were areas such as Barnack, Wittering and Burghley that should be given consideration to avoid installation of sustainable energy producing devices on farm land; • Tenant farmers had no rights over farming land and would not receive compensation; • PCC were the land owners and would also conduct the planning transactions which appeared not to be a transparent process; • There appeared to be some ward Councillors that were not championing the rural parishes cause over this issue; and • There was no confidence over the land becoming available for agriculture use if the scheme was not successful and concerns were raised that the land could become available for housing development. <p>Councillors raised comments and concerns as follows:</p> <ul style="list-style-type: none"> • Members advised that the consultation had been approved by Cabinet and Scrutiny over the Energy Park proposals; • The Planning Committee would consider the applications in March 2013 for installation of solar panels; • Did the Directors of Blue Sky have any experience of managing an energy company?; • Members supported the Parish Councils over the concerns raised; • The Peterborough Fens were unique and it appeared that PCC had neglected to recognise how important they were to locals; • Peterborough held the best industry opportunities in farming and held the potential to become leaders in the field; • There were other energy investors that could provide better results, which may lead to PCC being burdened with a with product that was unsuccessful, due to competitive prices available in the market; • There was uncertainty over the transfer of capital receipts and what Blue Sky's involvement would be; and • Concerns were raised over the transparency of the OJEU process that had been followed by PCC. 	
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	<p>Agreed Actions</p> <p>It was agreed that the Assistant Neighbourhood Manager and Governance Officer would:</p> <ul style="list-style-type: none"> • Provide details of PCC's Client Team's process over the funding allocation of litter bins; and • Refer to the Planning Committee the Parish Councillors request to grant extended speaking time for parish council representatives on the Energy Park (solar panel installation) applications due to be heard at Planning Committee in March 2013. 	<p>LA</p> <p>KSD</p>
8. Next Meeting	The next meeting of the Rural Neighbourhood Committee – N&W1 was to be held at Northborough School on 7 March 2012.	

Meeting Closed pm 8.35

ACTIONS

DATE	ACTION	WHO AND WHEN?	STATUS
	Arrange for a Cabinet Member notice to be published outlining the agreements for the Neighbourhood Committee Capital budget allocation of £25,000 on Neighbourhood projects for Rural Neighbourhood Committee N&W1.	Governance Officer	Complete
	Further information would be provided at a future Scrutiny Commission for Rural Communities and a Parish Liaison meeting over: <ul style="list-style-type: none"> • The calculations applied for CIL funding and the allocation to the respective developed areas; and • The recent Roger Tym's study. 	Strategic Safer and Stronger Peterborough Manager/ Councillor Sanders	
	The Assistant Neighbourhood Manager would provide details over PCC's Client Teams updated process of funding allocation of litter bins.	Assistant Neighbourhood Manager	
	Refer to the Planning Committee the Parish Councillors request to grant extended speaking time for parish council representatives on the Energy Park (solar panel installation) applications due to be heard at Planning Committee in March 2013.	Governance Officer	Complete

PETERBOROUGH NORTH AREA COMMITTEE (NEIGHBOURHOOD COMMITTEE N&W2)

**MINUTES OF THE MEETING HELD ON 17 DECEMBER 2012, 7:45PM
AT THE PASTON RIDINGS SCHOOL**

Members Present:

Paston	Councillors Sue Day and John Knowles
Walton	Councillors Nick Sandford and Asif Shaheed
Werrington North	Councillors John Fox, Judy Fox and Stephen Lane
Werrington South	Councillors Darren Fower and Julia Davidson

Officers Present:

Julie Rivett, Neighbourhood Manager, PCC
 Laura Almond, Assistant Neighbourhood Manager, PCC
 Nick Harding, Group Manager Development Management, PCC
 Karen S Dunleavy, Governance Officer, PCC
 Edward Hamilton, Enterprise Peterborough
 Tim McIlroy, Enterprise Peterborough

Others Present:

Six people registered their attendance at the meeting including residents and representatives of Werrington Neighbourhood Council.

Item	Discussion and Actions	Action
1. Apologies for Absence	Apologies were received from Councillors Thacker and Simons.	
2. Declarations of Interest	There were no declarations of interest made.	
3. Minutes from the previous meeting	<p>The minutes from the meeting held on 4 October 2013.</p> <p>The minutes of the meeting held on 4 October 2013 were approved as a true and accurate record.</p> <p>The Assistant Neighbourhood Manager advised that feedback on the actions arising from the previous meeting was provided on the 'We said you did' sheet.</p> <p>Members requested feedback regarding the action on clearance of over hanging trees, which was raised as an issue at the previous meeting.</p>	
4. Open Session	Attendees of the meeting were given the opportunity to ask	

	<p>questions and raise issues affecting the areas in which they lived. These included:</p> <ul style="list-style-type: none"> • Grimy street signs; • Safety concerns were raised over fallen leaves within the Werrington and Paston areas; • Issues with overgrown trees on Church Street, Werrington and in the Churchyard; <p>In a discussion held over the recent tree survey being conducted by Enterprise Peterborough (EP) on behalf of PCC, representatives from EP responded to comments, questions on concerns raised by Councillors and residents. In summary, the responses included:</p> <ul style="list-style-type: none"> • A detailed Council owned tree survey was provided on the Council's website pertaining to the progress of the project and extent of work to be carried out; • The recent colour coding placed onto trees during the survey had indicated the types of action required for that tree. Necessary works may include operations of thinning out or removal and replacement as necessary; • Information regarding the tree survey had been supplied through various media facilities such as the local press, local television news channels and social media networks sites such as Twitter; • Signs would be placed on each Council owned tree in order to ensure that the public were aware of what action was required; • It was vital to carry out the programme of works for Council owned trees in order to mitigate any further damage caused resulting in future claims to the Council; and • The tree survey conducted by EP was overseen by PCC in order to ensure that best practice was being followed. <p>In a discussion held regarding community organisations, the Neighbourhood Manager responded to comments and concerns raised by Councillors and residents. In summary, responses included:</p> <ul style="list-style-type: none"> • The £25k budget capital budget allocation for N&W2, would only be directed to capital projects and that it was not possible to fund the running costs of Werrington Neighbourhood Committee; • All appropriate options were being considered in order to meet the shortfall of £132 for the Welbourne project; and • Enquiries were being raised regarding position of the closure of Paston Park Farm. 	
<p>5. Updates on Matters of Interest Relevant to the Committee</p>	<p>a) Presentation to showcase projects that have been funded through Peterborough North Area Committee</p> <p>The Neighbourhood Committee received a presentation from the Neighbourhood Manager over the recent projects that had been funded by previous Neighbourhood Committee Capital funding of 25k.</p>	

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	<p>Key points within the presentation were as follows:</p> <ul style="list-style-type: none"> • Small Grants funding; • Purchase of CCTV equipment for the area in order to improve enforcement over fly tipping offences; • Noise monitoring equipment; • Winter salt bins sited - £3400; • Grant pool for community grant groups and activities to apply for funding £400-4,000; • Benches, installed on Fox Covert Road; • Bunding measures introduced in order to deter encampment; • Mobile speed activated signs which were being utilised in all wards - £10,000; • Illegal occupation; • Street arts board in unity park and skate park; • Improvements to Welbourne play area 12,500; • Honey Hill, improvement works for the area including adults and children's gym which was to be the largest in the City. <p>Comments and responses to questions were as follows:</p> <ul style="list-style-type: none"> • Members thanked the Neighbourhood Manager for all the hard work in completing the projects; • Members welcomed the Honey Hill improvements; • Concerns were raised regarding the multi use of the football field at Honey Hill and that a condition over the use of the land had meant that it would be closed for certain times throughout the day; • The N&W2 Community Action Plan (CAP) was being finalised and agreement would be sought from Cabinet and Council over its implementation. Progress of the CAPS would be fed back to a Neighbourhood Committee in the New Year; • There was £500 remaining from the Small Grants funding; • Concerns were raised over the size of the football pitch and the risk of dog fouling; • Tesco's had not identified a definite date for the approved Staniland Way roundabout installation. If the Tesco's junction improvements were delayed, PCC Officers may be required to submit a bid to implement junction improvements such as signage in order to mitigate further road traffic accidents. 	
<p>6. Next Meeting</p>	<p>The next meeting of the 19 March 2013 venue was to be confirmed.</p>	

Meeting Closed 9.04pm

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ACTIONS

Item No	ACTION	WHO AND WHEN?	STATUS
Item 3	Provide feedback on the action taken to clear overhanging trees.	Enterprise Peterborough	
	Refer the soiled street signs issue to PCC Highways.	Enterprise Peterborough	
	Refer the following issues to the street cleansing team for action: <ul style="list-style-type: none"> • Fallen leaves that were causing a slippage issue for the public; and • Overgrown tree in Church Street, Werrington, which was causing a hazard to public. 	Enterprise Peterborough	
	<ul style="list-style-type: none"> • Arrange for an inspection of the street light causing an obstruction over a driveway. Councillor Fower to provide details of location 	Neighbourhood Manager/Cllr Fower	
	<ul style="list-style-type: none"> • The Neighbourhood Manager to highlight concerns raised over the loss of funding for Werrington Neighbourhood Committee to the appropriate area. 	Neighbourhood Manager	
Item 4	<ul style="list-style-type: none"> • Enterprise Peterborough would be approached to explore solutions over the funding shortfall of £132, in order to provide play equipment for the Welbourne play area. 	Neighbourhood Manager	
	<ul style="list-style-type: none"> • To approach the appropriate department in order to enquire regarding the opening of Paston Park Farm. 	Neighbourhood Manager	
	<ul style="list-style-type: none"> • Provide feedback over concerns raised regarding the recent withdrawal of funding allocation for community organisations and provide figures over how many had been affected. 	Neighbourhood Manager	
	<ul style="list-style-type: none"> • Provide Members with information over the meeting dates and times of the community youth group. 	Assistant Neighbourhood Manager	
Item 5	<ul style="list-style-type: none"> • To provide Members with information over the meeting dates and times of the community youth group. 	Assistant Neighbourhood Manager	

**PETERBOROUGH WEST NEIGHBOURHOOD COMMITTEE
 (AREA NORTH & WEST 3)**

MINUTES OF THE MEETING HELD ON 15 JANUARY 2013, 8PM

AT THE RAVENSTHORPE PRIMARY SCHOOL

Members Present:

Bretton North	Councillor Fitzgerald and Sylvester
Ravensthorpe	Councillor E Murphy
West	Councillor Arculus (Chairman), M Dalton and Maqbool

Officers Present:

Julie Rivett, Neighbourhood Manager, PCC
 Laura Almond, Assistant Neighbourhood Manager, PCC
 Clair George, Road Safety Officer, PCC
 Richard Oldfield, Director, Peterborough Enterprise
 Chris Jackson, Interim Street Care Manager, Peterborough Enterprise
 Karen S Dunleavy, Governance Officer

Others Present:

Thirty members of the public attended the meeting including representatives from West Town Community Association, Hartwell Way Allotments, Peterborough City Hospital and Thorpe Gate Residents Association.

Item	Discussion and Actions	Action
1. Apologies for Absence	Apologies were received from Cllrs Nawaz, Martin and Fletcher.	
2. Declarations of Interest	There were no declarations of interest.	
3. Minutes from the previous meeting	The minutes from the meeting held on 15 October 2012 were agreed as a true and accurate record.	
4. Issues arising from previous Meeting	The Neighbourhood Manager advised that updates and details of completed actions were provided on a rolling presentation shown at the meeting.	
5. Open Session	Attendees of the meeting were given the opportunity to ask questions and raise issues affecting the areas in which they lived. These included: <u>Enterprise Peterborough</u> In a discussion held regarding the services provided by Enterprise Peterborough (EP), the Director and Interim Street Care Manager	

of EP provided responses to questions, concerns and comments raised, which included:

- Under data protection and confidentiality rules, financial and contractual information regarding the services provided by EP was not available to the public;
- Maintenance issues should be reported through the Enterprise Helpdesk,
- Calls relating to services that were provided by EP would route through to the Council's call centre who would log all maintenance issues reported and would direct the calls on to be dealt with promptly;
- A report detailing the responses received for EP calls from the public for maintenance work was logged through the call centre;
- Computer systems were installed on refuse bin wagons, which would be used to inform EP if bins had not been emptied;
- Currently the waste collection services were experiencing a high percentage of success;
- EP were reaching 98% success rate over all KPI's, and a financial penalty would be imposed for EP if the company failed to deliver any service;
- Requests for maintenance regarding churned up verges should be directed through to PCC's Highways or Neighbourhoods Team;
- There were currently a significant number of verges in the City that required repair; however, there was very limited budget to carry out all repairs;
- There had been a lapse in refuse collection for some areas of Peterborough over the Christmas period; however, EP were working towards improving communications for next Christmas in order to improve the service;
- EP resources for brown bin collection services had been put on hold due to a long standing tradition over the Christmas period;
- A meeting was being organised with the Council in order to discuss ways to increase biodiversity in appropriate areas of the City;
- It was proposed that signs would be displayed to advise if an area within the City had become designated as biodiversity area; and
- EP confirmed that they held the contract for the maintenance of allotment internal hedges, which included Hartwell Way and that maintenance was scheduled to commence at the end of February 2013.

Midland Road

In response to a question regarding the sale of the Midland Road former hospital site, Members confirmed that the contract exchange was underway for Vawser Lodge.

Road Safety Outside Schools

A discussion was held regarding road safety outside of schools in

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	<p>the Peterborough area. The Road Safety Officer responded to questions, comments and concerns raised, which in summary included:</p> <p>Traffic monitoring across City schools was being conducted to identify issues being experienced at school arrival and drop off times. As part of the investigation, the Road Safety Team had been working alongside the Sustainable Travel Team with the aim to encourage parents to walk to school;</p> <p>In addition the Road Safety Team were working towards ways to encourage:</p> <ul style="list-style-type: none"> • The adoption of travel schemes by schools and academies; and • The introduction of a traffic light sign scheme, which would involve a series of signage along school roads to remind parents not to park illegally. <p>The Road Safety Team would also work with residents in order to resolve issues they were experiencing.</p> <p>Councillor Murphy advised that there had been a high percentage of road users parking near West Town School, causing damage to the grass verges. Councillor Murphy also advised that in a recent exercise conducted to tackle parking issues at the school, the Parking Enforcement Team had issued a number of fines to drivers for failing to display baby seats.</p> <p>In a question raised regarding bike grants, the Road Safety Officer advised that the scheme was not known to PCC. In addition the Road Safety Officer advised that cycling to school would not be suitable for younger children because of the safety aspect.</p> <p>Councillor Arculus commented that pressures of busy working lives and of a parent's responsibility to keep their children safe whilst travelling to school had impacted on the traffic issues around schools.</p> <p><u>Neighbourhood Committee Budget Consultation</u></p> <p>The Neighbourhood Manager advised that there was to be a meeting to discuss the Council's budget proposals where there would also be an opportunity to ask questions of the Director of Strategic Resources.</p>	
7. Next Meeting	The next meeting of the Neighbourhood Committee for North & West 3 was due to be held on 4 April 2013, at the City Care Centre.	

Meeting Closed 8.42 pm

ACTIONS

DATE	ACTION	WHO AND WHEN?	STATUS
	Further information would be provided over the maintenance of hedges and trees in the area.	EP	
	Provide details to attendees of the N&W 3 meeting regarding the outcome of the meeting to discuss expanding biodiversity areas within the City.	Chris Jackson	
	The Neighbourhood Manager would provide a report back to N&W3 over the Highways inspection of the maintenance management contract for construction works that was being conducted near the Blue Bridge, North Bretton leading up to the allotments.	Julie Rivett	
	<p>The Neighbourhood Manger would provide further detail over to the N&W3 Neighbourhood Committee regarding:</p> <ul style="list-style-type: none"> • The Citizen Panel's role in scrutinising EPs KPIs; • PCC's Call Centre KPI outturn for services provided by EP; and • Information over progress regarding fixed penalties and flytipping offences issued by PCC. 	Julie Rivett	
	To report on the trees that had been removed from opposite number 30 Thorpe Meadows, and the preventative measures that would be installed in their place to prevent vehicles accessing the area.	Chris Jackson	

**FLETTON, STANGROUND AND WOODSTON
 NEIGHBOURHOOD COMMITTEE
 (Area South 1)**

**MINUTES OF THE MEETING HELD ON 16 JANUARY 2013, 7.45PM
 AT STANGROUND POLISH WORKING MENS CLUB**

Members Present:

Stanground Central Councillors Cereste and Rush
 Stanground East Councillor Harper
 Fletton & Woodston Councillors Serluca and Thulbourn

Officers Present:

Lisa Emmanuel, Neighbourhood Manager South, PCC
 Karen S Dunleavy, Governance Officer, PCC
 Sue Schofield, Youth Worker, PCC
 Mark Swift, Enterprise Peterborough
 Tim McIlroy, Enterprise Peterborough
 Maureen Lazaretti, Cross Keys Homes
 Kerry Harrison, Cross Keys Homes

Others Present:

Twenty four people registered their attendance including Fellowes Gardens Residents Association, Woodston Community Association, Neighbourhood Watch, Peterborough Tribune, St John's Church and Members of the Youth Forum.

Item	Discussion and Actions	Action
1. Apologies for Absence	Apologies were received from Councillors Lee and Walsh	
2. Declarations of Interest	None	
3. Minutes from the previous meeting	The minutes of the meeting held on 17 October 2012, were proposed and seconded as a true and accurate record. The Neighbourhood Manger, South, would circulate the 'you said we did' update sheets after the meeting.	
4. Youth Forum	Update on youth activities in the area. The Committee received a presentation from members of the Youth Forum regarding the recent activities in the Fletton, Stanground and Woodston area.	

	<p>Key points highlighted included:</p> <ul style="list-style-type: none"> • Young people had voted at their Youth Forum meeting, to relocate from the Stanground Community Centre, as a larger venue was required. The proposal was to move the venue to Thistle Drive Play Centre; • Young people from The Dell and Police Community Support Officers (PCSO) had submitted a request through Peterborough City Council's (PCC) Young People's service to install a goal post in the park; • Positive feedback had been received over a recent survey conducted for Oakdale Park equipment requirements which had seen a total of seventy nine responses. The Youth Forum members have made equipment suggestions included a zip wire, bucket swing and a new slide for younger people. Enterprise were being contacted with regard to progressing the project further; and • Members of the Youth Forum thanked Councillor Harper for the support provided at a Youth Forum event held in December. <p>The Committee noted the presentation.</p>	
<p>5. Open Session</p>	<p>Attendees of the meeting were given the opportunity to ask questions and raise issues affecting the areas in which they lived. These included:</p> <p><u>Development at Fellowes Gardens</u></p> <p>In a discussion held regarding the recent Cross Keys improvement project for Fellowes Gardens, the Neighbourhood Manager South and a representative from Cross Keys Homes, responded to questions comments and concerns raised over the works. In summary responses included:</p> <ul style="list-style-type: none"> • There was a number of snagging items which were inevitable for a project of its size and nature. The issues highlighted were being addressed, and in addition, contractors would not receive payment until the corrections had been made. There had also been a delay in conducting the corrections due to poor weather conditions; • A completion time for the project had not been identified due to weather constraints; and • A formal consultation would be conducted with residents regarding the implementation and result of Fellowes Gardens improvements. <p><u>Traffic Issues</u></p> <p>Following a discussion regarding traffic issues, Councillors Harper and Rush responded to comments and concerns raised by members of the public. In summary the response were as follows:</p>	

	<ul style="list-style-type: none"> • Councillors were liaising with the Highways Team over the potential installation of a small roundabout on the A605 and B1095 near Ponders Bridge Road and Kings Dyke Way, in order to alleviate the traffic issues in the area; • In a recent traffic survey conducted by the Highways Team for the proposed Magna Park area, results had highlighted that there were no issues; however, the survey conducted between the hours of 10am and 3pm, was deemed inadequate in order to capture the traffic issues that were happening for the area; and • Concerns were raised by a member of public over the forthcoming Planning application to develop the pharmacy and surgery located at Stanground and that the development may cause traffic and access issues, due to the road unsuitability. <p><u>The Dell, Woodston</u></p> <ul style="list-style-type: none"> • A member of the public raised concerns regarding the poor condition of The Dell in Woodston. <p><u>Adult Social Care Review</u></p> <p>A discussion was held over the recent consultation process to reform the services provided for Adult Social Care. Councillor Cereste responded to comments, questions and concerns raised, which in summary included:</p> <ul style="list-style-type: none"> • Lead Officers and Councillors conducting the review were a part of a large team and that it was not justified to deem them incompetent over consultation letters that had been held up through the postal process; • The City was experiencing a number of financial cuts from the Government and all services were being reviewed in order to streamline services. The changes that were proposed would bring the Council in line with other Local Authorities, which was aimed to provide better services; and • The public were encouraged to submit, in writing to the Leaders Office, any comments, questions or concerns they had regarding any services provided by PCC. Each case submitted to the Leaders Office would be investigated and the findings would be provided in order to communicate the accurate facts. <p><u>Enterprise Peterborough Service Queries</u></p> <p>A discussion was held over various service areas of Enterprise Peterborough (EP). Mark Swift and Tim McIlroy responded to questions, comments and concerns raised, which in summary included:</p> <ul style="list-style-type: none"> • Flytipping incidents should be reported to EP, by contacting the Council's Call Centre; • The schedule for street cleansing on Sugar Way and Wharf 	
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	<p>Road would be managed within the schedule of works for the whole of Peterborough. Priority over the regularity of cleansing was graded from a high to low intensity, with the more challenging areas of the City receiving a shorter gap between cleaning cycles;</p> <ul style="list-style-type: none"> • A cleansing team would deal with reactive street cleaning issues that were reported through the PCC Call Centre; • Street cleansing was being conducted more frequently than required under the EP Service Level Agreement (SLA); • The street litter service was being provided between the hours of 11am and 3pm; • The EP SLA requirement was to raise the cleanliness of an area from grade C to grade A within a five working day period; • All reactive cleansing requests reported through the Call Centre would be dealt with within three working days; • There were 95% of streets in Peterborough that were classed as low intensity; and • Road sweepers would operate on a six weekly cycle. However, there were difficulties being experienced over cleansing areas of the road where cars were parked. <p>Councillors Rush and Harper commented that any issue they had reported regarding street cleansing was dealt with quickly by EP. Members also thanked EP for resolving the high intensity issues in a timely manner.</p>	
<p>6. Next Meeting</p>	<p>The next meeting of the Fletton, Stanground and Woodston Neighbourhood Committee, was scheduled to be held on Wednesday 3 April 2013 at 7.45pm at Belsize Community Centre, Celta Road, Woodston</p>	

**Meeting Closed
8.49pm**

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ACTIONS

DATE	ACTION	WHO AND WHEN?	STATUS
	Circulate the 'you said we did' update sheet to all attendees of the meeting.	Lisa Emmanuel	
	To provide details on the timescale of completion on the Hartwell Way development project.	Lisa Emmanuel	
	Provide details of whether land near Fairfield Road was still for sale.	Lisa Emmanuel	
	Enquire whether there was a wheel washing facility at a building site located on Conygree Road and whether the contractors were actively using the facility in order to minimise leaving mud deposits on the main highway.	Lisa Emmanuel	
	To provide details on the installation date for bins expected for Sugar Way, Riverside in Woodston.	Lisa Emmanuel	
	To enquire whether the amount of bins located on Oundle Road were adequate and whether there were any plans to improve the facility.	Lisa Emmanuel	

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**ORTONS WITH HAMPTON NEIGHBOURHOOD
 COMMITTEE
 (AREA SOUTH 2)**

**MINUTES OF THE MEETING HELD ON TUESDAY 18 DECEMBER 2012 AT
 7.45PM AT ORMISTON BUSHFIELD ACADEMY**

Members Present:

Orton with Hampton Councillors Nigel North and David Seaton,
 Orton Longueville Councillors Graham Casey (Vice Chairman) and Lisa Forbes
 Orton Waterville Councillors Sue Allen (Chairman), and June Stokes

Officers Present:

Lisa Emmanuel, Neighbourhood Manager, PCC
 Inspector Andy Bartlett, Cambridgeshire Constabulary
 Jenny Humphreys, Community Based Youth Worker, PCC
 Carlos Harrison, Community Based Youth Worker, PCC
 Mark Swift, Enterprise Peterborough
 Louise Tyers, Compliance Manager, PCC

Others Present:

Ten people registered their attendance at the meeting including residents and representatives of Orton Waterville Parish Council and Ormiston Bushfield Academy.

Item	Discussion and Actions	Action
1. Apologies for Absence	Apologies were received from Councillors Elsey, Goodwin and Scott.	
2. Declarations of Interest	None	
3. Minutes from the previous meeting	The minutes from the meeting held on 17 September 2012 were agreed as a true and accurate record.	
4. Issues arising from previous Meeting	The Neighbourhood Manager advised that updates and details of completed actions were provided on the tables and were also featured on the rolling presentation.	
5. Updates of Matters of Interest to the Committee	a) <u>Youth Forum</u> The Committee received a presentation from Jenny	

	<p>Humphreys and Carlos Harrison on the Hampton Urban Sports Park Project and other youth projects. The key points were:</p> <ul style="list-style-type: none"> • The Urban Sports Park project had come about following a petition from local young people. • £102,000 had been allocated to it in the budget and a funding bid had also been made to the Waste Recycling Environmental Network (WREN). • Following technical difficulties with the preferred location at Eagle Way, a decision had been made to proceed with two sites. The Community Garden Project would continue at Eagle Way with the skate park now on a site on Beaumont Way. • There had been good attendance at Hampton Youth Club. • The Chill (Orton Youth Club) included outreach sessions with PCSOs and the ASB Team when the Chill was not on. • Funding for Friday Night Football (Orton) would continue for the New Year as Cross Keys Homes had allocated £2,000. This would keep it going until at least April. <p>Comments and responses to questions included:</p> <ul style="list-style-type: none"> • Councillor Seaton advised that officers should speak to Bryan Tyler from the Disability Forum about the about the skate park. Lisa Emmanuel confirmed that Bryan had already been spoken to about the project. • Serpentine Green should be approached to see if they would be willing to support Friday Night Football. Inspector Bartlett confirmed that he would approach Serpentine Green. • Had councillors been approached about supporting Friday Night Football with additional funding? Carlos advised that he had had useful conversations with councillors this evening. • Councillor Casey advised that there had been talk about inter-area football matches for young people. Carlos confirmed that these were now coming back as the football was now held on the new Astroturf. The Young People’s Centre was now also open on Friday evenings for those young people who did not want to play football. • Councillor Allen stated that there had been plans for a football match between the young people and councillors and others. Carlos advised that he would look to arrange something. 	<p>Insp. Bartlett</p>
	<p>b) <u>Safer Schools Project and Hampton Community Project</u></p> <p>Inspector Andy Bartlett gave a presentation on the Orton and Hampton Schools Partnership. The key points were:</p> <ul style="list-style-type: none"> • The project had been developed with the intention of 	

	<p>building and maintaining stronger relationships between Police and schools in Orton and Hampton.</p> <ul style="list-style-type: none"> • Its aims were to give school staff and students a voice within the Neighbourhood Panel process; to be involved first hand with ASB and other behavioural problems; to encourage engagement with the Police and other partnership members; and to build relationships with students. • Every school in the area had signed up and PCSOs had been allocated to specific schools to help establish relationships. • A contract has been written for the schools to sign which had a list of options that they were able to choose from. The options were: <ul style="list-style-type: none"> - Police and Fire Service lessons - Police Surgery - Link to Neighbourhood Panel Process - Community Cadets - Acceptable Behaviour Contract (ABC) Involvement - Youth Panel <p>Comments and responses to questions included:</p> <ul style="list-style-type: none"> • A member of the public stated that the presentation had a lot of information. While the project seemed good what was the amount of work versus the number of personnel available and perhaps it needed to be refined. Inspector Bartlett was happy to let people have copies of his presentation. Most schools were realistic about the time available but it was possible for the PCSOs to visit the schools regularly. There had been good reports back from schools. • PCSO Shirley Beswick advised that they were now interacting more with the children rather than just playing with them, which was much more constructive. • Councillor Seaton advised that the council now had a Funding Team who identified possible areas of funding for projects. He would link up with the Inspector outside of this meeting. • Councillor Casey asked if there were community cadets in the Ortons. Inspector Bartlett confirmed that they were in two schools in the Ortons and were proving successful. • Councillor Casey asked if the local police got involved with Peterborough Regional College's Civics courses. Inspector Bartlett advised that they did not because as it was a BTEC course you needed to be qualified to deliver lessons for it. 	
	<p>c) <u>Hampton Community Panel Neighbourhood Fund</u></p> <p>Inspector Bartlett gave a presentation on the Hampton Community Panel Neighbourhood Fund. The key points</p>	

	<p>were:</p> <ul style="list-style-type: none"> • The Hampton Parish area was the first in the UK to introduce a Neighbourhood Fund. • Funding had been allocated through raising the precept in the Parish. • Hampton Parish Council had put in £5,000 and we were now looking to match fund it, therefore £10,000 should be available. • Bids for funding must bring a benefit to the Hampton area and could include purchasing of equipment, the cost of putting on a local event, training of volunteers, holding activities which support community activity and activities that met identified local need. • The funding would be paid back by undertaking unpaid works. • Advertising for bids would begin in January. <p>Comments and responses to questions included:</p> <ul style="list-style-type: none"> • A member of the public asked if this scheme was being set up in other areas. Inspector Bartlett confirmed that other areas would be looked at after Hampton however it was acknowledged that not all areas were parished. • A member of the public asked where the match funding would come from. Inspector Bartlett advised that funds were available for groups doing Big Society work. The money was there it is just a matter of looking for it. • Councillor Forbes asked if there was any information available on the internet on how to apply. Lisa Emmanuel advised that an information pack was being put together. • Councillor Casey asked how long it would be before consideration was given to rolling the scheme out to other areas. Inspector Bartlett believed it would be in about six months time once this pilot had happened. • Councillor Forbes asked that if a bid was made to clean up an area would the Police provide tools to undertake the work and who would collect the rubbish? Inspector Bartlett advised that O&H has said that they would provide tools. The scheme was also working in partnership with the council. Lisa reminded the meeting that the Neighbourhood Committee did buy equipment which was available for community groups to use. 	
<p>8. Open Session</p>	<p>Attendees of the meeting were given the opportunity to ask questions and raise issues affecting the areas in which they lived.</p> <p>These included:</p> <ul style="list-style-type: none"> • Lisa advised that the Orton Longueville Community First Panel survey form, which was on the tables, needed to be completed. Money was available for the ward but the Panel needed to understand the needs of the area first. 	

APPENDIX 2

	<ul style="list-style-type: none"> • Councillor Casey asked if it was only for Orton Longueville residents to complete or could people in the vicinity of the ward also complete it. Carol Nott advised that it needed to be only people living in the ward as it needed to benefit people in the ward. • A member of the public asked why Orton Longueville had been chosen. Lisa confirmed that it was due to the level of deprivation. 	
9. Next Meeting	The next meeting will take place on Wednesday 27 March 2013 at Hampton Hargate Primary School.	

Meeting Closed 8.37pm

ACTIONS

DATE	ACTION	WHO AND WHEN?	STATUS
18 December 2012	Approach Serpentine Green to see if they are willing to support Friday Night Football.	Inspector Bartlett	

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 10
11 SEPTEMBER 2013	Public Report

Report of the Head of Legal Services

Report Author – Paulina Ford, Senior Governance Officer, Scrutiny

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

NOTICE OF INTENTION TO TAKE KEY DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Strong and Supportive Communities Scrutiny Committee outlining the content of the Notice of Intention to Take Key Decisions.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Notice of Intention to Take Key Decisions is attached at Appendix 1. The Notice contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 20 September 2013.
- 3.2 The information in the Notice of Intention to Take Key Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Notice is published fortnightly any version of the Notice published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Notice of Intention to Take Key Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Notice of Intention to Take Key Decisions

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PETERBOROUGH CITY COUNCIL'S NOTICE OF INTENTION TO TAKE KEY DECISIONS

NOTICE OF INTENTION TO TAKE KEY DECISIONS

In the period commencing 28 days after the date of publication of this notice, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual cabinet member, the name of the cabinet member is shown against the decision, in addition to details of the councillor's portfolio. If the decision is to be taken by the Cabinet, it's members are as listed below:
Cllr Cereste (Leader); Cllr Eisey; Cllr Fitzgerald; Cllr Holdich; Cllr North; Cllr Seaton; Cllr Scott; and Cllr Walsh.

This Notice should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis. Each new notice supersedes the previous notice and items may be carried over into forthcoming notices. Any questions on specific issues included on the Notice should be included on the form which appears at the back of the Notice and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

Whilst the majority of the Executive's business at the meetings listed in this Notice will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies this is indicated in the list below. A formal notice of the intention to hold the meeting, or part of it, in private, will be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

You are entitled to view any documents listed on the notice, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483), e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executive/decisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Notice, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this notice.

KEY DECISIONS FROM 20 SEPTEMBER 2013

KEY DECISION REQUIRED	DECISION MAKER	MEETING OPEN TO PUBLIC	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER (IF ANY OTHER THAN PUBLIC REPORT)
<p>Day and Employment Services for People with Learning and Physical Disabilities - KEY/20SEP13/01</p> <p>Agree the consultation plan for the Transformation of Person Centred Activities for Younger Adults in Peterborough.</p>	Cabinet	Yes	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders including service users and staff.	Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 mubarak.darbar@peterborough.gov.uk	It is not anticipated that there will be any further documents.
<p>Materials Recycling Facility contract - KEY/20SEP13/02</p> <p>Agree to joint procurement of MRF for bulking, sorting and onward processing and sale of recyclable materials, in collaboration with RECAP Partner Councils.</p>	Councillor Gavin Eisey Cabinet Member for Culture, Recreation and Waste Management	N/A	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Richard Pearn Programme Manager - Waste Infrastructure richard.pearn@peterborough.gov.uk	It is not anticipated that there will be any further documents.

<p>City College Extension Project - KEY/20SEP13/03 Using Education Funding Agency grant to create a dedicated, customised space for students aged 16-19 with learning difficulties and disabilities.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>PREVIOUSLY ADVERTISED DECISIONS</p>						
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Rolling Select List - Independent Fostering Agencies - KEY/01 JUL/12 To approve the list for independent fostering agencies.</p>	<p>Councillor Sheila Scott OBE Cabinet Member for Children's Services</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Care and Repair Framework Agreement - KEY18DEC12/01 To approve a framework agreement and schedule of rates to deliver disabled facility grant work. specifically providing disabled access to toilet and washing facilities and associated work in domestic properties.</p>	<p>Councillor Nigel North Cabinet Member for Environment Capital and Neighbourhoods</p>	<p>N/A</p>	<p>Strong and Supportive Communities</p>	<p>Relevant Internal Departments.</p>	<p>Russ Carr Care & Repair Manager Tel: 01733 863864 russ.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Environment Capital Action Plan - KEY24JAN13/02 Approve the Plan for public consultation.</p>	<p>Cabinet</p>	<p>YES</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Four week public consultation.</p>	<p>Charlotte Palmer Climate Change Team Manager charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Fletton Parkway Junction 17 to 2 improvement scheme - KEY24JAN13/07 To agree funding is brought forward between 2012 and 2015 in Medium Term Financial Strategy and the contract awarded for the works.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Sale of Craig Street Car Park - KEY/25MAR13/01 To approve the sale of land known as Craig Street Car Park.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant Internal and External Stakeholders and ward councillors.</p>	<p>David Gray Capital Projects Officer Tel: 01733 384531 david.gray@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Future Cities Demonstrator - KEY/11JUL13/01 To re-affirm the council's commitment to delivering the 'Peterborough DNA' programme as set out in the submission to the Technology Strategy Board (TSB) which attracted the award of £3M to Peterborough City Council on the 31 March 2013.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation has taken place with the Leader of the Council, the Chief Executive, Cabinet Member for Environment Capital and Neighbourhoods, the Peterborough DNA Delivery Team and approximately fifty partnership representatives at a workshop on 14th May 2013.</p>	<p>Charlotte Palmer Climate Change Team Manager charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>
<p>The Expansion of Fulbridge Academy to four forms of entry - KEY/25JUL13/02 Award of Contract for the Expansion of Fulbridge Academy, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University, Cabinet Member for Resources</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Fletton Parkway Widening Jn17-2 - KEY/25JUL13/03 To award the contract for Site Supervision and Contract Administration.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Machen Head of Planning, Transport and Engineering Services Tel: 01733 453475 simon.machen@peterborou gh.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>
<p>The Expansion of Woodston Primary School to two forms of entry - KEY/08AUG13/01 Award of Contract for the Expansion of Woodston Primary School, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal departments and external stakeholders including ward councillors.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborou gh.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>The Expansion of Ravensthorpe Primary School to two forms of entry - KEY/08AUG13/02 Award of Contract for the Expansion of Ravensthorpe Primary School, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders including ward councillors.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborou gh.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>

<p>The Expansion of Orton Wistow Primary School to two forms of entry - KEY/08AUG13/03 Award of Contract for the Expansion of Orton Wistow Primary School, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Children's Services</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders and ward councillors.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Clare Lodge - KEY/22AUG13/01 To award a contract for the provision of services.</p>	<p>Councillor Sheila Scott OBE Cabinet Member for Children's Services</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Dementia Resource Centre - KEY/06SEP13/01 Award of contract to a provider to run the Dementia Resource Centre.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>N/A</p>	<p>Health Issues</p>	<p>Consulted with older people's partnership board followed by mental health steering group.</p>	<p>Nick Blake Improvement & Development Manager Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Dementia Resource Centre Property mini tender - KEY/06SEP13/02 To award a contract for property works to be carried out to the Dementia Resource Centre site.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>N/A</p>	<p>Health Issues</p>	<p>Older people's partnership board followed by mental health steering group.</p>	<p>Nick Blake Improvement & Development Manager Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Personal Care and Support for Adults (Homecare) - KEY/06SEP13/03 Award of contract for the provision of Personal Care and Support services.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>N/A</p>	<p>Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Nick Blake Improvement & Development Manager Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
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CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Strategic Growth and Development Services
Legal and Governance Services
Policy and Research
Economic and Community Regeneration
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Finance
Internal Audit
Information Communications Technology (ICT)
Business Transformation
Strategic Improvement
Strategic Property
Waste
Customer Services
Business Support
Shared Transactional Services
Cultural Trust Client

CHILDREN'S SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB

Safeguarding, Family & Communities
Education & Resources
Strategic Commissioning & Prevention

OPERATIONS DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management, Passenger Transport)
Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets & Commercial Trading, Tourism)
Neighbourhoods (Strategic Regulatory Services, Safer Peterborough, Strategic Housing, Cohesion, Social Inclusion, Neighbourhood Management)
Operations Business Support (Finance)
Public Health

ADULT SOCIAL CARE Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Care Services Delivery (Assessment & Care Management; Integrated Learning Disability Services and HIV/AIDS; Regulated Services)
Strategic Commissioning (Mental Health & Integrated Learning Disability; Older People, Physical Disability & Sensory Impairment; Contracts, Procurement &

Compliance)
Quality, Information and Performance (Performance & Information; Strategic Safeguarding; Business Support & Governance; Business Systems Improvement;
Quality and Workforce Development)

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**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE
WORK PROGRAMME 2013/14**

Meeting Date	Item	Timing	Progress
4 June 2013 <i>Draft Report 16 May</i> <i>Final Report 23 May</i>	<p>Review of 2012/13 and Future Work Programme</p> <p>To review the work undertaken during 2012/13 and to consider the future work programme of the Committee</p> <p>Contact Officer: Paulina Ford</p> <p>Draft Homelessness Strategy 2013 - 2018</p>	10mins 20mins	
	<p>Contact Officer: Sarah Hebblethwaite</p> <p>Impact of the Welfare Reform</p>	30mins	
	<p>Contact Officer: Adrian Chapman</p> <p>CRIME AND DISORDER SCRUTINY COMMITTEE</p>		
	<p>Safer Peterborough Partnership Plan 2011-2014 (2013 Revision)</p>	55mins	
	<p>Contact Officer: Gary Goose</p>		
24 July 2013 <i>Draft Report 8 July</i> <i>Final Report 15 July</i>	<p>CRIME AND DISORDER SCRUTINY COMMITTEE</p> <p>Safer Peterborough Partnership Plan – Priority Progress Update – Reducing Crime</p> <p>To receive a report and comment on the Reducing Crime aspect of the Safer Peterborough Partnership Plan</p>	55 mins	

Meeting Date	Item	Timing	Progress
	<p>Contact Officer: Gary Goose Overview of the Operation Can Do Programme</p> <p>To receive and comment on a report which informs the committee on Operation CanDo.</p>		
	<p>Contact Officer: Adrian Chapman STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE</p>		
	<p>Value for Money - Vivacity</p> <p>To receive a report and comment on what Vivacity has spent money on and how this benefitted the city economically.</p>		
	<p>Contact Officer: Ricky Fuller Commercial Operations</p> <p>To receive a report and comment on the City Centre Business Plan.</p>		
	<p>Contact Officer Annette Joyce Scrutiny In A Day: A Focus on Welfare Reform</p> <p>To receive a report on a proposal for a Scrutiny in a Day review into the Impact of Welfare Reform.</p>		
	<p>Contact Officer: Paulina Ford / Adrian Chapman</p>		
	<p>CRIME AND DISORDER SCRUTINY COMMITTEE</p>		
<p>11 September 2013 <i>Draft Report 23 Aug</i> <i>Final Report 2 Sept</i></p>	<p>Safer Peterborough Partnership Plan – Priority Progress Update – Tackling anti-social behaviour and hate crime</p>	55 mins	

Meeting Date	Item	Timing	Progress
	<p>To receive a report and comment on the Antisocial Behaviour and Hate Crime aspect of the Safer Peterborough Partnership Plan</p> <p>Contact Officer: Gary Goose</p> <p>STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE</p>		
	<p>Portfolio Progress Report from Cabinet Member for Community Cohesion, Safety and Public Health</p> <p>To scrutinise the progress made on the Cabinet Member portfolio.</p> <p>Contact Officer: Jawaid Khan/ Cllr Walsh</p> <p>Culture and Heritage</p>		
	<p>To comment on the headlines of the Draft new Culture Strategy.</p> <p>Contact Officer: Ricky Fuller/Dominic Hudson</p> <p>Vivacity Culture and Leisure Trust – Value for Money</p>		
	<p>To comment on and note the report</p> <p>Contact Officer: Rickey Fuller/Margaret Welton/Dominic Hudson</p> <p>Approval of Neighbourhood Committee Minutes</p>		
<p>19 November 2013</p>	<p>To approve the remaining unapproved Neighbourhood Committee minutes.</p> <p>Contact Officer: Dania Castagliuolo</p> <p>CRIME AND DISORDER SCRUTINY COMMITTEE</p>		

Meeting Date	Item	Timing	Progress
<i>Draft Report 1 Nov</i> <i>Final Report 8 Nov</i>	<p>Safer Peterborough Partnership Plan – Priority Progress Update – Building stronger and more supportive communities</p> <p>Contact Officer: Gary Goose</p> <p>STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE</p> <p>Update on Cultural Strategy</p>	55 mins	
	<p>Contact Officer: Ricky Fuller</p> <p>Portfolio Progress Report from Cabinet Member for Environment Capital and Neighbourhoods</p> <p>To Scrutinise and comment on the progress of the portfolio of the Cabinet Member for Environment Capital and Neighbourhoods</p> <p>Contact Officer: Adrian Chapman/Cllr North</p>		
15 January 2014	CRIME AND DISORDER SCRUTINY COMMITTEE		
<i>Draft Report 30 Dec</i> <i>Final Report 6 Jan</i>	<p>Safer Peterborough Partnership Plan – Priority Progress Update</p> <p>Contact Officer: Gary Goose</p>	55 mins	
8 or 20 January 2014 (Joint Meeting of the Scrutiny	<p>Budget 2014/15 and Medium Term Financial Plan</p> <p>To scrutinise the Executive's proposals for the Budget 2013/14 and Medium Term Financial Plan.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>		

Meeting Date	Item	Timing	Progress
Committees and Commissions)			
26 March 2014	CRIME AND DISORDER SCRUTINY COMMITTEE		
<i>Draft Report 10 Mar</i>	Annual Community Safety Plan	55 mins	
<i>Final Report 17 Mar</i>	Contact Officer: Gary Goose STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE		
	Vivacity – Annual Report		
	Contact Officer: Kevin Tighe City Centre Plan		
	Contact Officer: Annette Joyce		

To be programmed into work programme:

- Localism Strategy – Adrian Chapman

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